MINUTES

Hospitals and Institutions Committee
Date: Sunday March 17, 2013 by Teleconference

In attendance:

Yumi M. (chair)	Concord, CA	expressopenme@yahoo.com	925-787-5422
Barbara D. (Board Liaison)	Redwood City, CA	southbaycoda@yahoo.com	650-814-1084
Kathy L.	Champaign, IL	stokerkathy@gmail.com	217-979-2847
Lou L.	Champaign, IL	codalou@gmail.com	217-898-2847

Yumi told us that she decided to resign as chair of the committee and as a member of the committee, effectively immediately. She has provided excellent and enthusiastic leadership, for which we are very grateful. She will be missed.

We have received no inmate correspondence from the CoDA office since early November, 2012, so we have ordered no books for inmates or responded to letters since then. Our liaison mentioned that this situation should improve soon.

Kathy accepted the position as chair for the remainder of this year and 2014, starting with submitting the QSR due soon.

No Face to Face meeting will be needed with only 2 active members who are husband and wife. Kathy said she would work on contacting CoDA members who had responded to our appeals via our email list serve to see if any would still be willing to join us,

She will work on a new H&I Lights.

At our next meeting we will examine our goals for 2014 and accomplishments for 2012-2013

Respectfully submitted,
Kathy L.

- **Draft letter support of ORW**
    - Not done - committee to have it done by next meeting

- We decided as a team that we would revisit the Goals and each pick the top 3 for each of us and post our choices at Google group. Done
- Next meeting we will discuss and vote on priority of goals base on top 3 items list of each team member as basis for 2014 goals.