

CoDA World Board Dec. 13, 2014 Conference Call 8:30am-10:30am PDT  
MINUTES

MEETING CALLED BY	Lorraine O , Board Chair
ATTENDEES	Hal H. - Vice Chair, Chris H.- Treasurer, Gerald B. - Secretary, - John R. - Alternate Trustee, Werner S. Alternate Trustee
REGRETS	David Mc. - Trustee,
OBSERVERS	

MOTION 1	OUTCOME
To approved the following minutes: Nov, 2014	unanimous
GC'S	OUTCOME
None	
GC INCOMPLETE	OUTCOME
None	

TREASURER'S REPORT

REPORT	PERSON RESPONSIBLE
<p>Highlights:</p> <ul style="list-style-type: none"> <li>written report presented</li> <li>Paypal Account over \$2000</li> <li>An overview of processes of how the funds flow into our accounts was given</li> <li>Current balances total 340,454.89. A portion of this has been moved to our new bank account.</li> <li>It was noted that we are currently doing well.</li> </ul>	Chris H.

MOTION 2, 3	OUTCOME
<p>Discussion:</p> <p>Alternate board members were given the right to vote on any issues at previous board meeting. A renewed discussion was brought forward that requested revisiting as the alternate did not wish to vote on issues as it goes against the original intention as alternate job description when elected. It was pointed out that we are extremely short handed and it would be better for GC's to have more participation.</p> <p>Motion presented: Motion passed at Nov. teleconference granting voting rights to alternate trustees be amended to exclude John from such voting rights. Motion defeated.</p>	defeated

<b>Web update:</b>	
<p>Discussion:</p> <p>Short webinars to be made to assist fellowship in certain aspects of website navigation.</p> <p>Motion: to have SOS to create webinar to assist fellowship in navigation of website maximum cost would be maximum 5 hours.</p>	unanimous

### Legal Repository

DISCUSSION	
<p>File structure naming protocol – discussion around access and structure. Legal and SOS are creating a legal depository for all important archival and legal documents. Another discussion was around the final structure (hierarchy) and who would have access. Proposal for legal documents editing privileges be restricted to legal liaisons, board chair and vice chair, other board members would have view only privileges. Allowing the entire fellowship have access to the depository was discussed. A round robin pointed out transparency is important but also the need to not allow personal information be displayed. This is currently still a work in process. Another discussion was around templates that are created by legal would be put forward for approval if substantially changed.</p>	

DISCUSSION – MOTION 4	PERSON RESPONSIBLE
<p>The need for a checklist of items required if any Fellowship Service Workers or organizations resigns or completes contacts. Intent is to have a means of accessing all required information that might be required if FSW (or organization) is no longer available.</p> <p>Motion: Create an exit plan in case of termination of contract of an outside professional by either side. Approved.</p>	unanimous

DISCUSSION:	OUTCOME
<p>Next face-to-face meeting – weekend of 20, 21, 22nd of February – Phoenix Arizona.</p> <ul style="list-style-type: none"> <li>• Moved to adjourn and closed with the Serenity Prayer</li> <li>• Finished 10:00 am</li> </ul>	unanimous

### FUTURE BOARD MEETINGS

Next meeting January 10, 2014 8:30 pst (will be listed on CoDA calendar.)