

Board Summary for CoDA World Face to Face Meeting July 5-6, 2014

The Board of Trustees met face to face (F2F) July 5-6, 2014 in Orlando, Florida. Members in attendance included: Florence F., Hal H., Barbara D., Lisa B., Chris H., Dagmar M., Lorraine O., and David Mc. as voting members. Charles Z. attended as an alternate Trustee. Mercedes M. was unable to attend.

July 5, 2014

Charles was given vote in place of our missing trustee.

After our usual opening procedures, we approved the minutes from the June 2014 meeting.

We ratified a motion approved by group conscience (GC) during the month:

- To add \$300 to Event's budget for decorations at convention

We completed votes on motions that were an extension of our meeting which included:

- To update CoDA, Inc.'s Translation Policy and to submit a portion of the newly proposed CoDA Spanish book and a portion of our previously translated 12 x 12 Spanish work book be sent to a professional service to be used to assist the 2x2x2 [proposed work group approved in June 2014] in how to address our Spanish translations. PASSED
- That we reject the donation from T-Rowe Price and say thank you very much. FAILED
- To write a motion to change the wording in the Fellowship Service Manual (FSM) concerning the CoDA Seal. WITHDRAWN
- To deny permission to copy the Affirmation Booklet. PASSED

An additional motion was made and passed:

- Move to have the CoDA Service Conference (CSC) ask the appropriate committee to extend the affirmations list, currently on the website, as a service item under Meeting Docs.

We ratified another motion that was time sensitive:

- To approve the Monday reception and Wednesday lunch menus

Our Treasurer gave her report. Items reported on included:

- This year was the first year CoDA's tax return was done on time
- Sent final payment for the website
- CoRe payment was on time
- Plan for changing signatories on the bank accounts while at CSC
- PayPal account information needs to be updated

Board Summary for CoDA World Face to Face Meeting July 5-6, 2014

We moved on to discuss Website Trademark License Agreements. We reviewed three options that our copyright attorney presented to us. After lengthy discussion, the Board approved the following motion as a policy for linking to other CoDA websites (for groups, intergroups, and Voting Entities):

- That Voting Entities, intergroups and groups are allowed their own websites, and to use the terms CoDA and Co-Dependents Anonymous (these are registered trademarks) without entering into a formal agreement; but must display on the website the following disclaimer, *“These pages may not have been reviewed, endorsed, or approved by Co-Dependents Anonymous Inc.”* The link from the CoDA website to the VE, intergroup or group website will display the following disclaimer, *“These links are provided as a courtesy. Listing them here does not imply endorsement of these sites or any outside enterprise that may be referenced in these sites.”*

An additional motion was passed regarding the use of the CoDA Seal (also known as the CoDA Logo, a registered trademark) on other CoDA Websites (for groups, intergroups, and Voting Entities):

- For approval to write a motion to change the wording in the Fellowship Service Manual concerning the CoDA Seal “This is the CoDA Seal (Above); it is a registered trademark. Use of this mark is only allowed under a Trademark License Agreement, which agreement may allow customization by adding the name of an Intergroup or Voting Entity to the outside perimeter of the seal and/or translation of the words within the circle other than “CoDA”. No other changes are permitted. Please contact board@codas.org”

This motion will be presented to CSC.

We then discussed renewing the contract with SOS Association Management Solutions (SOS), the association management company (AMC) the Board has worked with for the last year. The Board unanimously approved renewing the contract. It was acknowledged that the Board must present a motion to CSC for approval.

After this discussion, we moved to approve the Board Policy & Procedure Manual that SOS assisted the Board to complete.

We ended the day with a discussion about the Board PowerPoint presentation, and a motion to begin our workday tomorrow at 9 am.

Board Summary for CoDA World Face to Face Meeting July 5-6, 2014

July 5, 2014

We started the morning with the Serenity Prayer, reading In This Moment, and had a brief check in from each person present.

Following our opening, Conni, our Account Executive (AE) from SOS, reviewed the Strategic Plan with us in preparation for the new Board to be elected at CSC.

After a short break, we resumed with a website presentation and discussion regarding images on the website, the Outreach navigation button, and the Co-NNections section of the site. The following motions were made and passed:

- To accept all the images currently displayed on the CoDA website. All images will be reviewed periodically for possible rotation.
- To approve the proposal for the Co-NNections portion of website by Arizona Website Solutions for \$5100
- To approve the Outreach button on the website to be updated, maintained by respective Outreach related committees through web liaison and webmaster

Moving on we discussed the United States (U.S.) report submitted by one of the U.S. members of the International Task Force (ITF). The following motions was made and passed:

- To request the International Task Force (ITF) to remove the US country report. The US is not a Voting Entity and the ITF was created for non-US representation.

The Board of Trustees received a Voting Entity Issue (VEI) from Arizona (AZ-14-01). We discussed what should be done about the issue. Since the issue involved a Board decision, the following motion was made and passed:

- To give the Voting Entity Issue (VEI) AZ-14-01 to the Arizona Delegate to present on the floor at CSC 2014.

We reviewed the Board Goals for the 2014-2015 year, and discussed what to do with our archives which are currently stored at SOS.

We continued our meeting with new business. We talked about how to address the Board's late motions, some of which were a higher priority than others turned in on time. We moved to have several Board members discuss the issue with the CSC facilitator.

**Board Summary for CoDA World Face to Face Meeting
July 5-6, 2014**

The issue of Social Media and 12 Step programs was discussed. The following motion was made and passed:

- That we, the Board, ask Outreach to present a motion to establish a CoDA Facebook page similar to the AA 1935 Facebook page.

There was further discussion regarding:

- The CoDA Seal and the motion to be presented at CSC
- Dates of future conventions and discussing it with the Board.

We closed with a brief share about our experiences over the weekend, and ended with the Serenity Prayer.