



**Board Minutes/Summary for CoDA World Board Conference Call
April 18, 2015 8:30am – 9:00am PST**

The Board of Trustees met on April 18th by teleconference. Members in attendance included: Hal H., Lorraine O., David Mc., Werner S., and Gerald B. as voting members, John R. as Alternate Trustee. Not in attendance: Chris H.

After opening procedures:

POINT OF CLARIFICATION – Lorraine O.

Lorraine noted that the extension of previous meetings where approval by majority happens via e-mail is for those things that were on the agenda and then carried into email, so anything on the agenda can be taken to email for further discussion, and decision for continuity for moving forward. It was noted that Conni is in agreement with this policy.

Online Motion Database

Gerry presented information on the Motion Database that is housed online, and proposals were forwarded to each member. Two proposals are being considered. Gerry recommended the \$8000 option and noted a side recommendation of a 20% buffer being added to the budget. Lorraine has emailed the Committee but has not heard back and expressed possible need for additional bids. Lorraine noted it is the Board's intent to see the database upgraded.

Gerry made a motion that the budget be set at a maximum of \$10,000 to upgrade the current database system to modern standards subject to approval by finance committee, in consultation with Events. John seconded the motion.

Discussion was held about who facilitates the new database and how motions will be stored. Gerry noted that the proposal that he is recommending is the web application.

Lorraine modifies the motion to accept the proposal for the On-Line Motion Database with a \$10,000 budget subject to approval by Finance Committee, and in consultation with Events. Gerry seconded. Approved unanimously.

Action Items:

- ✓ Gerry to contact Events or Service Structure Committee (SSC) re: coordination/overlap

CSC Travel Planning

Lorraine pointed out that there would be no spiritual meeting on Monday this time, and presented her vision for the Board to meet at a time that would be healthier than previous years.

Discussion was held about options for meetings and all agreed that Saturday afternoon was the best time for the F2F meeting, with everyone arriving Saturday morning at the very latest. Various suggestions were made for best time for the new BOD to meet, with no clear consensus. It was noted that David may be unable to attend at all.

Action Items:

- ✓ Conni from SOS to book the hotel

Legal Repository

Lorraine noted that the Legal Repository (LR) is up on-line, and the Board and/or Legal Liaisons are currently the only ones who have access. She requested that Translation Management Committee (TMC) chair also have access, and reminded that the repository is only pdf's and that original documents are stored elsewhere.

Discussion on possibility of all Chairs having access.

David motioned all Committee Chairmen have access to the Legal Repository. Hal seconded. Approved unanimously.

Action Items:

- ✓ Work with webmaster to give access to committee chairs.

Call for CODA Unity Response

Lorraine presented the issue and shared her feeling that no response seems necessary. John commented that he was in e-mail communication about this issue and noted that if further discussion was needed, he would let everyone know. It was agreed that no action is necessary at this time.

Email asking for New BOD Members

Lorraine presented her desire to be more proactive & bring more control to process. It was noted that no CORE positions are open at this time. Board of Trustee positions are available. It was suggested that this discussion continue via e-mail. All agreed.

Action Items:

- ✓ Finalize email to fellowship for board nominations.

Email Issues

Motion discussed via email regarding problems with spam email. Suggestion made for Geff to work with Dominic to create page of instructions for various email accounts.

Lorraine described Gerry's motion to create a "For Your Information" page describing access to email. Hal seconded. Approved unanimously.

Action Items:

- ✓ Webmaster to work with Geff to create page of instructions for emails.

Motion on CONNections Copyright Policy

Discussed the proposed motion for the complete release of Copyright in new CONNections policy. After discussion it was determined that more information was needed behind why they are asking for changes. Lorraine will follow-up and get more information.

Action Items:

- ✓ Lorraine to get more information from CONNections and follow-up with the Board.

Send Docs from Charles & Rosemary (email)

CoDA World Service Members Charles and Rosemary have history documents that they would like to send to CoDA at their expense. After discussion agreed they should be sent to SOS for storage.

Action Items:

- ✓ Lorraine to tell Charles and Rosemary to send the documents to SOS.

Board PPM Section 6

John stated that he will have a revision of Section 6 available for comment & approval at the May 9th Board meeting. He is asking everyone to review ahead of time so that it can be approved.

Action Items:

- ✓ John to send revised Section 6 to everyone for comment.

Deadline for Board motions

Lorraine reminded everyone that all motions for CSC have to be turned in by April 30th.

Next Meeting May 9, at 8:30 PDT