

Minutes for CoDA's H&I Committee meeting

Sunday, June 19, 2016. Time 3:00 pm Eastern, 2 pm Central, 1 pm Mountain, 12 pm Pacific for one hour.

Members attending in order of Rotation:

Lou L	217-898-2847	Mahomet, IL
Jim B	310-702-8272	Mobile, AL
Gabe S	323-893-2934	South Pasadena, CA
Darlene H	760-282-4796	Torrance, CA
Kathy	217-979-2847	Mahomet, IL

Opened with the Serenity Prayer followed by a brief check-in. Lou volunteered to take the minutes and the meeting was recorded. Playback Number (712) 775-7029, Meeting ID: 874-326-850

Review agenda. Added to agenda: CSC preparation & presentation mode: committee members present at SCS will go up to support chair, more info near SCS **CSC**.

We didn't review minutes of meeting on May 22, 2016

Activity reports: books ordered; books inventory;

Literature Ordered May 2016					
Piece of Literature	Prev. Inv.	English	Spanish	Totals and Notes	New Inv.
Co-Dependents Anonymous Book	90	31	-	Total Blue Books 31	59
Co-Dependents Anonymous Pocket Book	44	-	0		44
12 Steps & 12 Traditions Workbook	21	15	-	Total Workbooks 15	6
12 Steps & 12 Traditions Workbook-SP	27	-	0		27
Standard Packet		3	-	Total Standard Packets 3	
Standard Packet-SP			0		
Institutional Meeting Handbook			-	Standard Packets are a set of pamphlets and booklets CoRe donates	
In This Moment		1	-		
MSP		1	-		
Other			-		
TOTAL	182	51	0	51	136

We ordered 200 CoDA books and 100 workbooks this past week.

May Letters received 51 requests, 20 letters sent, many requests came from people who have contact with CoDA members so don't get letters, 16 institutions, 2 were directed donations to specific institutions (one new). and \$366.70 donated to Books for Inmates & Institutions.

Email correspondents- responded to 3 individuals by email, ordered books for one, another replied, and one needing follow-up.

Inmate sponsorship. Matched sponsor with sponsee for 3 new female sponsors; received 5 female & 1 male sponsee applications; sent letters to 13 female sponsors & received 7 back no contact with sponsees, but still willing to participate. Kathy will send letter head and # 10 envelope

Old business:

- A. Welcome letter to new H&I subscribers follow-up – We received second survey since new letter set-up 3 weeks ago!

Agreed to a quarterly reach out to everyone on the H&I list. Short and sweet. Some quotes from Book request forms. Invite them to the committee meeting. do this about a week before a meeting. list meetings on line at the coda calendar. Jim will put a sample together for next meeting. shooting for September letter.

- B. Policies for use of codahosp@gmail.com for emailing put off to next time.
- C. Follow-up on Lou's response to Gabriel in Israel, Lou sent out doc that we will reference in Sept quarterly letter to list.
- D. Cross-training for committee tasks - some progress.
- E. What changes need to be done on the H&I Service Info webpage? A lot of work needs to be done with a lot of rewording. Kathy will send to us a recommendation.
- F. Changing the Books for Inmates and Institutions donation – We are getting enough \$ so that they would cover total expense without a match. Should we eliminate the match? Discussion moved to NB point A. Mixed responses and question not resolved.
- G. Follow-up on motion to provide a coda.org email for CoDA business, Darlene will work on this.

New Business (if we get there):

- A. Review of policy to ship one book/month when more than one is requested in short-stay facilities
Motion to send both books when possible when a book is requested. GCed.

Put off till next meeting:

- B. Handling a request from an individual who had been sent a book during a previous incarceration.
- C. Committee goals for 2017

Close with the CoDA Closing Prayer: "We" version of the Serenity Prayer

Next meeting: Sunday, July 24, 2016. This isn't the 3rd Sunday, but L & K are not available on the 16th.