

CoDA World Board November 2012 Conference Call

November 10 8:30am-10:30am PST

MINUTES

MEETING CALLED BY	Lisa B. , Board Chair
ATTENDEES	Evie S. - Secretary, Jutta E. - Trustee, Barbara D. - Treasurer, Hal H. - Trustee, David M. - Trustee, Mercedes M., Trustee, and Dagmar M. - Trustee
OBSERVERS	None

Agenda Topics

APPROVE MINUTES

MOTION 1.	PERSON RESPONSIBLE
To approve October Board Minutes	First- Hal Second- David Passed unanimously
MOTION 2.	PERSON RESPONSIBLE
To approve October Executive Session minutes	First- Barbara Second- David Passed unanimously
DISCUSSION	
We agreed that the committee updates submitted by the liaisons were for internal board use only and would not be included in the minutes nor posted on the website. The committees submit their reports for publication once a quarter via the Quarterly Service Report (QSR).	

RATIFICATION OF BOARD MOTIONS VIA EMAIL

MOTION 3.	PERSON RESPONSIBLE
To ratify the motions approved by GC during the month: <ul style="list-style-type: none">• Sending documents from New England storage to board secretary's home• Sending documents from our bookkeeper to secretary's home• Letter to Meeting Search Engine contractor cancelling contract• Revision of Board Committee Liaison Policy• Board announcements and any CSC related items other than those created by the Events Committee will be reviewed by the Board before they are sent out, and have the heading, "From the CoDA, Inc. Board of Trustees".	First- Barbara Second- Hal Passed unanimously

BOARD COMMUNICATIONS AND CON CALL RECORDINGS

REMINDER	Board internal communications and conference call recordings are confidential and not to be shared outside the Board unless prior approval is gotten. This is primarily for the purpose of protecting us legally. A Summary such as this one is prepared and distributed after each con call to ensure that the Fellowship is made aware of what decisions the Board is making.
-----------------	---

UPCOMING QSR

REMINDER	Board and Committee reports for the next Quarterly Service Report (QSR) are due no later than January 15, 2013.
-----------------	---

CONFLICT OF INTEREST

DISCUSSION	The annual signing of the Conflict of Interest Policy has been completed by all board members.
-------------------	--

MOTION 4.	PERSON RESPONSIBLE
To accept David's statement about the potential of a conflict of interest and proposed action if it becomes an issue.	First- Hal Second- Evie Passed 6-0-1

MEETING SEARCH ENGINE CONTRACTOR

DISCUSSION	We had a lengthy discussion about how we will go about securing a new contractor to do the badly needed Meeting Search Engine work. We agreed that the Web Liaison will contact the Webmaster to get specifics about what software the current meeting database is written in and exactly what software skills we require. We also agreed that we should approach this and other technology projects in a professional manner utilize a Request for Proposal (RFP) procedure.	
ACTION ITEMS	PERSON RESPONSIBLE	ACTION REQUIRED
	Barbara	Communicate privately with David about giving us the work done to date
	Lisa	Contact Leo to get specifics about what software knowledge and skills are needed for someone to do this work

T. ROWE PRICE DONATION

DISCUSSION	We have received notification of a \$5000 donation from the T. Rowe Price Program for Charitable Giving, which is a "donor-advised fund." People contribute to that fund and then advise the administrators how to distribute the funds. This donation states that it should be earmarked to be spent for "improvement of website." There are several issues associated with this donation. Our 7th Tradition states " A CoDA group ought to be fully self-supporting, declining outside contributions" which this donation appears to violate. Also, our advised annual acceptable donation limit from an individual is \$2000, which this donation exceeds. We agreed to have further discussion on this matter.
-------------------	--

MOTION 5.	PERSON RESPONSIBLE
We will accept a donation from this organization.	First- David Second- Dagmar Did not pass 3-3-1
MOTION 6.	PERSON RESPONSIBLE
Issue tabled for further research and discussion.	First- David Second- Barbara Passed unanimously

BOARD FACE TO FACE MEETING

MOTION 7.	PERSON RESPONSIBLE
To choose Orlando for our february face to face meeting.	First- David Second- Barbara Passed unanimously

FUTURE BOARD CON CALLS

Saturday, December 1st, 8:30AM Pacific Time
Saturday, January 12th, 8:30AM Pacific Time