

CoDA Service Items

Motion Key: 5053 **Number:** 19016 **Item Type:** BYLAW **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: Board **Member Names:** Nancy O

Subject: Board Motion #1 - Bylaw Change - Article 4, Section 2

Description:

Move to change the first part of the following sentence in Article 4, Section 2 of the CoDA Bylaws: "Each State and Territory of the United States of America and each Country is established as a Voting Entity (VE)..." as follows: "Each state, province, territory of all Countries and those Countries who had created national Voting Entities as of the date, September 10, 2019, of this motion are established as a Voting Entity (VE) until such time as the regions or provinces have become well established and no longer need assistance from the recognized National Voting Entity...."

Intent:

Create a more inclusive CoDA world structure.

Remarks:

The CoDA board recognizes the need to increase the delegate base worldwide while making attendance at the CoDA Service Conference less U.S.-centric. This is one way to encourage more participation in World Service

This motion requires changes to: X By Laws - Art. 4, Sec 2; X FSM P1 - pgs. 12, 13; X FSM P3 - pgs. 78, 79; X FSM P4 - pg. 14

QUESTIONS - yes

PROS and CONS

Pros - 4 - agrees this helps to be more inclusive; helps IMC's responsibilities; this is a long-time coming; great idea for Canada provinces

Cons - 3 - object to grandfathering; think it will be expensive; thinks it needs more thought

CRAFTING - yes

VOTE: 33 Yes, 4 No, 1 Abstention Motion passes as a 2/3rds majority vote

Motion Key: 5054 **Number:** 19017 **Item Type:** MOTION **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: Board **Member Names:** Matt T

Subject: Board Motion #4 - International Travel Reimbursement Opportunity

Description:

Move to increase the amount of the Travel Reimbursement Opportunity (TRO-Int) grants up to a total of \$12,000 a year, as allowed in the budget, with no limit on the number of delegates that can be provided with a grant. It is suggested but not limited to, 25% per year be designated as North American Grants and 75% per year be designated as International Grants to assist delegates traveling to CSC.

Intent:

To make a more inclusive World Structure and provide for more engagement from international delegates.

Remarks:

This motion requires changes to: X FSM P3 - pg. 22; X FSM P4 - pgs. 13-14; X FSM P5 - pgs. (8), 13, 14

QUESTIONS - yes

PROS & CONS

Pros - 3 - agreed is a good idea for more participation; support this to help get more people to CSC; need to grow for all of us internationally; need to get as many internationals as possible.

Cons - 1 - domestically, there are a lot of people that don't have what they don't have from their local intergroups.

CRAFTING - yes

VOTE: 37 Yes, 0 No, 2 Abstention - Motion passes by 2/3rds majority vote.

Motion Key: 5055 **Number:** 19018 **Item Type:** MOTION **Date:** 9/10/2019

Vote: MAJORITY

Committee: Board **Member Names:** Salle H

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Subject: Board Motion #3- Conflict of Interest of
Committee Chairs having Vote at CSC

Description:

Move that, effective with the conclusion of the 2019 CSC, a person can no longer simultaneously hold the position of Chair of a standing or Adhoc committee and be a Delegate for a Voting Entity at the CoDA Service Conference.

Intent:

Remove the conflict of interest arising from some Committee Chair's having a vote at the CSC. Encourage rotation of service at the Voting Entity level, thereby increasing the participation of Voting Entity members.

Remarks:

FSM, part 1, shows the responsibility of a chair for the committee's work: "By tradition, the CoDA Service Conference gives responsibilities to working committees composed of Conference Delegates and other CoDA volunteers or to separate service boards or corporations. All are directly responsible to the Conference. The scope of the work a committee does is determined by the Conference group conscience. The chairperson of each committee assumes the responsibility to ensure the work assigned to the committee is completed in a timely manner." (page 9)
This motion requires changes to: X FSM P1 - pg. 9; X FSM P3 - sect. 5, p. 10, 12-13, p. 20; X FSM P5 - pg. 7

QUESTIONS - yes

PROS & CONS

Pros - 3 - in favor because of healthy rotation; concerned that a chairperson from committee influences the vote - need people to step up; Events is doing this because delegates do not have time to do the work of the committee.

Cons - 3 - thinks service might be limited or mandated by rules; against this scenario - chair and delegate use delegate funds to pay for transportation to CSC which allows committee fund to be forwarded towards a Face2Face; against because of funding, think it makes it easier.

CRAFTING - yes

VOTE: 25 Yes, 12 No, 3 Abstention - motion passes by simple Majority

Motion Key: 5056 **Number:** 19019 **Item Type:** MOTION **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: Board

Member Names: Jen L

Subject: Board Motion #2 - Standing World Committees
Meeting Minimum Requirements

Description:

Move that any standing world committee that is not meeting the committee requirements of Motion #18001 from the 2018 CoDA Service Conference is no longer a committee and is to be designated as a workgroup, effective September 15, 2019.

Intent:

Insure that all standing world committees meet the minimum requirement of committee structure, per Motion 18001.

Remarks:

Board Motion #18001 defined a committee:

Committee:

Board

Member Names:

Salle Board Member

Subject:

Board Motion #1 - Define World Standing Committee as of October 15, 2018

Amends Motion Numbers:

Vote: 2/3 Vote

Description:

Effective October 15, 2018, the suggested guidelines for a World Level Committee is as follows: 1. Has a minimum of 3 active members. 2. Creates/updates, within a year from CSC, a Policy and Procedures Manual that specifies the Committee's mission statement and its goals. 3. Posts, in an area accessible to the fellowship, the committee's Policy and Procedures Manual, which includes its mission statement and goals and, when possible, the Conference motion(s) that created the committee. 4. At minimum, conducts meetings every other month. 5. Posts, to an area accessible to the fellowship, the approved and corrected minutes of the committee's regularly scheduled business meetings.

Intent:

To insure transparency by clearly defining all World Standing Committees, providing a way for them to communicate with the fellowship through their manuals and reports. By increasing awareness of the committees, CoDA members will be encouraged to participate in World Service.

This motion requires changes to: X FSM P1 - pg. 15

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QUESTIONS - yes
PROS & CONS -
Pros - 2 - a way to help give structure if a committee is not working, work with board liaison; sometimes we need a push for service;
Cons - 1 - thinks there should be a process to put this in place;
CRAFTING - no

VOTE: 31 Yes, 6 No, 3 Abstention Motion passes by 2/3rds majority

Motion Key: 5057 **Number:** 19020 **Item Type:** MOTION **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: Board **Member Names:** Salle H

Subject: Board Motion #5 - No Chair of Standing
Committee on other Committees

Description:
Move that no chair of a standing committee may serve as a full member on other standing committee.

Intent:
Remove the conflict of interest involved in serving on multiple committees while also chairing a committee. Insure that every Chair meets the requirements of that primary role of guiding a committee.

Remarks:
FSM, part 1, shows the responsibility of a chair for the committee's work: "By tradition, the CoDA Service Conference gives responsibilities to working committees composed of Conference Delegates and other CoDA volunteers or to separate service boards or corporations. All are directly responsible to the Conference. The scope of the work a committee does is determined by the Conference group conscience. The chairperson of each committee assumes the responsibility to ensure the work assigned to the committee is completed in a timely manner." (page 9)
This motion requires changes to: X FSM P1 - pg. 9; X FSM P3 - sect. 5, p. 10, 12-13, p. 20; X FSM P5 - pg. 7

QUESTIONS - yes
PROS & CONS -
Pros - 3 - have been in this position, thinks its a good idea; can take care of confusion if there is too much overlap; allows more people in service
Cons - 2 - against motion because the individual can determine if they can handle two rolls; against if "standing committee" isn't added at the end of the motion.
CRAFTING - yes

VOTE: 34 Yes, 6 No, 2 Abstention - motion passes with 23rds majority

Motion Key: 5059 **Number:** 19022 **Item Type:** MOTION **Date:** 9/10/2019

Vote: UNANIMOUS

Committee: SSC **Member Names:** Evie

Subject: SSC Motion #1 - Remove the Words "Board
Approved"

Description:
To remove the words "Board approved" from the following paragraph in the Policy Regarding Outside Literature at CoDA meetings:

It is strongly suggested that CoDA groups use CoDA Conference Endorsed and Board approved literature. However, if a group by informed group conscience chooses to use outside literature, in order to be an informed group conscience, that group must weigh their decision against the Twelve Traditions to ascertain if a responsible decision has been made.

Intent:
The words "Board approved" were included when the policy was originally written in 1990 when little CoDA literature existed so the Board was able to approve literature. Today all CoDA literature must be endorsed by the CoDA Service Conference (CSC). The words "Board approved" no longer refer to any literature and are not needed.

Remarks:
QUESTIONS - none
PROS & CONS
Pros - 1 - makes sense since it is not part of the process currently
Cons - 0
CRAFTING - none

VOTE: 41 Yes, 0 No, 0 Abstention - motion passes unanimously

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Motion Key: 5060 **Number:** 19023 **Item Type:** MOTION **Date:** 9/10/2019

Vote: UNANIMOUS

Committee: SSC

Member Names: Evie

Subject: SSC Motion #2 - Replace Motion 17031

Description:

Replace motion 17031 with the following:

That the Service Structure Committee (SSC) with the approval of the CoDA Board have permission to make the following types of changes to the Fellowship Service Manual (FSM) without having to bring a motion to the CoDA Service Conference (CSC) for approval:

Proposed committee and or board description changes that do not alter the responsibilities of the committee or board
Additions and modifications to the Glossary

Things that were approved at CSC where the motion did not specifically say to add the information to the FSM
Corrections to incorrect information

Grammar and punctuation improvements

Such changes may be initiated by either SSC or the board or for committee description changes made by the committee, may be sent to SSC (ssc@codas.org) and the board. SSC, in conjunction with the board, will review requests to ensure they are in accord with the Foundational Documents and the legal and fiduciary responsibility of CoDA Inc. If SSC and the Board agree that the proposed changes meet those criteria, they will automatically be incorporated into the FSM without the necessity of being proposed as motions at CSC. When a change has been made, notification will be sent out to the Fellowship via the announcement list.

If the Board or SSC do not agree that the suggested change(s) meet the necessary criteria the initiator of the requested change(s) may submit the requested change(s) either as a CSC motion or a Voting Entity Issue depending on who the initiator is.

A summary of all FSM changes made through this process will be reported before CSC via the Delegate packet.

If approved the content above will be added to Part 5 of the FSM under the SSC's description.

Intent:

To continue to cut down on the number of motions at CSC that are strictly for the purpose of updating/correcting the FSM. To allow more time at CSC devoted to the big picture of how CoDA can do more to reach the still suffering codependent.

Remarks:

This motion requires changes to: X FSM P5

QUESTIONS - yes

PROS & CONS - none

CRAFTING - yes

VOTE: 42 Yes, 0 No, 0 Abstention - motion passes unanimously

Motion Key: 5061 **Number:** 19024 **Item Type:** MOTION **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: SSC

Member Names: Evie

Subject: SSC Motion #3 - Changes to Part 2 of FSM

Description:

Changes to Part 2 of the FSM

Add the following under "Things to Consider when Starting a new CoDA Meeting" in Section 1, Introduction and Getting Started:

Meeting Literature

Although it is strongly suggested that CoDA groups use CoDA conference approved literature, whether or not to do so is up to an informed group conscience. For more information on using non-CoDA conference approved literature, please go to: <http://codas.org/index.cfm/service-info/delegate-package/2018-delegate-package/policy-regarding-outside-literature-at-coda-meetings/>

Add the following under "Sample Meeting Format in Section 3, Foundational and Meeting Documents:

Co-Dependents Anonymous does not accept harassment, bullying, 13th stepping or expressed intolerance of any kind. No person should be subject to unwanted verbal or physical conduct which intimidates or shows hostility towards that person because of their gender, class, age, appearance, national origin, skin color, disability, language, sexual orientation, pregnancy or for any other reason. If you feel you are being treated disrespectfully in this meeting please notify the person leading the meeting.

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Add the following sentence to the end of the first paragraph of "What is a "prudent reserve," and what do we do with excess money collected?" in Other Helpful Information in Section 1, Introduction and Getting Started:
Inc."

"When sending 7th tradition money to CoDA, Inc. please make all checks payable to Co-Dependents Anonymous, Inc. It is necessary to contact local Intergroup or Voting Entity to determine how to make out checks when donating to them.

New paragraph will read: A "prudent reserve" consists of two or three months' worth of meeting expenses. Meeting expenses include items such as rent, supplies, refreshments, and Conference Endorsed literature. The prudent reserve is intended to cover expenses in the event that the meeting has unusually low attendance or donations. It is suggested that, at least quarterly, meetings determine if there are excess funds left after the reserve amount is satisfied. If so a meeting may decide by group conscience to make a Seventh Tradition donation to the CoDA entities that support the meeting. Each meeting needs to decide for themselves. When sending 7th tradition money to CoDA, Inc. please make all checks payable to Co-Dependents Anonymous, Inc. It is necessary to contact local Intergroup or Voting Entity to determine how to make out checks when donating to them.

Intent:

To improve Part 2 of the FSM, the Meeting Handbook, with things that either were missing or were created/updated over the past few years.

Remarks:

This motion requires changes to: X FSM P2

QUESTIONS - yes

PROS & CONS - none

CRAFTING - none

VOTE: 39 Yes, 2 No, 1 Abstention - motion passes with 2/3rds majority

Motion Key: 5062 **Number:** 19025 **Item Type:** MOTION **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: SSC

Member Names: Evie

Subject: SSC Motion #4 - Replace the Current Part 4 of FSM

Description:

Replace the current Part 4 of the FSM, Service Conference Procedures, with the revised attached document. Most of the changes that were made were either corrections, elimination of duplication or an effort to better explain what current procedures are or should be. One additional change that was made was to replace any mention of Motion or VEI forms with the new combined Motion/VEI form.

Intent:

To improve Part 4 of the FSM so that it is more consistent with how things are done today or, in some cases, how they should be done. To also remove repetitions and make the manual easier to read.

Remarks:

Two copies of the revised Part 4 of the FSM have been attached. The first is the document with changes tracked so interested people can see exactly what has been modified. The second has all changes accepted for easier reading. Specific revisions include:

All references to CSC Chair removed since we no longer have one

All reference to Election Committee were changed to Events Committee since they now facilitate elections

Changed several definitions and explanations to correct errors and make them easier to understand

Removed repetitiveness previously included related to Voting Entities Issues (VEI) and Committee Accountability

Included use of the combined Motion/VEI form to eliminate confusion

A copy of the combined Motion/VEI form is also attached to this motion."

This motion requires changes to: X FSM P4

Three supporting documents:

FSM Part 4 - With Edits

FSM Part 4 - Final

Combined Motion/VEI Form

QUESTIONS - no

PROS & CONS

Pros - 0

Cons - 1

CRAFTING - no

VOTE: 35 Yes, 5 No, 1 Abstention - motion passes with 2/3rds majority

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Motion Key: 5063

Number: 19026

Item Type: MOTION

Date: 9/10/2019

Vote: WITHDRAWN

Committee: SSC

Member Names: Evie

Subject: SSC Motion #5 - New Set of 12 Service Concepts

Description:

The following actions will be taken to move in an orderly fashion to a new set of 12 Service Concepts that are both simpler to understand and which better support the Fellowship as a whole:

Approve the Service Concepts below as the New 12 Service Concepts
Change the name the of existing 12 Service Concepts to the Old 12 Service Concepts

Over the next year the Service Structure Committee will develop explanations of the New 12 Service Concepts and will bring them to CSC 2020 for approval. If they are approved the Old 12 Service Concepts will be retired and the new ones, with their explanations, will become the 12 Service Concepts.

These Service Concepts are intended for use at all levels of CoDA service. Service can greatly enhance our personal recovery when added to working a good CoDA program. Service also ensures the continuance of our groups and the CoDA program, and carries the message to codependents who still suffer.

Service Concept 1

Title: Fellowship is Primary

Concept: The final responsibility and ultimate authority for CoDA service should always reside in the collective conscience of our whole Fellowship.

Service Concept 2

Title: Voice of the Fellowship

Concept: The CoDA Service Conference is the voice of the Fellowship in making decisions regarding policies, procedures and actions.

Service Concept 3

Title: Trust the Group Conscience

Concept: Decisions about service work in the Fellowship and all CoDA affairs are made through the group conscience process.

Service Concept 4

Title: Equality

Concept: Every CoDA member has the right to participate in the group conscience process thus ensuring equality.
Service Concept 5

Title: Respect

Concept: We ensure that individuals have the right of appeal and petition. When the group conscience is contrary to an individual's own truth we respect their right to express a minority opinion and/or to relinquish their service position .

Service Concept 6

Title: Delegation

Concept: The CoDA Service Conference has entrusted the Board of Trustees and various committees with the primary responsibility for the administration of CoDA.

Service Concept 7

Title: Separation of Responsibility

Concept: The Trustees have legal and financial rights and responsibility to act for the Corporation while the CoDA Service Conference and all other levels of CoDA service have the right and responsibility to act for the Fellowship.

Service Concept 8

Title: Sanctions

Concept: Although the Conference holds no authority over decisions of individuals or groups, sanctions may be imposed over those who consistently violate the 12 Steps and 12 Traditions.

Service Concept 9

Title: Effectiveness

Concept: Able, trusted servants, together with sound and appropriate methods of choosing them, are indispensable for effective functioning at all service levels.

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Service Concept 10

Title: Crucial Matters

Concept: When the CoDA Service Conference is in session, the CoDA Board of Trustees is directly responsible to the Conference. Between Conferences the Trustees are assigned decision-making authority on crucial Fellowship matters which need immediate attention and which must be ratified at the next CSC.

Service Concept 11

Title: Fellowship Comes First

Concept: The CoDA Service Conference, based on the identified needs of the Fellowship, determines the scope of work for the Board of Trustees and all committees.

Service Concept 12

Title: Transparency

Concept: Every CoDA member has the right to know what is happening within our organization, has a voice and is encouraged to use it.

The current version of the Service Concepts will be renamed in and the New Service Concepts will be added to Part 1 of the Fellowship Service Manual.

Intent:

To provide the CoDA Fellowship with a set of 12 Service Concepts that are more consistent with the concept of the inverted pyramid and more usable at all levels of the Fellowship, not just at the world level.

Remarks:

This motion requires changes to: (please check any that apply)
By Laws X FSM P1

FSM P2

FSM P3

FSM P4

FSM P5

QUESTIONS - Yes

PROS & CONS

Pros -

Cons -

CRAFTING -

VOTE: Yes, No, Abstention

Motion Key: 5064 **Number:** 19027 **Item Type:** MOTION **Date:** 9/10/2019

Vote: UNANIMOUS

Committee: SPO

Member Names: Nadia

Subject: SPO Motion #1 - Provide all CoDA Spanish Literature in Digital Format

Description:

Within six months, provide all translated Spanish literature to be published by CoRe in printed and digital format (Kindle and/or iBook): books, manuals, pamphlets, etc.

Proporcionar toda la literatura traducida al español a publicarse por CoRe en formato impreso y digital (Kindle y/o iBook): Libros, libritos, folletos, etc. dentro de un plazo des seis meses.

Intent:

Intent:

Eliminate the scarcity of approved material for those who have neither printed literature available, nor the possibility to acquire it by traditional means.

Elimina la carencia de material aprobado para quienes no disponen de literatura impresa o posibilidad de adquirirla por los medios tradicionales.

Since many codependents, faced with the unavailability of CoDA World-approved literature, make use of un-reviewed translations, digital availability will avoid diluting the message.

Evita que se desvirtúe el mensaje, ya que muchos codependientes al no disponer de la literatura aprobada por CoDA Mundial hacen uso de traducciones no revisadas.

This will comply with the Fifth Tradition: It will carry the message to the codependents who need it, even if there are

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no local f2f meetings where they can obtain printed literature.

Cumple con la Quinta Tradición: Lleva el mensaje a los codependientes que la necesitan, aunque no dispongan de grupos presenciales donde adquirir la literatura impresa.

This will allow for contributions to the Seventh Tradition.

Permite que se haga aportes a la Séptima Tradición.

Remarks:

QUESTIONS - yes

PROS & CONS -

Pros - 3 - having Spanish literature in digital format will help to get the word out; CoRE stated some of the items are already on Kindle and iTunes, plan is to bundle the pamphlets and booklets into digital format and is in favor of this because mailing Spanish literature to Latin America is hard; opportunity to get the word out throughout the world, as well as a revenue boost.

Cons - 0

CRAFTING - yes

VOTE: 40 Yes, 0 No, 0 Abstention - motion passes unanimously

Motion Key: 5089 **Number:** 19004 **Item Type:** MOTION **Date:** 9/10/2019

Vote: UNANIMOUS

Committee: CSC

Member Names: Lisa B

Subject: Approval of Motions from 9/9/19

Description:

Jen L made a motion to approve the 9/9/19 CSC motions, as amended. Jim from PA seconded.

Approved by a unanimous voice vote.

Intent:

Remarks: