

Board Summary for CoDA World Board Conference Call
August 19 8:30am-10:30am PST

Dear Fellowship,

Our August Conference Call as usual opened up with a moment of silence followed by the Serenity Prayer. We also read the 8th Tradition and the 8th Service Concept. Those in attendance were Lisa B., Evie S, David M., Barbara D., Florence F., Hal H. and Dagmar M as well as two observers. We approved our June and July minutes. We unanimously voted to ratify the following motions approved by group conscience during the previous month:

- Procedure to address the potential conflict of interest involving the board secretary and the webmaster
- Procedure for annual signing of the Conflict of Interest Policy
- Procedure for attorney invoices
- How to respond to letters from former board member
- Who will be board approver for Expense Reimbursement Requests (current chair/vice chair rather than previous chair/vice chair)
- Revised Board con call participation procedure
- Steps to deal with various issues with Trademark and Website violations by person no longer associated with CoDA Mexico

The Treasurer gave her report. We have opened a new checking account that will make it easier to make payments to non-US people. This account will be used for paying of all bills and deposits. Our investment accounts are still with our previous bank although we may choose to move them at a later date. The new bank has been very cooperative and easy to work with.

The Legal Liaison gave her report. There has been much activity this month including several requests to print and use documents from our website, work on the CoDA Mexico issues and ongoing involvement with a former board member's threat of legal action against CoDA, Inc

The Quarterly Service Report (QSR) Liaison gave her report. The currently scheduled due date for the next QSR is October 15. We will be looking at the possibility of speeding up the gathering of data and publishing of the QSR which is currently published 45 days after the end of the quarter.

The former Web Liaison reported that progress is finally being made on the development of the improved Meeting Search Engine. We are hopeful that this will be successfully completed very soon.

All Committee Liaisons gave reports on their committees. Most committees are ramping up after our annual conference with new members and new goals. One committee no longer has a chair and are not responding to emails so they will be contacted via phone. We discussed the fact that it would be helpful to compile a list of contact information for all committee members including phone numbers in order to deal with situations like this. The Board Secretary offered to look into making this happen.

Evie, the Board Secretary, provided a written statement outlining the potential conflict of interest between Leo, the webmaster, and herself, a Board member. The Board has addressed this by assigning another Board member as Web Liaison, and still another member to authorize Leo's salary and payment. The Board ensures that Evie is recused from any group conscience decision making process that involves the website and money that Leo would be paid.

The Board voted Evie to be on the Website Work Group that has been tasked with developing a requirements document for a new website. Evie will be the Board Liaison to the group. Leo is a member of this group, so a potential conflict of interest could be present. The Board agreed that this group will only make recommendations, so her participation is not a problem. If she is chosen to lead the group, the Board of Trustees asked Evie to discuss this with them to ensure there is no conflict of interest before accepting the position. If any further discussion is needed, it will be documented in the next Board meeting minutes.

3 board members have already signed and submitted our Conflict of Interest policy which needs to be signed annually by all board members. All other members were encouraged to sign and submit soon.

We completed the assignment of all but 2 Voting Entity Liaison assignments. The Web Liaison will submit the list for posting on the website.

The Voting Entity (VE) contact lists on the website continue to be very out of date. While at CSC we did receive some names of people who are willing to be added to the list and many VEs still do not have a contact. The Board Secretary will be reviewing the lists and making a recommendation as to how to consolidate and maintain the lists on an ongoing basis.

During the month we prioritized our list of goals and selected the top 6 to begin work on. Most board members have now signed up for those they wish to work on.

We discussed an email that the Communication Committee submitted related to Website/Webmaster concerns. The Webmaster will be responding to that email.

We once again tabled discussion on whether we should revisit our decision to require amends as a condition to return to world level service work.

In order to honor our decision to limit our conference calls to 2 hours we were not able to cover several items. These items will be dealt with via email during the month.

- Future board con calls
 - Sunday, September 9th, 8:30AM Pacific Time
 - Saturday, October 6th, 8:30AM Pacific Time (note the change to Saturday which will be our usual day for the foreseeable future)

For those wishing to listen in on a board con call, please review the guidelines at <http://coda.org/service/conf-call-guidelines.htm>.