

# CoDA World Board May 3, 2014 Conference Call

Saturday 8:30am-10:30am PDT

## MINUTES

<b>MEETING CALLED BY</b>	Florence F. , Board Chair
<b>ATTENDEES</b>	Hal H. - Vice Chair, Barbara D.- Treasurer, Lisa B. - Secretary, Chris H. - Trustee, Dagmar M. - Trustee, David Mc. - Trustee, Mercedes M.- Trustee, Lorraine O. – Trustee, and Charles Z. - Alternate Trustee
<b>OBSERVERS</b>	

### APPROVE MINUTES

<b>MOTION 1.</b>	<b>PERSON RESPONSIBLE</b>
To approve the April 2014 minutes	First - David Second - Chris Vote results 7 0 1

### RATIFICATION OF BOARD MOTIONS EXTENSION OF A MEETING

<b>MOTION 2.</b>	<b>PERSON RESPONSIBLE</b>
<ul style="list-style-type: none"><li>• For approval of account executive, Conni, to attend pre-CSC board meeting, pre-CSC board and chairs meeting, CSC, and post-CSC board meeting</li><li>• Urgent: for response to the proposed new Translation and Publication &amp; Distribution Agreement Procedure</li></ul>	First - David Second - Barbara Vote results 8 0 0

### RATIFICATION OF BOARD GCS AS UNANIMOUS VOTES BY EMAIL

<b>MOTION 3.</b>	<b>PERSON RESPONSIBLE</b>
For Approval: CoDA Document Storage	First - Barbara Second - Lorraine Vote results 8 0 0

### TREASURER'S REPORT

<b>REPORT</b>	<b>PERSON RESPONSIBLE</b>
Report submitted in writing. 2 motions to present.	Barbara

## MOTION

<b>MOTION 4.</b>	<b>PERSON RESPONSIBLE</b>
Authorize up to \$900 to reimburse Chris & Lisa to get the documents from Evie's home and take them to SOS.	First - Barbara Second - Dagmar Vote results 8 0 0

## MOTION

<b>MOTION 5.</b>	<b>PERSON RESPONSIBLE</b>
Authorize up to \$4000 to reimburse Conni & Dominic to come to CSC (travel & lodging, etc.)	First - Barbara Second - David Vote results 7 0 1

## WEBSITE REPORT

<b>REPORT/DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
We did a live demonstration by video of the new website in its current state.	Charles & Lisa

## MOTION

<b>MOTION 6.</b>	<b>PERSON RESPONSIBLE</b>
To host our new website with Hostek	First - Lisa Second - Barbara Vote results 9 0 0

## POLICY & PROCEDURE MANUAL REPORT

<b>REPORT/DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
Meeting weekly to complete the project. Lorraine will start joining the calls to ensure continuity with the new board.	Florence & Lisa

## MOTION

<b>MOTION 7.</b>	<b>PERSON RESPONSIBLE</b>
To approve Section 4 of the Board Policy & Procedure Manual	First - David Second – Barbara Vote results 9 0 0

**PUBLICATION & DISTRIBUTION AGREEMENT WITH GERMANY DISCUSSION**

<b>REPORT/DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
There are some objections from Germany about how it is written. Germany wants to write a whole new contract and send it to CoDA, Inc.'s lawyer for review.	Dagmar

**MOTION**

<b>MOTION 8.</b>	<b>PERSON RESPONSIBLE</b>
Move to accommodate Germany's request to write a new Publication & Distribution contract Motion failed	First - Florence Second - Barbara Vote results 0 9 0

**ACTION ITEM**

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION REQUIRED</b>
	Dagmar & Florence	Will craft a response to Germany and send it to the Board for approval.

**CSC BOARD MOTIONS DISCUSSION**

<b>REPORT/DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
Do we submit them now or review them and make it an extension of a meeting to approve by email?	Florence

**ACTION ITEM**

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION REQUIRED</b>
	Florence	Will send the motions out individually for a group conscience approval. All changes must be received by 5/7/2014

**MOTION**

<b>MOTION 9.</b>	<b>PERSON RESPONSIBLE</b>
Move to add 15 minutes to the meeting.	First - Barbara Second - David Vote results 9 0 0

**PRE-CSC DISCUSSION**

<b>REPORT/DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
David has not made plans for the Pre-CSC meeting yet. We will discuss by email.	Florence

David left the meeting at 10:35 am.

**EVENTS' PAID WORKER FOR CRAFTING MOTIONS DISCUSSION**

<b>DISCUSSION</b>	<b>PERSON RESPONSIBLE</b>
Discussed how much to pay someone, and where to find someone to do the job.	Lisa

**TEMPLATE FOR MOTION**

<b>MOTION 10.</b>	<b>PERSON RESPONSIBLE</b>
Authorize \$12 per hour for a person to craft motions during CSC. We will not authorize reimbursement for any other expenses.	First - Lisa Second - Barbara Vote results 8 0 0

**ACTION ITEM**

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>ACTION REQUIRED</b>
	Lisa	Will contact Events about hiring someone and the limits.

**ITEMS NOT COVERED**

<i>Discussion: reimbursement of Workshop Presenters</i>
<i>Will continue by email</i>
<i>Discussion: Communications – FSW Request</i>
<i>Will continue by email</i>
<i>Discussion: Daily Summaries – Template?</i>
<i>Will continue by email</i>
<i>Discussion: Teleconference with Chairs</i>
<i>Will continue by email</i>
<i>Discussion: Update Meetings</i>
<i>Will continue by email</i>

**FUTURE BOARD MEETINGS**

Sunday, June 8, 8:30AM Pacific Time  
Saturday July 5 – Sunday July 6 (face to face in Orlando, FL)