



Board Minutes/Summary for CoDA World Board Conference Call September 13, 2015

The Board of Trustees met on September 13th by teleconference. Members in attendance included: Gerald B, Mary I., Chris H., Denny H., and Lorraine O. as voting members.

After opening procedures, the following e-vote motions that were approved by email were ratified by unanimous vote:

1. August 9th board meeting minutes;
2. July 11 and July 17th CSC board meeting minutes;
3. Liaison 2nd Position updates;
4. Motion to have Chris H, Lorraine O and Lou L approve ERR's for the month of August 2015, while in transition from previous bookkeeper to new bookkeeper.

Incomplete GC's needing full vote to be complete:

1. Motion to extend time on previous board motion for ERR approval process from August 31, 2015 to September 8, 2015. **Motion restated and passed unanimously.**
2. Motion to approve Outreach committee's request to begin website development of Outreach pages up to a budget of \$2,000 (previously approved by CSC), as per website contract estimates given by Arizona Website Solutions. **Motion restated and passed unanimously.**
3. Motion to move the current board minutes to an area accessible to the entire fellowship and a link to this page to be sent out monthly as board approved minutes are updated. No executive session will be in this area. **Motion restated and passed unanimously.**

AGENDA

Motion to extend 15 minutes as we were 15 minutes behind with an extended check-in. Approved unanimously.

Treasurer's Report – Denny

Denny reported that current accounts are as follows:

Checking Account Balance:	\$ 34,537.11
Savings Account Balance:	\$60,026.14
Reserve at National Bank:	\$200,000.00

Discussed transferring money from the reserve account to the checking account so that we will not incur a service charge. Denny will research and send to the board as an e-mail vote.

Denny reported that he is getting the PayPal account transferred in his name, as it has an old Treasurer still has main signatory. Denny is also working on setting up the recurring monthly invoice with J Street for the motions database.

Action Items:

- ✓ Denny working on PayPal account
- ✓ Denny working on J Street recurring payment

Polworth (UK Printer) – Gerry

As follow-up to last meeting, responding to a printing error, Gerry was able to talk to Martin at Polworth and explain that the changes were minor and they will be fixed on the next publication. No further action is required. Polworth has asked for the right to distribute to Europe. This will become an e-mail vote with discussion.

Action Items:

- ✓ Gerry to send motion for email vote on Polworth distributing in Europe.

Website Overview Group - Gerry

Gerry updated everyone that there are 9 people, including the webmaster and international representation, who have volunteered for this group. First meeting will be soon.

Email Etiquette - Gerry

Discussed sending out an email to the membership reminding them of email etiquette. Gerry will work on a proposed email and send to the board for an email vote.

Action Items:

- ✓ Gerry work on email etiquette email for board approval.

CoDA Board Page - Gerry

Discussed having this page refreshed. Gerry will send out as a board email discussion.

Action Items:

- ✓ Gerry will send out a board email discussion on the CoDA board page.

Printing Literature Action - Chris

Chris reported that the World Connection Committee (WCC), in error, stated that any country could print literature. The motion was actually about translating. Chris will follow-up as Legal Liaison.

Action Items:

- ✓ Chris will follow-up on this with WTC and Columbia.

New Business

Chairs Committee

Gerry reported that he attended the August Chair Committee meeting. Discussed the board attendee rotate with all board members taking a turn. Agree to move this to an email discussion.

Action Items:

- ✓ Gerry to send out an email discussion on Chairs Committee meeting board rotation.

Country Assignments

Discussed that these were previously assigned to board members. Discussed having clear boundaries around what committees can commit to. Chris will start discussion via email.

Action Items:

- ✓ Chris will start email discussion on Country assignments.

Copyright Disclaimer

Discussed putting a copyright disclaimer on the ConNectons portion of the website. Lorraine will work on this.

Action Items:

- ✓ Lorraine will work on copyright disclaimer for ConNectons website.

Board Face to Face meeting

Chris will start an email discussion on when the board could meet face to face this fall.

Action Items:

- ✓ Chris will start email discussion on fall board face to face meeting.

Meeting Adjourned at 2:35 pm

Next Board Meeting scheduled for Sunday, October 11, 2015 at 1pm PDT