

CoDA World Board January 2013 Conference Call

January 12 8:30am-10:30am PST

MINUTES

MEETING CALLED BY	Lisa B. , Board Chair
ATTENDEES	David M. - Trustee, Mercedes M., Trustee, Hal H. - Trustee, Florence - Vice Chair, Barbara D. - Treasurer, Dagmar M. - Trustee and Jutta E. - Trustee
OBSERVERS	None

Agenda Topics

APPROVE MINUTES

MOTION 1.	PERSON RESPONSIBLE
To approve December Board Minutes	First- David Second- Hal Passed unanimously

RATIFICATION OF BOARD GCs VIA EMAIL

MOTION 2.	PERSON RESPONSIBLE
To ratify the motions approved by GC during the month: <ul style="list-style-type: none">• Approved a few hours of technical time for Geff, FSW to research making our emails more smart phone friendly• Approval of letters written to the three sanctioned members and to IMC about the requirements to make amends.• Approval of T Rowe Price letter concerning the donation offered.	First- David Second- Hal Passed unanimously

REPORTS

TREASURER	PERSON RESPONSIBLE
CoRe payment was a little late and therefore did not make it into December numbers	Barbara
MOTION 3.	PERSON RESPONSIBLE
To increase TMC budget by \$1000 to cover 2 additional members to attend face to face meeting.	First- Barbara Second- Dagmar Passed unanimously

DISCUSSION	CoRe has requested to be responsible for the recordings at the convention. Board has agreed with this and it is up to CoRe and Events to move this forward.
MOTION 4.	PERSON RESPONSIBLE
Board recommends that CoRe be responsible for recordings at Convention	First- David Second- Dagmar Passed unanimously

WEBSITE

MOTION 5.	PERSON RESPONSIBLE	
We will use Elance.com to hire someone to work on the meeting database and to develop the new website	First- Barbara Second- Dagmar Passed unanimously	
DISCUSSION	Spanish Outreach has requested that the information related to the conference and convention, some of which they have already translated, all be available in Spanish. This includes the registration page.	
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa and Hal	Work with Events and Webmaster to try to accomplish this.

LIAISON FOR GREECE

MOTION 6.	PERSON RESPONSIBLE	
Florence will be the board liaison for Greece	First- Lisa Second- David Passed unanimously	
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Ask webmaster to update the liaison list.

EXPENSE REIMBURSEMENT POLICY

DISCUSSION	Jutta requested an additional extra night for travel to our February face to face meeting because of the effect that travel through many times zones has on her. We agreed that board members should have this option if they feel they need it to be effective at the meeting.
MOTION 7.	PERSON RESPONSIBLE
The expense reimbursement policy will be amended, upon CSC approval, to allow up to 2 additional days reimbursement for people travelling more than 4 time zones.	First- Barbara Second- David Passed 7-0-1

RUSSIA

DISCUSSION	A person from Russia invited their board liaison to visit Vladivostok to share her experiences, especially with the Codependence Anonymous book . We agreed that the time is not right yet to do this and this will be considered in the future once Russia is more ready.	
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Jutta	Continue to work with Russia and further establish the relationship with the hopes that someone will be able to go there in the future.
	All	That we develop an infrastructure for working with new Voting Entities based on the experiences we have had so far. That we also develop a data bank of lessons learned from those and future experiences.

SUGGESTION	
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MESSAGE FROM JAPAN ABOUT USING DOCUMENTS

DISCUSSION	As a result of questions received from Japan we discussed that we need to determine the proper handling of old conference approved material that in no longer in general use. We agreed that any copyrighted material must go through the Translation Management process.	
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Respond to Japan's questions
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Ask Evie, as the legal liaison, to work on finding any additional copyrighted materials that are not on the list maintained by our Intellectual Property lawyer

VOTING ENTITY AGREEMENT

DISCUSSION	Will we accept VE agreements with signatures transmitted to us electronically. The only exception would have to be the copyright assignment since legally we MUST have an real signed copy, not a scanned copy.	
MOTION7.	PERSON RESPONSIBLE	
Tabled	First- Dagmar Second- Hal Passed unanimously	
DISCUSSION	Should we require that VEs incorporate in order for us to sign a publication and distribution agreement with them.	
MOTION8.	PERSON RESPONSIBLE	

Tabled	First- David Second- Barbara Passed unanimously
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ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Ask Evie, as the legal liaison, to resend the emails related to the above discussions.

UPDATING OF FELLOWSHIP SERVICE MANUAL

DISCUSSION	SSC has requested to hire someone to incorporate the changes approved at the 2012 Service Conference into the Fellowship Service Manual. Further discussion was tabled to our face to face meeting.
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BOARD FACE TO FACE

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Send info about how to register at hotel in Orlando.

FUTURE BOARD CON CALLS

No call in February due to face to face meeting February 22-24
Saturday, March 16th, 8:30AM Pacific Time