

Board Summary for CoDA World Board Conference Call  
December 13, 2014 - 8:30 AM PST

The Board of Trustees met in November by teleconference. Members in attendance included: Gerald B., Hal H., Lorraine O, Chris H. as voting members. Alternate trustees included John R., Werner S. regrets: David Mc, Conni I guest Round robin established and check-in.

After our usual opening procedures, we approved the following minutes: Nov, 2014 minutes as presented. There were no GC's to ratify so we went to Treasurers Report. A written report was presented as well as a report on our Paypal Account which has over \$2000 current balance. An overview of processes of how the funds flow into our accounts was given. Current balances total 340,454.89. A portion of this has been moved to our new bank account. It was noted that we are currently doing well.

Next on our agenda were committee reports. It was suggested that it would improve communications by reinstating the committee liaison reports a week before our board meeting. It was noted that it is important to let the committees we are communicating their information but also that important events will be communicated quickly.

Alternate board members were given the right to vote on any issues at previous board meeting. A renewed discussion was brought forward that requested revisiting as the alternate did not wish to vote on issues as it goes against the original intention as alternate job description when elected. It was pointed out that we are extremely short handed and it would be better for GC's to have more participation. Motion presented: Motion passed at Nov. teleconference granting voting rights to alternate trustees be amended to exclude John R". from such voting rights. Motion defeated.

#### Website update

- Short webinars to be made to assist fellowship in certain aspects of website navigation. Motion: to have SOS to create webinar to assist fellowship in navigation of website maximum cost would be maximum 5 hours. Approved unanimous.

File structure naming protocol – discussion around access and structure. Legal and SOS are creating a legal depository for all important archival and legal documents. Another discussion was around the final structure (hierarchy) and who would have access. Proposal for legal documents editing privileges be restricted to legal liaisons, board chair and vice chair, other board members would have view only privileges. Allowing the entire fellowship have access to the depository was discussed. A round robin pointed out transparency is important but also the need to not allow personal information be displayed. This is currently still a work in process. Another discussion was around templates that are created by legal would be put forward for approval if substantially changed.

The need for a checklist of items required if any Fellowship Service Workers or organizations resigns or completes contacts. Intent is to have a means of accessing all required information that might be required if FSW (or organization) is no longer available. After much discussion a motion was put forth to: Create an exit plan in case of termination of contract of an outside professional by either side. Approved.

Moved to adjourn and closed with the Serenity Prayer

Next meeting Jan. 10, 2014 8:30 pst