

Minutes for the CoDA H&I Committee meeting

Sunday, October 19, 2014

The call in number had changed to 605-475-3220, access code 381463#, no playback.

Opening prayer. CoDA opening prayer followed by a brief check-in.

Review agenda, added an item to discuss legal's response to H&I's request to make copies of the workbook available to inmates in institutions where the workbook is too big.

Minutes taker – Lou volunteered, the meeting will not be recorded as Kathy didn't have her pin necessary to record the meeting.

In attendance – Kathy, Lou, Lisa, Linda

Reviewed & approved minutes of Sept 21, 2014 meeting.

Activity reports:

1. Mary was on vacation, so no report on books ordered.
2. Kathy reported – 29 requests received (snail- and email) but none answered (still in process) with requests coming from 5 institutions that we have not had contact with before.
3. Lou reports he has had several email strings since last meeting. 1 from an inmate using JPay through info@coda.org. Lou has started the process but wanted to maintain anonymity and the second screen asked for complete info to buy "stamps" that are used to send emails. Lisa uses JPay and will ask her contact what info is shared on the emails that she sends to her friend in jail. They talk each Thursday.
4. Lisa is in contact with 2 new sponsors and getting them paired with new sponsees. Lou added that in the last month we gave 2 sponsors a second sponsee so we have added 4 Sponsor/sponsee relationships in the last month.

Old business:

Discussed the Operations Manual, Part 5-7

1. Calendar is good, don't be apologetic that something on the calendar isn't done if we don't have the people to do it.
2. Some changes to Website area were made to be compatible with the new website..
3. It was suggested that we post some excerpts from inmate letters and ask for help with wish lists on the public H&I page. Kathy will share something with the committee by email to be put on the web.
4. Maybe set up a meeting to work out an H&I lights on line with others- Linda offered to set something up. At the close of the meeting, she set up Wednesday Oct 22, 2014 at 9:00 am pacific time, 11:00 central with Kathy and Lou using WebEx.

New business:

- A. We may have lost a volunteer that came forth at CSC because he has not responded.

B. Added agenda item:

Copies of CoDA materials for use in institutions like the San Diego County Jails.

1. We were granted permission to make copies if an equal number of books are held in non-use. The issue is that the workbook is too big for inmates of the San Diego facilities to have in their possession.

2. Lou suggested that we GC “suggesting that because CoDA does not receive royalties on books donated to the inmates in institutions by H&I, is it possible that we give permission to the jail to make copies of the workbook with a tagline on each page: ‘Copied for use within the San Diego County Jails with permission from CoDA, Inc. for personal inmate use only.’ to appear on each page?” With some discussion, all were in agreement.

3. Some other suggestions were:

A smaller format size for workbook.

Making it available as a PDF for purchase.

Alternative bindings is also a possibility (spiral for some instances.

Probably not for use in institutions). Kathy would contact CoRe about some of these possibilities.

C. Meeting Starter Packet:

1. When an inmate requests a copy of the meeting starter packet, CoRE has to copy one and then send it. So what parts could be omitted? It was noted that there is a need for streamlining this. Registering Institutional meetings? If not on the public website, at least with H&I. (on the H&I work area?) There are Commonly Asked Questions that need to be answered that might be specific for institutions. “I can’t have a meeting following your format at my institution, what can I do? List some alternatives like classes, reading the book and discussing it, step study, etc. this would be a great subject for a F2F!

Lisa had to leave.

D. We will discuss f2f times either by email or next time.

Possible agenda items:

- a. Institutional meeting formats.
- b. Suggestions for contents.
- c. Registering of institutional meetings.

Closed with the “we” version of the serenity prayer.

Next meeting is scheduled for Nov 23, 2014.