

Minutes for CoDA's H&I Committee meeting

Sunday, July 24, 2016. Time 3:00 pm Eastern, 2 pm Central, 1 pm Mountain, 12 pm Pacific for one hour.
The meeting was extended by 15 minutes.

Members attending in order of rotation:

Darlene H	760-282-4796	Torrance, CA
Lou L	217-898-2847	Mahomet, IL
Deborah	323-467-7633	Los Angeles, CA
Jim B	310-702-8272	Mobile, AL
Kathy	217-979-2847	Mahomet, IL

Opened with the Serenity Prayer followed by a brief check-in. Lou volunteered to take the minutes this time. Kathy volunteered for next month. The meeting was recorded. Playback Number (712) 775-7029, and reference number is 21. Meeting ID: 874-326-850

Review agenda. Added to agenda that had been sent via email: Motions for CSC in place of Darlene's motion and motion for donations change for BFII.

Minutes of meeting on June 19, 2016 were accepted as presented (via email).

May 22, 2016 meeting minutes were accepted via email GC after the 6/19 meeting.

Activity reports:

Correspondence: Incomplete – all (34 individuals) of the letters that were sent in June have been responded to. There were no donations to Books FII. in June. To date this year the total donations is \$2,404.50. Dealing with spam that has come through hosp@CoDA.org or hosp@Codependence.org – report is as spam to your email provider.

Literature Ordered June 2016					
Piece of Literature	Prev. Inv.	English	Spanish	Totals and Notes	New Inv.
Co-Dependents Anonymous Book	59	14	-	Total Blue Books 14	45
Co-Dependents Anonymous Pocket Book	44	-	0		44
12 Steps & 12 Traditions Workbook	6	4	-	Total Workbooks 4	2
12 Steps & 12 Traditions Workbook-SP	27	-	0		27
Standard Packet		0	-	Total Standard Packets	
Standard Packet-SP			0	0	
Institutional Meeting Handbook			-	Standard Packets are a set of pamphlets and booklets CoRe donates	
In This Moment		1	-		
MSP		1	-		
Other			-		
TOTAL	136	18	0	18	118

H&I Literature Report Q2 2016
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Piece of Literature	Prev Inv	English	Spanish	Totals and Notes	Ordered	New Inv
Co-Dependents Anonymous Book	122	77	-	Total Blue Books	200	245
Co-Dependents Anonymous Pocket Book-SP	44	-	0	77	0	44
12 Steps & 12 Traditions Workbook	40	38	-	Total Workbooks	100	102
12 Steps & 12 Traditions Workbook-SP	27	-	0	38		27
Standard Packet		5	-	Total Standard Packets	-	
Standard Packet-SP		-	0	5	-	
Institutional Meeting Handbook		0	-	Standard Packets are a set of pamphlets and booklets CoRe donates.	-	
In This Moment		1	-		-	
MSP		1	-		-	
Other		0	-		-	
TOTAL	233	122	0	122	300	418

Email correspondence not very active.

Subscriptions to H&I email questionnaire responses: 2 new contacts and one needs response by email.

Inmate sponsorship: letter to send to the inmates to make sure the people on the list still would like to receive sponsors is not yet drafted. Kathy is aware of one new sponsor-sponsee dyad under way.

Old business:

- A. New H&I subscribers follow-up: additional surveys taken? Moved to reports above.
- B. Policies for use of codahosp@gmail.com for emailing (tabled) (May become unnecessary with our new motion 1.)
- C. Use of the new FAQ document we looked at last month (tabled)
- D. Motion written by Darlene:

Move to have SOS research email use for CoDA World Trusted Servants to you, present to the Board for approval, and if approved, implement the new process complete with a written process explaining how to use the new emails.

Intent:

To provide a means for anonymity while doing CoDA World service, i.e. emails will be addressed from hosp@codal.org instead of a personal email address. This will also collect communicate from everyone within a committee versus emails spread sporadically between trusted servants depending on who replied to inquiries and who was copied on the replies. Additionally, this will streamline communication and capture history efficiently.

Remarks:

A few ideas/options:

1. It is possible to do within gmail accounts. Attempts at doing this requires sending mail through the SMTP server and the gmail setting requires the SMTP Server, Username, Password, and Port information to establish a secured connection using TLS. Do we have already have access to this?
2. Establish email communication from hosp@coda.org using a committee login.
3. Setup personal emails such as joe.s.hosp@coda.org or mary.j.hosp@hosp.org.
4. TVCC in SoCAL uses a webhosting service that provides multiple webmail addresses with @coda-tvcc.org domain that was setup by a former TVCC website chair. This is all the information we have been able to gather.

Moved to have Darlene edit motion and to approve by email.

- E. Motion to use donations to BFII differently was presented by Lou. This was discussed and decided that Lou would send his wording of the motion after the meeting and for us to discuss it by email.
- F. Changes to be done on the H&I Service Info webpage (tabled)
- G. Clarification of new policy to ship more than one book when only one is requested. In short-stay facilities? (tabled)
- H. P&P Manual revised: Accept or not? (tabled)

New Business:

- A. Committee goals for 2016-17 (tabled 'til next meeting)
- B. Pen Pals: We have become aware that some parts of the CoDA Fellowship is advertising that H&I has a "Pen Pals" program with inmates for members who do not wish to be sponsors. We have had a few members contact us about becoming Pen Pals. No responses have been sent them. Lou will draft a response letting them know that we do not have such a program, only an inmate sponsorship program. He will send his draft to the committee for input.

Closed with the CoDA Closing Prayer.

Next meeting: Sunday, August 21, 2016.