

Board Summary for CoDA World Board Conference Call  
June 15, 2013 8:30am-10:30am PDT

Dear Fellowship,

Our June Conference Call as usual opened with a moment of silence followed by the Serenity Prayer. We also read the 6th Tradition and the 6th Service Concept. Attending were Hal, Lisa, Evie, David, Barbara, Florence, Dagmar and Jutta. We had one observer. We approved May's minutes. We ratified the following group conscience decisions:

- Authorization of our Intellectual Property lawyer to release our name and two trademarks to another law firm with whom he is working on our behalf
- Approved documents to be used during an upcoming con call with an Intergroup on issues preventing CoDA, Inc. from linking to their site.
- Authorized the Finance committee chair to have access to Quick Books
- Approval of thank you letter to Website Work Group
- Approval of Email announcement written by webmaster addressing certain email problems being encountered
- Finalization of Delegate Registration Form for CoDA Inc.
- Car Rental approval for Events
- Approved draft of Board report for upcoming CoDA Service Conference (CSC)
- Approved alternate method for paying an advance expense request
- Authorized the Finance chair to communicate directly with the Bookkeeper

The Treasurer gave her report. Seven advance requests have been processed for people attending CSC. We have encountered an inconsistency between our investment policy and the Chase accounts we were planning to transfer to so the transfer is on hold for now. Our investment policy will be reviewed within the next 12 months. We received an inquiry about how/if one may leave money to CoDA in one's will. Having found no documented policy on the matter, we will work on developing a policy after CSC. The Events chair has been given a \$500 loadable debit card to pay miscellaneous Events expenses for CSC/Convention. It has become clear we need a more detailed Advance Policy. This too looks like an after CSC project.

The recent small group meeting between the CoDA and CoRe boards (2 members from each board) resulted in more progress which is a cause for cautious optimism. Literature sales continue to work seamlessly. The next 2+2 meeting is scheduled for June 23.

We discussed individual plans for attendance at CSC and how expenses will be reimbursed consistently for board members as is our policy. Due to work and family priorities one board member is unable to attend and another will not be able to stay for the whole conference.

Almost all items discussed during our small groups at our February face to face meeting have been completed with two exceptions: Identified needs for an Alternate Trustee description and for a completed CoDA glossary of terms. We did vote that Alternate Trustees be allowed to keep other service positions, a question that had arisen recently.

Spanish Outreach wants to manage the Spanish website. They asked whether the Board can make the decision on this or must it come from CSC. Since the Board is responsible for overseeing the Website we do have the authority to make this decision. We voted to tell them that we authorize a solution that is supportive of the Spanish speaking community. Details need to be worked out on how to best do this. This is consistent with our plans for the replacement of the coda.org website.

We discussed the hiring of an Association Management Consultant (AMC) to assist us with running the business end of our organization. Part of the pre-CSC board face to face meeting will involve further discussion of this and a representative from the company we are considering will be joining us. We will be bringing a motion to CSC to ask the CSC to support the hiring of an AMC. We believe this will be a big step in helping to ensure continuity over the years as Board members change.

We closed the meeting with the Serenity Prayer at 10:40am Pacific time.

#### FUTURE BOARD MEETINGS

Saturday and Sunday, July 6th-7th, Pre CSC face to face

Friday afternoon, July 12th, post CSC meeting

For those wishing to listen in on a board con call, please review the guidelines at <http://coda.org/service/conf-call-guidelines.htm>.