

2017 – 2018 IMC GOALS

Continue to Follow CoDA's Traditions, Service Concepts and Principles. Hold high ethical standards as outlined in our FSM and Bylaws.

- Handle disputes at the IMC level with objectivity, respect and fairness with each party involved.
- Use CoDA's group conscience decision-making process.
- Always maintain confidentiality and objectivity by using the recusal process when needed.
- Rotating dispute leads within the IMC members using 2x2 method.
- Annual CSC report of any mediation, while remaining confidential by keeping all parties anonymous.

Recruit and/or maintain 7 to 10 trusted servants as IMC volunteers.

- Attend CSC and introduce the IMC to possible volunteers through presentation at CSC and/or luncheon.
- Create flyer to include in Delegate packets, hand out and/or place on information table.
- Be available at CSC to answer any questions about IMC during all breaks. Have buttons for IMC members to wear to identify the current members.
- Hold a no-host IMC dinner so interested volunteers can meet current IMC members to learn more details about what it is like to be involved, responsibilities, etc.
- Ensure that new members either know or are willing to learn CoDA's principles & IMC's processes and standards (confidentiality, objectivity, follow through, etc.)

Continue to update, collect and store past/current IMC documents in IMC OneDrive account.

- To maintain history of our documents in one safe and secure location for all who follow.
- Staying within our primary defined role as mediator, we listen. In listening, the needs of our fellowship are revealed to us. We believe that many issues may be resolved or minimized by improving the communication of helpful information.

VEL – Voting Entity Liaison

- Review and update the job description of the Voting Entity Liaison as needed.
- Continue to maintain SmartSheet for TRO applicants and TRO award history.
- Create and post on CoDA.org website VESB (Voting Entity Service Board) using SmartSheet Registration link. This will aid us in creating and maintaining a list of the registered meeting contacts to encourage CSC attendance and TRO applicants.
- VEL is never to be involved in mediations, thus maintaining the VEL as a neutral party to solely serve the Voting Entities as Voting Entity Liaison.

P&P (Policies & Procedures) Subcommittee:

- Review and update as needed
 - IMC Mission Statement
 - IMC Policies & Procedures manual

VE (Voting Entity) Subcommittee:

- Recognizing and authorizing VE's as instructed in the By-Laws.
- Creation and maintenance of list of VE contacts domestically and internationally.
 - This allows the VEL to have a proactive approach to discuss CSC attendance and the TRO opportunity for those VE's that might not know about CSC and/or have financial difficulties to send a delegate to CSC.
- Review and update, as needed any CoDA.org IMC posted/linked documents.
 - This allows IMC to send out documents/links to any interested parties without them having to instruct the fellowship party(s) to refer to the FSM for the related specific material. Said documents shall mirror the intent and/or wording of FSM.

VEI (Voting Entity Issue) Subcommittee:

- Continue to track the Voting Entities Issues (VEI's) and provide updates to the Board and Fellowship.
- After VEI's have been assigned to the committee or the board, the process developed by IMC for tracking will begin. A database is used for this purpose and communication will happen through the QSR's or direct email to the parties. The tracking process may be modified as needed to be more efficient. For further information, see FSM on VEI's.