



CoDA Service Conference enter year

Enter the name of the motion here

Committee: enter committee name **Date:** enter date

Motion Number: (data entry purpose only): _____

Result (data entry purpose only):

Motion:

This is where the actual motion should be written. Only items written in this section are acted upon.

If any document(s) need to be changed by this motion, the document name, page and section should be included here and the exact new language specified. Without this information the motion may not get picked up in a search of motions that affect a specific document and without specific language supplied someone not involved in the motion may have to write something for the motion sponsor.

Intent:

This is where to include the explanation of why it was felt that this motion should be written and presented for vote at CSC.

Remarks:

Any other comments should be included here.

Note: The sample motion also has an attachment with a final version of the changed section of the FSM. This is not required although it is helpful for Foundational Document changes since it facilitates easier updating of the documents.