

Minutes for 2016 11 20 CoDA's H&I Committee meeting

Sunday, November 20, 2016. Time 3:00 pm Eastern, 2 pm Central, 1 pm Mountain, 12 pm Pacific for one hour.

Attending, Lou L (Mahomet, IL), Deborah B (LA, CA), Kathy L (Mahomet, IL), Addie M (SoCal area H&I Chair), Jen L (Board Liaison), Terry D (CT, new member), Darlene H (LA, CA), Jim B (Mobile, AL).

Opened with Serenity prayer and a brief check-in.

Agenda reviewed; timing of meetings added as new business.

Lou volunteered to take Minutes and we decided to record the rest of the meeting. Playback Number (712) 775-7029

Minutes of September 18, 2016 meeting accepted as written.

Activity reports:

1. Correspondence Kathy L.- Sept & Oct, 38 contacts (one word of mouth one email), 36 responded to, 23 new, 13 repeat contacts from 23 institutions (5 new).
2. Email correspondence -Lou- Sept and Oct little done, getting caught up. Made several 3 contacts and initiated 2 orders for recovery centers in Tempe, AZ and Tarzana, CA. Sending seed copies to both for the short stay individual who fill in a Book Response Form that replaces initial book.
3. Books ordered & books inventory see table below for Oct.
4. Sponsorship report-No report, email, questionnaire – no new contacts.

Literature Ordered October 2016						
Piece of Literature	Prev Inv	English	Spanish	Totals and Notes	Qty Adj	New Inv
Co-Dependents Anonymous Book	184	14	-	Total Blue Books	0	170
Co-Dependents Anonymous Pocket Book-SP	42	-	0	14	0	42
12 Steps & 12 Traditions Workbook	65	16	-	Total Workbooks	1	50
12 Steps & 12 Traditions Workbook-SP	26	-	0	16		26
Standard Packet		3	-	Total Standard Packets	-	
Standard Packet-SP			0	3	-	
Institutional Meeting Handbook		2	-	Standard Packets are a set of pamphlets and booklets CoRe donates.	-	
In This Moment		1	-		-	
MSP			-		-	
Other		1	-		-	
TOTAL	317	37	0	37	1	288

Old business:

1. Report on motions we brought to CSC.

- a. 1st motion to have an email address for trusted servants. The chair currently has an email at CoDA.org. We could have additional emails for \$4/mo. We decided to withdraw motion
 - b. Motion to increase use of donations to Books for Inmates and Institutions to help cover shipping and cost of additional literature. This means that our budget will go further because ½ of costs will be supported by the Books for Inmates and Institutions. In the past the H&I budget alone supported all shipping and extra CoDA literature not purchased in bulk or donated by CoRe.
2. Look at revamp of the H&I Service Info page on the CoDA website.
Clarification of page what are the key topics or links that need to be on the top page? Link to new sub-page for each topic:
Other issues brought up:
- a. Group FAQ by topic
 - b. Outline manual as table of contents.
 - c. Starting a meeting that is in a “closed facility”
 - d. Starting a meeting at an “open facility”
 - e. Support
 - f. Audience and goal
- After much discussion, our audience is to the World scope primarily CoDA members, but also hospitals and institutions. Three primary areas?
- g. CoDA members who want to serve
 - h. Information for Hospitals and Institutions
 - i. How to get literature into Institutions

Deborah will work on this some more for next time.

New Business:

- 1. New meeting platform discussion. CoDA is now using Skype for business. Are you always able to attend via the Internet, or do you need to have phone access to attend? No, there may be a way to get a free call-in number, Lou & Darlene will explore after the meeting. Ran out of time.

Approved to extend meeting 15 min.

- 2. Adjust time for meeting. Deborah said Sundays are hard. Others able to attend an hour later, Kathy will send out a survey for scheduling a time. Discussed December meeting and yes we will meet. Currently Dec 18 at 1 PM Pacific time

Gabe has responded to Deborah who was trying to be an inmate sponsor. Jim volunteered to be inmate sponsorship coordinator if Gabe was not able to do it.

Closed with the CoDA Closing Prayer:

The next teleconference will be on Sunday, December 18, 2016 at 1pm Pacific time (2 pm Mountain, 3 pm Central, 4 pm Eastern).

Watch for a survey for when do we want to schedule meetings when most can make it for the next year.