Hospitals & Institutions Committee

Annual Report

July, 2014 – May, 2015
Members - June 2014

Kathy L., Chair  Illinois
Lou L.  Illinois
Mary I.  North Carolina
Lisa B.  Nevada
Darlene H.  California
James B.  California

John R.  Board Liaison Pennsylvania
Goals for 2014-15

• Maintain books for Inmates and Institutions Program and inmate correspondence.
• Get the Inmate Sponsorship Program established.
• Get more members.
• Populate the H&I webpage on the new CoDA website: (FAQs, the purposes and services of H&I, etc.)
• Create an institutional CoDA meeting Handbook
Goals for 2014-15 (cont.)

• Regular communication with the CoDA community (esp. the H&I list serve).
• Have H&I print materials available in Spanish.
• Develop an H&I Handbook (this may be part of the Outreach Committee project).
• Survey those on our list serve to assess areas of interest.
Accomplishments

• Maintained serving the Books for Inmates and Institutions Program (see next slide)
• Recruited 3 new members. Lost 1 of those
• Met monthly (11 times)
• Held a face to face in St. Louis, MO
• Partially updated our Operations (P&P) Manual
• Continued the Inmate Sponsorship Program
Accomplishments (cont.)

• Developed an Institutional CoDA Meeting Handbook
• Published 1 “H&I Lights” and sent 2 emails to the H&I email list
• Assisted the start of 8 new institutional meetings
• Developed a set of form letters for responses to letters from inmates and other inquiries
Accomplishments (cont.)

• Did some updating of the H&I page on the website.
• Tweaked the web-based book ordering system
• Worked on a survey of those on our list serve to assess areas of interest
• Arranged for copies of pages from the Steps and Traditions Workbook to be made legally by institutions where size restrictions prevent inmates from having them
Accomplishments (cont.)

• Worked on the bookkeeping details related to the Books for Inmates and Institutions program
Books for Inmates and Institutions

584 letters received
from 84 different institutions

Up from 546 letters received
from 58 different institutions

Heard from 45 new Institutions (since 2010)
up from 38 new last year

Almost each letter receives a response letter
Books for Inmates and Institutions

We sent:

- 387 Co-Dependents Anonymous Books (265)*
- 76 12 Steps & 12 Traditions Workbooks (128)*
- 9 12 Steps & 12 Traditions Workbooks in Spanish (32)*
- 12 Standard Packets down from 33 last year
- 15 Meeting Starter Packs (Meeting Handbooks) (6)*
- 4 Institutional libraries (1)* and 25 other books to individual inmates

* Last year’s amounts are in ( )
Books for Inmates and Institutions (cont.)

Received $2,108 ($1,578.74)* in donations to the Books for Inmates and Institutions program!

When doubled, that will provide more than 754 (560)* books and workbooks to codependents who still suffer in institutions.

* Last year’s amounts are in ( )
Inmate Sponsorship

- Sponsor/Sponsee Assignments:  2 male 10 female
- Sponsees awaiting sponsors:  13 male 22 female

Sponsors are needed!
Goals for 2015-16

• Maintain books for Inmates and Institutions Program and inmate correspondence.
• Continue and grow the Inmate Sponsorship Program.
• Get more members.
• Continue to populate the H&I webpage on the new CoDA website: (FAQs, the purposes and services of H&I, etc.)
• Update Books for I&I order form
Goals for 2015-16 (cont.)

- Regular communication with the CoDA community (esp. the H&I list serve).
- Have H&I print materials available in Spanish.
- Develop an H&I Handbook (this may be part of the Outreach Committee project).
- Send survey to those on our list serve to assess areas of interest.
- Complete updating H&I P&P Manual
- Get BFII accounting in order
Jobs held by current committee

- Chair
- Snail mail corresponding secretary (needed!)
- Email corresponding secretary
- Literature distribution coordinator
- Institutions Information Researcher*
- Literature inventory keeper (open)*
- Inmate Sponsorship Coordinator (open)
Help wanted!

- Inmate sponsors* (people to provide sponsorship via mail to inmates)
- Inmate Sponsorship Coordinator (someone to take over a system that is in place)
- Inmate Corresponding Secretary(s) (person* to handle sending form letter responses to inmates with enclosures and another to respond to the 10% requiring more unique responses.)

*committee meeting attendance not expected
More Help wanted!

- H&I communication specialist(s) (this may have been filled)
  (someone to relay H&I information to the fellowship)

*committee meeting attendance not expected
Thank you to:

Our wonderful Fellowship Service Worker, Joan, who picks up and distributes all the U.S. Mail coming to H&I and enters data from letters received into our data base.

All of our members willing to sponsor inmates.

Communications Committee for forwarding pertinent inquiries.
Thank you to:

CoRe

For the literature donated and wonderful cooperation with our committee. We couldn’t do this without you!
Thank you to:

Linda A. and SPO

for attending some of our meetings helping produce our last H&I Lights and helping us communicate with Spanish-speaking codependents in institutions
Thank you to:

You
& those you represent

For providing service by:
volunteering and
contributing to CoDA, Inc. and the Books for Inmates and Institutions Program.
To volunteer or learn more:

Join us at Breakfast
Tentatively
Wednesday, July 15, 2015, 12:30 pm

Bring your own, location to be announced