

# CoDA World Board March 2014 Conference Call

8:30am-10:30am PDT

<b>MEETING CALLED BY</b>	Florence F. , Board Chair
<b>ATTENDEES</b>	Barbara D.- Treasurer, Lisa B. - Secretary, Chris H. - Trustee, Dagmar M. - Trustee, David Mc. - Trustee, Charles Z. - Alternate Trustee, and Lorraine O. - Alternate Trustee
<b>OBSERVERS</b>	Kristina

## APPROVE MINUTES

<b>MOTION 1.</b>	<b>PERSON RESPONSIBLE</b>
To approve the February Minutes, February Executive Minutes, and the February Executive Summary	First - Barbara Second - Chris Vote results: 6 0 1

## RATIFICATION OF GC EXTENSION OF EXECUTIVE SESSION

<b>MOTION 2.</b>	<b>PERSON RESPONSIBLE</b>
<ul style="list-style-type: none"> <li>Retaining SOS Association Management Company to keep us in corporate compliance</li> <li>To approve an addendum to our contract with SOS for website maintenance</li> </ul>	First - Barbara Second - Chris Vote results: 6 0 1

## RATIFICATION OF GC BY EMAIL

<b>MOTION 3.</b>	<b>PERSON RESPONSIBLE</b>
<ul style="list-style-type: none"> <li>Approval of proposed response to trusted servant concerning 6 board vacancies coming in July 2014</li> </ul>	First - David Second - Barbara Vote results: 5 0 0

## TREASURER'S REPORT

<b>REPORT</b>	<b>PERSON RESPONSIBLE</b>
Large 7 <sup>th</sup> Tradition donations: <ul style="list-style-type: none"> <li>\$4,000 from NorCal;</li> <li>Quarterly 7<sup>th</sup> Tradition payment from CoRe (Collections from</li> </ul>	Barbara

purchases) \$1,500  
 Paid \$8,000 to Administrative FSW for last year April-December

**MOTION**

<b>MOTION 3.</b>	<b>PERSON RESPONSIBLE</b>
To discontinue service with Answer 1.	First - Barbara Second - David Vote results: 5 0 0

**MOTION**

<b>MOTION 4.</b>	<b>PERSON RESPONSIBLE</b>
To include in the contract that royalty payments from CoRe should be postmarked by the 15 <sup>th</sup> of the month for the prior month's royalty.	First - Barbara Second - Chris Vote results: 5 0 0

**ACTION ITEM**

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION REQUIRED</b>
	Chris	Will contact CoRe and ask them to implement this immediately.
	Lisa B.	WILL bring this to the contract talks, due to happen the week of March 10, 2014

**DISCUSSION: CORPORATE COMPLIANCE**

<b>REPORT/DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
Reminder to send the signed page to Conni, our Account Executive	Florence

**DISCUSSION: BOARD VACANCY**

<b>DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
Discussed moving into executive session; our observer and both alternates would leave the call and rejoin after the session was complete.	Florence

**MOTION**

<b>MOTION 5.</b>	<b>PERSON RESPONSIBLE</b>
Move into executive session Executive session began at 9:50 am	First - Barbara Second - David

	Vote results: 6 0 0
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Executive session ended at 10:02 am; Kristina, Lorraine & Charles rejoined the call.

**REPORT: NEW TRUSTEE**

<b>DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
The Board designated Lorraine as the new Trustee	Florence

**ACTION ITEM**

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION REQUIRED</b>
	Barbara & Lorraine	Barbara & Lorraine will discuss the Finance Committee issues
	Lisa B.	Will ask the webmaster to change the member list on the website to reflect the new membership

**DISCUSSION: BOARD LIAISON ASSIGNMENTS**

<b>DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
Translation Management Committee (TMC): Dagmar will be primary; Need backup Legal Liaison: Florence & Lorraine will continue on as primary & backup International Task Force (ITF): Need Liaison & backup Outreach: Need backup	Florence

**MOTION**

<b>MOTION 5.</b>	<b>PERSON RESPONSIBLE</b>
To accept the slate for TMC, Legal, and ITF Liaisons, and that discussion will continue by email for the other positions. Slate: TMC: David Mc. as backup Legal: Florence as primary; Lorraine as backup ITF: Florence is temporary primary liaison; needs backup Outreach: Needs backup	First - Florence Second - Barbara Vote results: 7 0 0

**MOTION**

<b>MOTION 6.</b>	<b>PERSON RESPONSIBLE</b>
Move to extend the meeting time by 15 minutes if we are not finished by 10:30am pacific time.	First - Barbara Second - David Vote results: 7 0 0

## DISCUSSION: WEBSITE THEME

DISCUSSION	PERSON RESPONSIBLE
Discussed the theme chosen by SOS, and the web liaisons.	Lisa B. & Charles

## MOTION

MOTION 7.	PERSON RESPONSIBLE
To accept the current theme presented by the web developer to the web liaison	First – Barbara Second - David Vote results 6 0 1

## ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa B.	Will contact the developer and tell him he can move forward.

## MOTION

MOTION 8.	PERSON RESPONSIBLE
Motion to adjourn the meeting at 10:45 am.	First – David Second - Dagmar Vote results 7 0 0

## ITEMS NOT COVERED

<b><i>INCLUDE ITEM: AMC Policies &amp; Procedures Manual</i></b>
<i>Work will continue by email</i>
<b><i>INCLUDE ITEM: Small Group Project Assignments</i></b>
<i>Work will continue by email</i>
<b><i>INCLUDE ITEM: Voting Entity Issues</i></b>
<i>Work will continue by email</i>
<b><i>INCLUDE ITEM: Communications Request</i></b>
<i>Work will continue by email</i>

FUTURE BOARD MEETINGS

Sunday, April 6, 2014, 8:30AM Pacific Time  
Saturday, May 3, 2014, 8:30AM Pacific Time