



CoDA Quarterly Service Report

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1st Quarter 2002

www.coda.org

CoDA Board Report

Dear Members of the Fellowship,

The Board met in Baltimore Feb 1-2, 2002. We stayed at the Comfort Inn hotel where the 16th annual National Service Conference (NSC) will be held in September 2002.

Thank you to the NSC Committee for selecting this facility!

We met with the NSC Committee to hear updates on Conference planning. We discussed the proposed NSC budget, including the committee's request for lower registration fees this year. The NSC Committee and the Board hope that the new, lower registration fees will encourage greater attendance.

The CoDA Board directed our attorney to apply for renewals of CoDA's federal trademarks.

Being satisfied with the services of our current auditor, we authorized her to conduct our annual audit again this year.

We voted to link our CoDA website www.codependents.org to the (CA) Bay Area website

Upon receiving feedback from the Fellowship, the board has discussed updating the CoDA website to make information more easily accessible and to be more user-friendly. Because the job would be costly and require substantial planning, we believe that:

- 1) A proposed web "workgroup" can assess the needs of the Fellowship.
- 2) After the needs assessment, the workgroup will be responsible to develop an RFP (Request for Proposal)
- 3) NSC will be asked to approve a plan and budget.

The Board has addressed the State Issues assigned to us. Some responses appear below; more will appear in the next CSR.

Re: TX state issue #2, outdated TX meeting information on the web

There has been a "purge" of old information since this request. Some defunct meetings hadn't been deleted due to a policy misunderstanding, which has since been cleared up. This is no longer a problem.

Re: Arizona Financial Issues

1A) AZ asked about CoDA's reserve amounts

Money in reserve includes \$50,000 for a future publication and \$15,000 for website

1B) AZ asked for a summary of income and expenses so the "average person can understand...the financial condition of the organization."

The treasurer will adjust or add to financial reporting to try to be more user-friendly, within the parameters of full disclosure.

2) AZ requested a graph of financial trends

This appears in this issue of the CoDA Service Report (CSR)

3) AZ requests for information are made so “our membership understands where their money comes from and how it is being spent. There is a feeling (a large minority of the group) that too much money is being reserved and not enough is going back to the membership.”

The Board isn’t taking action on this because “a large minority” is not a group conscience decision.

For informational purposes, part of the reason for our substantial assets is that committees are inactive and not spending funds as budgeted by NSC.

If you have any questions, please send email to coda.usa.board@usa.net or write to CoDA Board, PO Box 33577 Phoenix, AZ 85067-3577

In Service,

The CoDA Board of Trustees

Contact the CoDA Board of Trustees at:

coda.usa.board@usa.net

Chair	Judi T.	(term expires Fall 2003)
Vice-Chair	Rosemary D.	(term expires Fall 2002)
Treasurer	Curtis F.	(term expires Fall 2002)
Secretary	Sheila H.	(term expires Fall 2002; eligible to run for a full term)
Trustee	Tom L.	(term expires Fall 2002) (resigned)

2001 State Issue Assignments

COMMITTEE/BOARD	STATE	SUBJECT
Natl. Lit. Comm.	Northeast Ohio	Combine StepPamphlets 1,2,3
Service Structure Comm.	SoCalifornia	When to take a group conscience
Service Structure Comm.	SoCalifornia	Suggested donations
Service Structure Comm.	Maryland/Delaware	National/World Service boundaries
Service Structure Comm.	Texas	National service by non-US members
CoDA Board	Texas	Meeting info. on web site
CoDA Board	Arizona	Financial issues
CoDA Board	Arizona	Outreach/Send CSRs to Meetings
CoRe	Arizona	CoRe organization
CoRe	Northeast Ohio	Cost of Literature
Issues, Teens, Institutions	Northeast Ohio	Amend Service Manual re: Mediation

CoDA Service Conference Committee

The committee has met several times and is off and running on coordinating a really great conference. The board has accepted the final contract and we are proud to present to you the final details. The location is **COMFORT INN at BWI, Baltimore, MD.** The date is **September 24 –28, 2002.** This will be the **16th Annual Service Conference**

held by CoDA. In an attempt to attract a greater participation from more states, the committee proposed and the board approved to reduce the registration fee to **\$25.00 for Delegates and Alternates, no charge for committee members and observers.** The hotel provides **Free Full Breakfast, Free Shuttle from and return to airport.** The location of the hotel is across the street from the Light-rail which services downtown Baltimore, including **Penn Station Railroad Station.** The weather is great this time of year in Baltimore and the committee is planning several interesting events. **For more details keep checking the website, information links will be available shortly.**

WSO will be meeting **September 23-25, 2002** check their website link for more information and details.

The Fellowship is in great need for a larger participation from a wider range of delegates. Delegates are needed to participate on committees. This is the place to get a chance to give back to your program. The committees need new volunteers to step forward and take the lead to continue to develop new literature, new books, serve outreach and many other committees that make up the National organization. While funds are always needed to continue to carry the message, currently dedicated delegates are what the Fellowship really needs. Sending delegates to NSC is your state's way to give back to the program. Each state can have two voting delegates and two alternates who can vote in the delegate's absence during the voting process. Sending an alternate to conference is a great way for the alternate to get a feel on how things are done at conference, and then they move up to delegate next year and have had some exposure.

Respectfully submitted:

Annie R., NSC2002 Chairman

CoDA Literature Committee

The main activity of the National Literature Committee this year has been completing the Steps and Traditions Workbook 10, 11, & 12. The Workbooks are printed and CoRe should have them the beginning of March for shipping to the Fellowship.

As a follow-up to the completed workbook project, the NLC proposed developing an expanded Steps and Traditions Workbook. This proposal was approved by the National Service Conference at the end of 2001, and the NLC will begin work on this project in the second quarter. Developing an expanded 12 Steps and Traditions Workbook will be the NLC's primary objective for this year.

Although it will not be one of our major efforts for this year, Kay M. of the NLC has kindly agreed to be the project leader for the In This Moment meditation book project. The NLC hopes to keep this effort moving forward with Kay's help.

The NLC is tentatively planning on having its first main meeting of the year in July 2002, possibly in California, although the group conscience hasn't decided that yet.

Lastly, the NLC made a recommendation to the CoDA Board that CoDA split the cost with CoRE for correcting the headings to the Workbook Steps and Traditions 7, 8, & 9.

Yours in service,
Tony H., Chair,

Outreach Committee Report

The Outreach Committee will send a mailout to all meetings in March or possibly April. A survey and various other materials will be sent to any meeting with a last update date of 2000 through 2002. A single page flyer will be sent to the facility address for any meeting with an update date older than 2000. If the facility or the meeting does not respond, the meeting will be removed from the meeting database. If this is done in error, fill out the registration form (it's on the web) and your meeting will be reinstated.

The number of e-mails received from info@codpendents.org for 1/99 through 1/02 is listed in the table below. The number of e-mails dropped drastically in September after the 9/11 tragedy.

	1/99-9/99	10/99-9/00	10/00-9/01	10/01-9/02
Oct		31	136	100
Nov		103	97	113
Dec		86	74	83
Jan	13	102	92	110
Feb	20	52	81	
March	39	71	99	
April	35	50	90	
May	38	61	91	
June	39	51	141	
Jul	102	1*	174	
Aug	92	94	170	
Sept	98	166	99	
Total	476	868	1344	406

*Internet provider changed and only first person on list was receiving messages. The first person on the list was not the person answering the e-mail.

Teens

See ITI

CoDA Convention Committee

No Report

Service Structure Committee

Since our last report, work has been completed on the CoDA Starter Packet. The committee is beginning to look at state issues that have been referred to the Service Structure Committee.

Because of a recent concern brought to our attention from an on-line meeting, the committee is considering what if any additional guidelines need to be set for those meetings.

We have also been working in cooperation with the treasurer to add an answer to the Fellowship Service Manual addressing the question about how a group can get a tax ID Number if they need one.

Website Report

Update your meeting information online!

Watch the web (http://www.codependents.org/meeting_update.html) for details!

The website team has finalized the automated meeting database page and the Board has given final approval to activate it. The new page will be posted shortly. This new page will offer the user a choice of several drop down menus and most importantly will provide error checking. There will be several "mandatory" fields that will assist the user in providing important information for verifying each meeting. Once the data is filled in, it will be directly emailed to the database person who will enter the data into the meeting database on the website. This will speed up the update process greatly.

Website re-design project starting soon.

The board met February 2, 2002 and made a decision to start making steps toward an enhanced, reorganized website. The first step is the creation of a working group to define the Fellowship's needs and desires for a new website (see Board report for more information). The current web team will be part of that work group.

The current website, which has served the Fellowship well for many years, continues to provide quality information to the Fellowship and new comers as well, but is starting to show it's age in terms of navigation and ease of use for people who are not familiar with it. The current website will continue to exist, and will serve the Fellowship during the entire process of developing a new design.

Space is available on the National website for local use.

Please send in your information to be posted, after reviewing the guidelines for a link from the National website. If you want to have CoDA National link to your website, send in the URL to webinfo@coda.org. Your site will be reviewed for Traditions and the web guidelines, and after acceptance, a link will be added to your site. This is a great way to let others out side of your immediate area, know what your community is doing to spread the word.

The website team welcomes it's new Liaison to the board, Sheila H., from MA. Sheila is coming to the website full of new ideas and enhancements to best serve the fellowship. We look forward to bringing many improvements to the fellowship in the near future.

As always, send in your information, make a community page for your local information, and if you need help to do this, let us know we will be happy to assist you.

Respectfully submitted:

Annie R, Website Project

Finance Committee

No Report

Co-Nnections

Only 2 articles were submitted to Co-NNections On-Line this past quarter. We have had quite a few inquiries about what is wanted, but no follow through from the inquiries. I would like to see our Board and National Delegates set an example and share some of their experience, strength and hope.

Hospitals & Institutions (H & I) Report

See ITI

Online Support Committee

No Report

CoRe

No Report

Issue Mediation Committee (ITI)

The Issues Mediation Committee (IMC) portion of the Issues Teens and Institution (ITI) Committee has been asked by The Northeast Ohio CoDA Community to reconsider the group conscious vote that was taken at the 2001 NSC regarding the Ohio state issue. At that time, the IMC committee voted unanimously not to accept the suggested changes to the IMC. I have forwarded this request to all members of the committee, I am awaiting their response.

Thanks,
Ramona

Fellowship Services

No Report

Ad Hoc Committee

No Report

WOULD YOU...

Would you be willing to receive the CSR via e-mail rather than by mail? This is in Microsoft word, so it is an easy file (nothing fancy, keep it simple!) to receive. If you would be willing, please e-mail our mail person at meidreams@aol.com and we will begin to form a mailing list. And if you know anyone who would like to receive this also, e-mail only, have them send a request to the above e-mail also.