



CoDA QUARTERLY SERVICE REPORT

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3rd Quarter 2008

BOARD OF TRUSTEES REPORT

Copyrights are moving along. The initial snags have been cleared and we will have new copyrights at the Conference.

Other projects are going well, and we are saving money on several fronts. We have closed some accounts that were costing fees and we now use a free service for our conference calls.

Our old CPA has given us a decent price and will perform our audits.

The Conference and Convention are both being handled and have taken some of our time. We are considering inviting the chairs of all committees to join us, a few at a time, on a quarterly conference call. We feel this would add to our communication within the service structure. We have had several non-communicative committees this year. We hope that offering an opportunity to join our conference call might help to get conversation started.

We have heard from CDRS. They wish to speak to us at Conference this year to see what can be done about literature in Canada. We will give them a short time in our pre-Conference meeting on Monday. We will also meet with the CoRe board sometime during Conference. Last year's meeting was productive and we hope this year's will be, also.

This year's Conference will mark the end of term for two members of the Board. Replacements are sought. See the website or the FSM for details on Trustee duties and requirements.

Respectfully submitted,

Leo C, Chair
Board of Trustees
CoDA, Inc.

WEB COORDINATOR REPORT

The Web Coordinator has been very busy working and maintaining the website. I've touched nearly every page on the website and made some changes to add certain links to the title bar of the page. Each page now has a clearly marked "Home". Click on this and you will be returned to the home page. I am still working on the Trusted Servants Guidebook, Co-Nnections, certain events & other misc pages.

Web Coordinator reports the following from 1 Jan 08 to 1 Jul 08:

- 300 Items completed
- 20 Items that have been forwarded to board for review and direction
- 25 Items that are currently being worked
- 976: latest web item to be assigned (1 Jul 08)

Also, the Fellowship services worker has been busy updating meetings: Her summary of work is as follows (end of 2nd QTR):

7th Tradition Deposits	\$	-
Num Of Letters		367
Email Meeting Processing		
New Meeting Requests		105
Meeting Updates		743
Inactivate Meetings		120
Other (Info. Requests)		129
Subtotal Email		1097
Snail Mail Meeting Processing		
New Meeting Requests		4
Meeting Updates		2
Inactivate Meetings		1
Other (Info. Requests)		1
Subtotal Snail:		8
Total Yearly Processed		1105
Emails Forwarded		
Outreach		87
QSR		9
Web		57
Subtotal Email		163
Snail Mail Forwarded		
CoRe		12
H&I		54
Lit		8
Treasurer		5
Other		

Web	0
Subtotal Snail:	77
Total Yearly Processed	240

I continue to assist Outreach@, Meeting@ by providing copies of the meeting database, answering certain questions, etc. The new meeting policy went into effect 1 July and was then immediately revised. 290 meetings deactivated because they had not been updated in the last five years or more In addition over 70 meetings were marked as possibly inactive. When you see "INACTIVE?" in the Facility Name field, it does not mean that the meeting is inactive. It means that the meeting may be inactive due to the length of time the primary contact has not updated the meeting. Sometimes, when there are no changes, the primary contact does not see a need to update the meeting information. However, CoDA encourages all primary contacts to update their meetings once a year. By so doing, you let us and the fellowship know that your meeting is active and is available for newcomers. If you see "INACTIVE?" indicated on a meeting that you attend or know about, please have the primary contact update the meeting information. You may also email meeting@codas.org to let us know that the meeting is active or not. The database can be updated accordingly. I had to reactivate 10 that got caught up in the past problem of no update dates with the combining of databases. I apologize for any inconvenience these meetings suffered because they did not show on the meeting search for a short period of time.

New meetings will be marked at the beginning of each quarter to warn the newcomer of possible inactive meetings. We realize that it is burdensome for a primary contact to have to update their meetings or to get the above notation removed. We also realize that to get an inactive meeting re-activated is an even greater pain (if you do a meeting number search for your meeting, it will tell you that the meeting is inactive, but will not show the meeting information for you to make a change). But the frustration of newcomers going to meetings that are no longer meeting is even a greater pain and much more damaging to the individual.

The [meeting policy](#) is available online to review.

SPAM continues to plague CoDA email as well as everyone's email. Your Web Coordinator works with "SpamAssassin", the program that controls SPAM, almost everyday. I have to group a copy of each email sent through the CoDA site into groups for reading and learning by the program. I do this by look at the subject line. I do not read the contents of the email. When mail is caught in the SPAM filter incorrectly, I have to open it and forward it to the appropriate committee. This is why you may receive a message from spam1work@codas.org. The month of April saw the highest rate of SPAM that got past the SPAM program and one week, CoDA saw 39% of all email forwarded to people was SPAM. During the month of July the rate is down to less than 10%. This year, the highest number of SPAM emails received in a week was 1925 SPAM emails (these were caught and no one but me saw these. However, the highest number of SPAM emails received and viewed by CoDA recipients was 306 (23% of good email received that week.)

Respectively submitted;
 Roy L.
 Web Coordinator

COMMUNICATIONS TASK FORCE

The Communication Task Force was created to help the CoDA board improve communications up and down the inverted pyramid within CoDA. Task Forces exist at the request and will of the CoDA Board, and report to the Board only. Unlike Committees, which report to the CoDA Fellowship, not the Board. This is done intentionally to allow Task Forces to work on demanding issues that don't, at least at the time, require the creation of a new permanent committee.

One focus of this task force is ensuring that every codependent throughout the world has access to all the CoDA information that is important to them. Another is to ensure that all people within the Fellowship will have a better understanding of what is involved in making the fellowship work. A third is to provide a mechanism for two way communication with codependents in distant or isolated locations, particularly those without active communities or voting entities to support them. The current Outreach committee provides excellent communication for those who contact them with specific questions. The Communication Task Force plans to address those areas of communication not currently being handled by the Outreach committee.

We have continued to receive emails from people interested in learning more about our work, and the new commmf@coda.org task force has been updated to include all who would like to join. We now have a large enough group to start the serious work of the task force. The comm@coda.org alias has been modified to only go to me, since it is the contact point for those interested in joining our effort and many task force members didn't want to continue receiving all those emails.

Action items planned for the next quarter include, but are not limited to:

- Create an online working area for the task force, either in the coda.org website or as part of Google Groups.
- Review the website to determine what information needs to be updated
- Review the website to compile a list of suggested improvements
- Research the viability of providing an opt-in online (either subscription email, wiki, blog, etc.) forum for those (either voting entities, communities or individuals) who want to maintain additional contact.
- Research how to begin to get the word out on the importance of doing service work, and the many opportunities available
- Continue to gather names and email addresses of people throughout the world who want to be kept more up to date on CoDA happenings

We are always open to new people joining our effort, or suggestions on additional things to be addressed. If interested in joining us, please email comm@coda.org. If you have suggestions, please email commmf@coda.org.

Respectfully submitted,
Evie S., Communication Task Force Chair

OUTREACH COMMITTEE

Outreach members include: Allan (CA), Anahid (CA), Debi M. (CA), Florence M. (MD), Karen G. (TX), and Wayne M. (CA).

Spanish Outreach members are: Maggie (Nicaragua), Cari (FL), Marilia (Mexico), Tracey (IL), and our newest member Linda (CA).

The following table lists the number of inquiry e-mails received by Outreach and Spanish Outreach for 2008. This does not include any of the e-mails generated by us in the process of answering an e-mail or any additional e-mails the person may write to the committee member's response.

Quarter 2008	Outreach (E-mail No.)	Spanish Outreach (E-mail No.)
First (Jan-Mar)	282	85
Second (Apr-Jun)	212	49
Third (July-Sept) as of July 13	14 (incomplete)	0 (incomplete)

Outreach Activities

1. Over the months/years, outreach has received several e-mails from meetings asking about liability insurance. Churches are asking the Group Rep for this information and telling them if the group does not have it, the meeting can no longer meet at that location. We have not been sure if such insurance is possible or not, but we know CoDA, Inc. does not have liability insurance. One of our members checked this quarter with an insurance company in California and he says the insurance is available. This is cursory information and a price was not provided as it depends on where the meetings are located and how many meetings are to be covered.
2. Outreach reviewed changes Roy L. made to the Meetings Update Policy (the policy is available on the meeting search page. Look for this text above the box: Meeting Search Information: **POLICY** | TIPS | Instructions | Meeting FAQs) and click on "Policy."
3. Debi is the new contact person for the Board.
4. We are handling the chair's duties as a committee, and all of the chair's duties are now assigned to various members of the committee.
5. Allan, Flo, and Tracey will represent Outreach at CSC 2008. Tracey is chairing the CSC committee this year.
6. The Fellowship Service Worker sent the final meeting numbers to be updated/deleted as determined from the December postal mailing project to update meetings older than 2005.
7. During this quarter, Spanish Outreach assisted with the updating and creation of groups in Ciudad Mexico, Baja California, and Spain. We are also helping out with the translation as the need arises, and Maggie was instrumental in the translation of a standardized notification letter for inactive/ active Spanish groups given to Joan.

Help keep CoDA's meeting information accurate, by updating your meeting information at least once every other year, even if nothing changes. More current update dates help newcomers and Outreach members determine if the meeting is still active. To update meeting information online, click on the "Meeting Resource Center" link on the opening CoDA web page (www.coda.org) and then click on the "Update Meeting" tab on the meeting box.

2009 CODA CONVENTION

“Independent and Free”

July 9 - 12, 2009
Seattle, Washington

You are invited! So mark your calendars!

CoDA Inc. is delighted to announce the [CoDA International Convention](#) which will be held **July 9 - 12, 2009 in Seattle, Washington**. Though **July 2009** may sound like a long ways off, it'll be here before you know it. Early registration is suggested to guarantee your space. Located South of downtown Seattle is an absolutely wonderful setting for the CoDA community and other 12 Step programs to come together to share our experience, strength, and hope.

Why a Convention? The convention provides the forum for those in recovery to come together in fellowship to share our stories, to share the joy that recovery brings, to experience new levels of awareness, and opportunities to grow in our recovery with the support, love, and understanding of other's working their program. As we work the Twelve Steps and follow the Twelve Traditions, we seek to manifest the 12 Promises in our lives. In so doing our goal is to experience *Knowing a New Freedom* in the here and now. We are discovering a whole new way of living, grounded in truth, a newfound joy in living in the moment. We open our hearts to the light of wisdom, the warmth of love and the joy of acceptance. The Convention venue will include a wide array of workshops, opportunities for prayer and guided meditation, personal time for silence and reflection, and ample time for fun, fellowship, and laughter.

Seattle is known for its great coffee and is called "*The Emerald City* ." We have a wide variety of entertainment and recreational destinations with natural environment and scenery. You must not miss Pike Street Marketplace which has the best shopping in the Northwest with local artists, historical/cultural events, the first Starbucks coffee house and museums. Take a great ferry ride over to one of the small islands near by or go to the top of the Space Needle at the Seattle Convention Center. All who visit fall in love with the "Great Northwest" Come discover Seattle in fellowship with your family and friends in recovery at the 2009 CoDA International Convention! You'll be glad you did!

See you really soon in Seattle, Washington in 2009!

Just to clarify that the super early registration for \$95.00 was for WA residents because it did not include breakfast only lunch and snacks. If you are planning on staying at the hotel or would like to be included for the continental breakfast on Fri & Sat for fellowship purposes please send the registration fee \$115 for early registration. A new flier is in the process of being developed.

Also CoDA Treasurer Jay has set up a convention [Paypal](#) account for those that would like to pay via Paypal please make payments at CoDA.event.pay@gmail.com
If there is a memo mark it for 2009 convention since this account is used by both convention and conference.

If you would like to volunteer or to host a workshop please contact us at convention@codas.org. We look forward to seeing many of our fellow members at the convention. Have a great summer.

Geri S.
2009 CoDA Convention Chair

CoDA SERVICE CONFERENCE

The CSC 2008 committee is very excited about the upcoming 22nd CoDA Service Conference in Chicago, Monday, September 8th (Spirituality Day) through Friday afternoon, September 12th.

WE ENCOURAGE DELEGATES TO REGISTER AND BOOK ROOMS EARLY! A limited number of rooms are available for Friday and Saturday evenings, at an increased weekend rate. We hope that people will maximize their time in Chicago, this city of endless shopping, cultural opportunities, and FUN!

Lincoln Park Days Inn
www.daysinnchicago.net
773-525-7010

Tell them you wish to be put in the CoDA Block.

CHICAGO EVENTS YOU WON'T WANT TO MISS!

Celtic Fest Chicago is in Grant Park-- downtown Chicago near the Art Institute on Saturday and Sunday (12th&13th). It is one of the best festivals in Chicago, an intimate festival with multiple small stages featuring Irish, Welsh, Scottish music bands from all over the U.S. and abroad. Varied food/beverages. It's a great way to relax after Conference.

Saturday, September 13th is also the ~Wine Crush~ in Old Town, as well as the Lincoln Park Art Faire, and the Lake View East Festival of the Arts, Chicago's premier fine art

and fine craft festival showcasing over 130 juried artists.

For those who wish to stay the previous weekend (9/6-9/7), there is an incredible German festival with oompah bands, German dancing, lots of knockwurst und bratwurst, bier, and a big tent for dancing. Prost!

Join us in Chicago for a CoDA business and Chicago FUN!

In grateful and loving service,
Your CSC 2008 Committee:
Donna N., Bolingbrook, IL
Marilyn H., Arlington Heights, IL
Tracey R., Chi-town (Chicago), IL

FINANCE COMMITTEE

The Finance Committee recommends that all trusted servants of CoDA, Inc. continue to spend wisely and frugally. We encourage all meetings and groups to consider making or increasing 7th Tradition donations to CoDA, Inc.

Income is down 23.4% compared to the first six months of 2007. The majority of the income decrease is 7th Tradition Donations that are down \$6,900 (44.8%). Royalty income from CoRe is down \$5,043 (10.7%). Expenses have decreased 13.4% compared to the first six months of 2007. This gives CoDA, Inc. a net loss of 10% as of June 30, 2008.

Unfortunately, CoDA's 2005 thru 2007 audits are yet to be completed. Our previous CPA has been re-engaged and she will begin them shortly.

Yours in Service,
The Finance Committee

Della B.
Judi T.
Shirley J
Curtis F.

SERVICE STRUCTURE COMMITTEE

LITERATURE COMMITTEE

CO-NNNECTIONS

This past quarter, we submitted five submissions for posting. We have two other submissions that need to have changes made by their authors, before we can post them.

In addition, our committee is going through the process of redesigning the Co-NNections web page. We have made changes to help viewers easily find specific content on topics of interest to them. We have also provided a place on the Co-NNections web page to highlight several new and past submissions. Hopefully, this web page area will encourage viewers to check back more often, and/or explore other topic-related submissions.

We are presently sharing our draft Co-NNections web page with selected non-committee members to obtain additional feedback before asking for it to be posted. Once we have finalized the design, we will complete the process of reorganizing new and existing submissions by specific topics, as opposed to the present chronological ordering method. More information will follow once the new web page has been finalized.

We would like to request that those reading this report share the current Co-NNections web page, <http://www.coda.org/co-nnections.php>, with the group(s) they attend. There are also flyers at <http://www.coda.org/co-nnections-12-step-workshop.htm> which invite members to either make a submission to Co-NNections, or hold a Co-NNections Workshop for those interested in holding g such an event.

Claudia F.
Gary R.
Stu S.
Co-NNections Committee

ISSUES AND MEDIATION COMMITTEE

The IMC did not have any issues to mediate the entire year. We were copied on some discussions but no issues between to parties were presented to IMC for mediation.

HOSPITALS & INSTITUTIONS

CDRS

CoRe REPORT

We are sorry our last report was inadvertently left out of the QSR. We will recap the last two quarters as best we can here.

Spanish Literature - Boundaries pamphlet is on the order form now, and we are excited to see it. We now have several items in Spanish – the Newcomers handbook, Welcome to CoDA, and Boundaries. The Starter Packet in Spanish is on the website for free downloading.

Projects We Are Working On - We have done a major investigation of our shipping and handling charges. We are sorry that the shipping and handling grew so large; we have found that we should have raised the price of the literature instead of adding the increased costs onto the end. We are currently working on a plan to reduce the shipping/handling charges, and we will be bringing the plan to conference. We are working on a web-store, and the planning is going very well. Our goal is to have this up and running in Q1 of 2009.

We are working on taking the tapes to CD's. We have almost completed the first ones – a 2 CD set of the Steps, and hope to have it ready by Conference.

We discovered a way to ship overseas at a much cheaper rate, and that has been good news to those in other countries.

We have contacted some retail outlets for The CoDA Book and the Workbook, and are hoping to get orders from this contact.

We have a new order form on the web available for download. If you can't get to it, send coreorders@codas.org an e-mail, and we will send it to you. It will automatically add your order for you, including taxes if needed. Although you cannot save the actual file, you can print to a PDF for free by using one of the free programs on the internet (I googled PDF creator and found several free.) You can then e-mail the PDF to us at coreorders@codas.org. Or just fax it, or mail it to us!

Please remember how important new literature is to the health of our Fellowship as well as to the health of CoDA and CoRe; please consider working with the literature committee to help in this effort.

We look forward to seeing you at conference.
Respectfully submitted,

CoRe (CoDA Resource Publishing)
Mary Irish, President

TRANSLATION MANAGEMENT COMMITTEE (TMC)

TMC was pleased to accept the German translation of Peeling the Onion.

Members in Japan are translating the Meeting Starter Packet into Japanese.

We seek new members for TMC. Please consider service! Contact us at tmc@codas.org

Thanks,
Judi T.
for TMC

CoDA Quarterly Service Report (QSR) 4th quarter 2008

To CoDA's Trusted Servants,

The purpose of the QSR is "serving our CoDA Fellowship" by providing a bulletin "in which committees can report their activities." (Quoted from CoDA by-laws)

It's a vital link between CoDA Inc. Committees, Delegates and members. The QSR and **codas.org** website provide the most complete and up-to-date sources of information about our Fellowship. Please share this information with your meetings and service entities.

Any interested CoDA member can receive the QSR by email. Just contact **QSR@codas.org** to be added to the distribution list.

If you plan to have something in the 3rd quarter of 2008 QSR, please email it to **QSR@codas.org**, by October 24, 2008.

Use email! Help cut mailing costs!

In order to distribute the QSR in the most cost effective manner, we want to send QSRs by e-mail whenever possible. If you have e-mail, please send your name and address: qsr@codas.org

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