

CoDA World Board May 2013 Conference Call

May 4 8:30am-10:45am PDT

MINUTES

MEETING CALLED BY	Lisa B. , Board Chair
ATTENDEES	Evie S. - Secretary, Barbara D. - Treasurer , Dagmar M. - Trustee, Florence F. - Vice Chair, David M. - Trustee, Mercedes M. - Trustee and Jutta E. - Trustee
OBSERVERS	None

APPROVE MINUTES

MOTION 1.	PERSON RESPONSIBLE
To approve the April minutes	First - Barbara Second - Evie Passed 4-0-3

RATIFICATION OF BOARD GCs VIA EMAIL

	PERSON RESPONSIBLE
There were no GC's to ratify this month.	

TREASURER'S REPORT

REPORT	PERSON RESPONSIBLE
<ul style="list-style-type: none">The CoRe check did not arrive in time to be deposited and it had been received at the time of the callWaiting on the banks to finish processing all the paperwork to complete the transfer of CoDA's investment accounts to ChaseThe application paperwork for liability insurance is ready to be sent to Lisa for her signature.	Barbara

CORE CONTRACT

REPORT/DISCUSSION	PERSON RESPONSIBLE
<ul style="list-style-type: none">As a result of the recent changes in the CoRe board there have been no recent meetings of the small group (2 members from each board) that has been working to develop a new contract for CoRe.Communication about this will occur via email over the next month and further discussion with happen during June con call	Lisa

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Send copy of the currently active CoRe contract to all board members
	Evie	Find info on World Service task force and send to board; find out if there were any members who were not on either board
	Lisa	Work with CoRe board chair to try to set up the next 2+2 meeting

COMMUNICATION COMMITTEE REQUEST

DISCUSSION	PERSON RESPONSIBLE
<ul style="list-style-type: none"> The Communication Committee would like approval of an additional \$1000 so that 2 members can attend CSC Two members are needed because they are responsible for preparing the daily report that is sent out to the Fellowship 	Florence

MOTION 2.	PERSON RESPONSIBLE
To approve sending 2 members of Communications committee to CSC and to increase Communications Budget by \$1000 for that purpose	First- Barbara Second- Evie Passed Unanimously

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Florence	Inform the committee of our decision

DISCUSSION	PERSON RESPONSIBLE
Reminder to all board members to register for CSC and make hotel reservations	Lisa

FINANCE SMALL GROUP REPORT FROM F2F

DISCUSSION	PERSON RESPONSIBLE
Finance Committee has prepared all motions as we suggested with some minor changes.	

FSM SMALL GROUP REPORT FROM F2F

ALL BOARD CSC MOTIONS		
Add change numbers so that it will be clearer what the proposed changes are in each motion.		
BOARD CSC MOTION 1 FSM SECTION 6		
Accepted as written.		
BOARD CSC MOTION 2 FSM SECTION 7		
Changes to the Email List Coordinator job description will be presented to the Communication Committee during their con call tomorrow and will bring us their feedback. Rest of motions accepted as currently written.		
BOARD CSC MOTION 3 FSM SECTION 13 (SEALS)		
Previously accepted.		
BOARD CSC MOTION 4 FSM SECTION 10		
Two typos need to be corrected.		
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Barbara, Lisa and Florence	Send each FSW description to their FSW for their review and feedback
	Evie	Make corrections to motions and to each motion's attachment and resend to the board for GC.

CSC SMALL GROUP REPORT FROM F2F

WHAT GOES IN DELEGATE PACKAGE?		
Committee goals and budgets were also included last year.		
EMAIL BLASTS		
Board Vacancies blast sent		
Blast to solicit Voting Entity reports for CSC still needs one person for GC		
DELEGATE REGISTRATION FORM		
<p>Proposed form reviewed and several changes were suggested:</p> <ul style="list-style-type: none"> • Delete home and mobile phone and replace with preferred phone • Add email address (accidentally deleted) • Add "Name to Appear on Nametag" <p>Some discussion took place as to whether last name is required for legal purposes. This will be verified with our corporate lawyer. If required, a message will be added with explanation and a promise of confidentiality.</p>		
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Evie	Check with corporate attorney whether last name of delegate is required.
	Evie	Update form and resend to board
	Hal	Send updated form to Events for review

ITEMS NOT CONVERGED

HIRING OF ASSOCIATION MANAGEMENT CONSULTANT (AMC)		
Will be added to June con call agenda		
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Florence	Add to June con call agenda
MEETING/TEAM BUILDING AGENDA FOR MONDAY JULY 8		
Will be discussed via email.		

FUTURE BOARD CON CALLS

Saturday, June 15th, 8:30AM Pacific Time (tentative)
No July con call due to pre-CSC face to face meeting