

The Board of Trustees met in September by teleconference. Members in attendance: Evie, Hal, Barbara, Chris, Florence, Dagmar, David and Mercedes as voting members. Charles and Lorraine attended as Alternate Trustees. Lisa B, voting member had a planned absence.

After our usual opening procedures, of Serenity Prayer, Reading Tradition 9, Reading Service Concept 9 and Establishing the order of round robin discussion.

**Motion: 1**

**David motioned and Evie seconded: We approve the minutes from our previous meeting on August 17. All Aye**

**Motion: 2**

**Barbara Motioned and Dagmar seconded: All Aye**  
**We ratified the following Board group conscience decisions made during the previous month:**

- GC: Finance # 1 New Approvers of ERRs become effective immediately upon assuming the position.
- GC: Finance #2 ERR Submissions to be copied only to Finance and the Treasurer
- GC: Finance # 3 QuickBooks access
- GC: GoDaddy Expiration Notice, agreed to wait on renewal.
- GC: \$6000 for German translation and modification of Voting Entity agreements approved
- GC: Chinese CoDA translations, agreed to NOT pay for prior translations.
- GC: Handling of Domain Name Registrations.
  - Approval of the proposal on how to register all our domain names.
  - Approval to transfer and register all [godaddy.com](http://godaddy.com) which is where [coda.org](http://coda.org) is currently registered.
  - Approved 2 year registration for CoDA Mexico.
  - Approval to expense of no more than \$2000 to register all names except CoDA.org (which we own through 2019) for a maximum of 10 years.
- Tabled: Finance # 4 7<sup>th</sup> Tradition Guidelines

The Treasurer gave her report which included the following items:

- Barbara stated a Budget is a guideline and when the Board or a Committee goes outside its budget they vote for the expense and the Board has to approve it.

Action Item: # 1 Florence to Barbara minutes after approved, for Barbara's action item.

Action Item # 2 Barbara to Lou in Finance minutes after approved, minutes having to do with finance.

Florence confirmed with Board members we have all signed a copy of the conflict of interest policy and sent in.

We then discussed our upcoming face to face meeting planned for November 16-17, 2013 in Los Angeles, CA. Hal is checking on Hotels near LAX and will update us. Mercedes stated Spanish Outreach plans to have an F2F and wants to know when we have our Hotel picked.

**CoRe Report-Hal**

- CoRe Contract is close to being signed. Chris asked what is a two by two. It is two members of CoRe and two members of Board work together on the contract. Our members at present are Hal and Lisa B.

**AMC/Executive Director –update-Florence & Evie  
Florence**

- Contracts signed.
- Other projects; Board procedure and policy manual.

**Motion 3**

**Chris motioned and David seconded: AMC to go forward with policy and procedures as a second priority. All Aye.**

**Evie:**

- Updates on website project, stated Request for Proposals for project will be sent out on October 1. We are requesting the bidder be able to do both our main website and our meeting search database and interface as part of the project.
  - Intention to bid with questions due back by Oct 8, 2013
  - Project to complete by end June 2014

**Motion 4**

**David motioned and Hal seconded: To make Committee Work Area website area available to committees to post items and leave archive area closed.**

We closed the meeting with the Serenity Prayer.

**Future Board Meeting:**

- Saturday, October 19, 2013, 8:30AM Pacific Daylight Time
- *Face to face meeting November 16-17, 2013*

Minutes submitted by Christine H, filling in for Lisa B.