

# **CoDA Third Quarter Service Report for 2011**

Co-Dependents Anonymous, Inc. *Hereinafter "CoDA, Inc." or simply "CoDA"*

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[www.coda.org](http://www.coda.org)

**Please Note:**

**Fourth Quarter Service Reports,**

**(including activities for the dates October 1, 2011 through December 31, 2011)**

**will be due to the Editor by January 15, 2012**

## **Board of Trustees Report**

A new Board of Trustees, as well as new corporate officers, was elected at the 2011 CoDA Service Conference (CSC) in early July. Newly elected members are Evie S from SoCal (Chair), Lisa B from NV (Vice-Chair), Florence F from MD (Secretary) and Barbara D from NorCal (Treasurer). Other newly elected members are Dagmar M from the UK and Mercedes M from Mexico. Continuing members are Julie B from NorCal, Geraldine H from the UK and Jutta E from Germany.

CoDA will celebrate its 25<sup>th</sup> anniversary on October 22, 2011. We are currently collecting suggestions on how to observe this anniversary. If you have a suggestion please send it to us at [board@coda.org](mailto:board@coda.org).

Your new Board quickly set in place processes to ensure transparency throughout the Fellowship. This has included publishing and distributing via our email announcement process a complete summary of our conference calls shortly afterwards rather than waiting months and months to post bare bones minutes in the committee work area of our website. In addition, we revised and distributed the procedure for CoDA members to listen in on our conference calls unless they are in executive session which happens rarely. Two members took advantage of this and listened in on our August conference call.

Board liaisons to committees are also attempting to take a more active role with their respective committees and many of us are participating in committee conference calls. The Board has also begun participating in the chairs forum, created at CSC 2010 and that quickly became a valuable tool for improving communication among the various committees.

We are determined to develop a complete Board policies and procedures manual before next year's CSC so that no future Board will have to go through the difficulties that we encountered in taking over from the previous Board. We are also developing boilerplate responses to various requests that we get so that they can be responded to quickly and not take up a lot of Board time which can better be spent elsewhere.

Most requests for reimbursements for attendees at the 2011 CSC were submitted in a much more timely fashion than in previous years. Unfortunately, much time was spent by the Treasurer and the Board Chair, along with the Chair of the Finance committee, in getting expense reimbursements paid. This process was hindered by the confusion caused by the late attempt to implement significant changes to the process prior to CSC and the fact that it was not presented for approval by the voting body. Our goal is to have a revised and clearly stated process available long before the next CSC so that next year's process can be approved and will run much smoother.

We are working with our Intellectual Property (IP) lawyer to complete the various processes started by the previous Board to protect all our copyrights and trademarks. This is a complex and time-consuming process and is moving forward, although at a slow pace. We are aided in this effort by a CoDA member who is a lawyer and who helps us to understand complex legal issues so that we don't have to consult our lawyer more often than necessary in order to keep our legal costs down.

The CoDA Board is responsible for overseeing the various Fellowship Services Workers (FSWs) that provide support services to our organization. We have typically had two such workers: a website coordinator and a person who handles all office related responsibilities such as updating the meeting database and dealing with mail. We also have several contract workers who are not CoDA members who handle things like our financial bookkeeping, preparation of our yearly tax reports and legal issues. We recently created a new FSW position to handle the coordination of our various email lists. This position was offered to Geff R of WA who has been handling this on a volunteer basis for several years. We are also in the final stages of interviewing for a new website coordinator to replace Roy L of GA who is giving up the position after many years of excellent work. We hope to have an announcement about the new Web Coordinator within a few weeks.

The development of the new website has been put on hold until the Board can determine exactly what we need and what will provide us with the most effective and easily maintainable solution without spending a great deal of money. We understand the basic needs but are unclear about the details of how we need it to work.

We continue to have monthly conference calls that are scheduled during the previous conference call and the date and time of each call is sent out in the meeting summary. We do most of our work via email and occasional other phone calls so that we can accomplish a lot between con calls. We make all decisions utilizing the group conscience process and any decisions made between conference calls are ratified as motions during the next call. We can be reached via email at [board@coda.org](mailto:board@coda.org).

In Service,  
The CoDA Board of Trustees

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## Events Committee Report

Since the 2011 CSC and Convention in Denver, we have been focused on three things: reorganizing the committee, evaluating both events, and getting a clear financial picture of what we got for our money. Now, we are beginning to turn our attention to 2012 CSC and Convention in Ashville, N.C.

Since this is a working committee, everyone has a job. Here are assignments for coming year:

### Officers:

David – Chair

Petra – Co-chair

Chris – Treasurer

Michelle – Secretary

### Volunteers:

Jeri – Speakers and Workshops

Nancy – Vendors, Copier

Scott – Back up

Judi T has been working closely with us to make sure that income and expenses are appropriately accounted for. Over the past two years we have experienced some difficulty getting complete financial information from PayPal. There have also been some differences about accounting categories and apportioning expenses between CSC and Convention. While some of these issues are still being resolved, here are the preliminary results for most recent CSC and Convention.

CSC 2011 Budget -	\$19,820.00
CSC 2011 Expenses -	\$22,023.81
Over budget -	<b>\$ 2,203.81</b>

Convention Income –	\$18,894.00
Hotel Cost -	\$14,451.17
Profit made -	\$ 4,442.83

Once again, I want to remind everyone that CSC is not supposed to make money as it is the cost of doing business. The Convention, on the other hand, is not supposed to lose money. As you can see, that was the case.

In evaluating the events in Denver, the committee did its own review of how things went from the perspective of the jobs we had to perform. We also have tallied all the evaluations that were submitted by those attending one or both of the events. Overall, the evaluations were very positive. There are areas we want to improve on for 2012, and we are working on those. In particular the committee feels strong need for more volunteers to help with making the CSC and Convention a success.

We are now beginning to turn our attention to Asheville, N.C., and July, 2012. We couldn't have a better location in the heart of the Smokie Mountains and Asheville is considered one of the best destinations in the United States. We are finalizing the contract with the Sheraton Hotel. You will be glad to know that if you drive, you will not have to pay to park. At our last meeting we began considering a theme for the Convention and hope to have one finalized at our October meeting. That should put us on target to have all basic information on the website in January.

Finally, I close with a copy of the letter Ken and Mary sent to us with their thoughts on the 2011 International Convention.

For Events Committee  
David L.

***Ken and Mary  
Scottsdale, AZ***

*July 12, 2011*

*International CoDA CSC and Convention Committees  
CoDA Board of Trustees  
CoDA Fellowship  
P.O. Box 33577  
Phoenix, AZ 85067-3577*

*Dear Ones,*

*Thank you for inviting us to be a part of the celebration of "2011 International CoDA Convention: Celebrating 25 years - A CoDA milestone in the Mile High City". This convention was such a delight for us. We thoroughly enjoyed seeing all who attended. We were able to connect with old friends, some that we have known from CoDA's beginnings, and were blessed by making new friends as well. What a joy it was celebrating with you all. The memory of the Convention will stay close to each of our hearts, as each of you will.*

*You all have given so much of your hearts to CoDA and CoDA is blessed to have each of you as trusted servants. The amount of time and effort it takes to put on a Service Conference and Convention is immense and you all did such an incredible job. We appreciate it a lot because we were able to receive the benefits of your loving work. All throughout the convention it was evident that each of the participants were also experiencing the benefits of your time and efforts, as you could see it in their eyes and on their faces. Thank you all for providing such a wonderful environment in which we could all celebrate CoDA's 25<sup>th</sup> anniversary, each of our recoveries and the loving fellowship that abundantly flowed throughout the week.*

*The last 25 years have been an amazing journey for CoDA. From it's simple beginnings in Phoenix to having an international convention celebrating the immense growth, recovery and healing of countless recovering codependents around the world, we can only give credit to the Higher Power that we hold dear. We are grateful to all who have given their time, energy and hearts to CoDA as trusted servants and service work providers and to each and every member of CoDA that continues on their path of recovery from codependence. We are all blessed.*

*Thank you again for your invitation, your love and your care. We both felt extremely welcomed. Your thoughtfulness and graciousness had a great impact on our hearts, one that we will remember always. We hold you all in loving esteem and gratitude. God bless you all.*

*With Loving Gratitude,*

*Ken and Mary R*

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## **Communication Committee Report**

Signups for most email blast lists have continued to grow but at a slower rate. The H&I list almost doubled. We encourage all to announce at their local meetings how to sign up to get mailings from one or more of the lists. If you are ever looking for an old email blast, you can go to the following link where all blasts are archived:

<http://codependents.org/cgi-bin/dada/mail.cgi/list/main/>

Current numbers signed up to receive the lists as of 6/9 are:

Main List:	3385	QSR:	1567
Co-NNection:	3358	H&I:	601

At CSC a report was sent out by email list for each day's activities. Evie did most of this with a little help from Leo. The reports summarized the day's events.

Our past chair has developed a process for the cPhone answering service that makes much more use of CoDA volunteers and will hopefully allow us to minimize and possibly even eliminate the use of the paid answering service. In addition this new process will ensure that messages in Spanish as well as English are available on all three lines and that calls can be forwarded to Spanish-speaking volunteers when requested.

We have a new chair, as our past chair, Evie, is now chair of the Board of Trustees. Leo has accepted the chair duties for this committee.

We are also looking for more members for the committee. An email was sent out a few months ago that got some interest, but few signed up and two of those have left, as they had other time commitments.

Allan has been in contact with someone who has some experience in doing PSAs (public service announcements) and has agreed to assist us in putting one together. We continue to work on that.

A description of 7th Tradition funds and their use has been written up for distribution via the email list.

The Communication Committee continues to have monthly conference calls. Current members of the committee are Allan (SoCal), Doug (FL), Eric (CO), Geff (WA), Leo (SoCal), and Liz (PA). Our board liaison is Julie. If you are interested in joining us, please send an email to [commchair@coda.org](mailto:commchair@coda.org).

Respectfully submitted,  
Leo C, Committee Chair

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## **Finance Report**

The Finance Committee's main focus since the 2011 Conference has been to reimburse our volunteers for their expenses. Many of our trusted servants have experienced unacceptable delays due to assorted problems. There are several places where hang-ups have occurred. We regret the delays and are working to prevent them in the future. We thank our treasurer, Barbara, for her attention to getting the payments out when the approval process is complete.

In Service,  
CoDA Finance Committee

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## **Issues Mediation Committee Report**

### ***Accomplishments & Progress***

*The IMC continues to meet monthly by teleconference call and go over various issues. Disputes are our primary concerns and continue to fill our plate. But, we are actively involved in other activities as well.*

1. At CSC 2011, the Fellowship voted in four new members. They are Anita (UT), Leslie (Nor Cal), Heather (HI) and Deborah (So Cal). Two previous members moved on to other challenges and we are happy for them. Thanks to Curtis and

Lisa (who is now on the Board of Trustees) for their dedicated service over the years!

2. One member had to drop out of the committee for personal reasons.
3. Completed back East meeting-to-meeting dispute with mutual satisfaction. *COMPLETED.*
4. Near complete with another back East dispute between trusted servant and a home group. *PENDING.*
5. The IMC is handling some final matters in the previous Board/committee dispute. *IN PROCESS*
6. Continued progress work with two trusted servant disputes. *IN PROCESS.*
7. Received one new dispute. *IN PROCESS.*
8. Assigned a member to follow through with creating a new VEI status process with web coordinator and other chairs. *IN PROCESS.*
9. Working on a new internal IMC "Procedures, Policies and Practices" document on "how we handle disputes." This will not only assist us on providing a standard quality to follow within IMC, but will provide newcomers into the IMC with valuable training and information. This will also fulfill CoDA's goal of providing a historical operating document for the Computer [Content] Management System (CMS) and/or CoDA's Internal Operating Manual. *IN PROCESS*
10. Discussed updating and distributing the updated FSM "Disagreement, Mediation and Resolution" Process (as approved by the Fellowship at CSC 2011 through various IMC motions) through an email "blast" so the Fellowship can receive the most updated guidelines as soon as possible. Include a note to the Fellowship. The FSM may not be officially updated by SSC with all the CSC 2011 approved motions for some time. *COMPLETED UPDATING THE MATERIAL. IN PROCESS TO SEND BLAST.*
11. Discussed sending the updated FSM "Disagreement, Mediation and Resolution" process & the updated FSM IMC description to Services Structure Committee (SSC). *COMPLETED.*
12. Continue to monitor and track CoDA's VEIs (Voting Entity Issues). *IN PROCESS.*
13. Work on finding any needed IMC placement and/or updates issues on the [www.coda.org](http://www.coda.org) website. *IN PROCESS.*
14. Will distribute remaining IMC members' ERRs to Bookkeeper/Finance Liaison/Treasurer & Finance Committee Liaisons which would apply to previous travel reimbursement policy. *IN PROCESS.*
15. Continue to send our Board Liaison our Meeting Minutes once approved. *COMPLETED & IN PROCESS.*
16. Discussed our upcoming F2F meeting (possible dates and locations). *IN PROCESS.*

### ***New Business and continuing items – Goals***

1. Continue to track & monitor VEIs & gather data from remaining committees.
2. Continue to work on internal Procedures, Policies and Practices for disputes filed with the IMC.
3. Continue to update Summary VEI Table.

4. Continue to assist those who file disputes in CoDA as outlined in the FSM using the IMC gathering of facts, mediation & resolution process.
  - a. Continue to use CoDA tools, concepts and Traditions; to assist them and us with identifying the root of the problem (and possibly the solution) between the two parties by objectively gathering the facts from the two parties and others, indirectly or directly, involved; possibly mediate between the two parties; and hopefully bring about healthy resolution for both parties.
5. Complete one new VE division registration when the second request is received.
6. Continue to meet the needs of the Fellowship by proposing any motion(s) (60) days prior to CSC that we, as a committee, may deem necessary by group conscience.
7. Continue to work on finding any needed IMC information to place on the [www.coda.org](http://www.coda.org) website to meet the needs of the Fellowship.
8. Improve upon our inter-communication methods to problem solve issues assigned to IMC.
9. Provide new VEI status process for chairs and web coordinator.
10. Continue to have monthly IMC teleconference meeting calls with members.
11. Find improved ways and tools to use in order to mediate and find resolution with disputing parties.

Thanks for your interest in our progress and accomplishments!

In Service,  
Natasha K., IMC, Chair

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## **SERVICE STRUCTURE COMMITTEE**

No report submitted.

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## **Translation Management Committee Report**

First, we'd like to give a great big **THANK YOU** to Roy L who Chaired TMC for the years since CoDA World Fellowship (Atlanta) merged into Codependents Anonymous, Inc. We thank Roy for his years of service to this committee.

TMC has six active members: Fernando C (San Jose, NorCAL), Claudia (SC), Myralynn (Miami, FL), Steve R (Miami, FL), Gerry (Vancouver Canada), and JudiAnn (Houston, TX).

We have organized ourselves by language. The existing Voting Entity Translation Agreements and Publication & Distribution Contracts and inquiries are assigned to teams as



follows: Fernando and Claudia – Spanish and Portuguese, Gerry – Canada and French, Myralynn – Scandinavia, JudiAnn – Chinese and Arabic/Middle East and Myralynn, Steve and JudiAnn – all others not otherwise specified.

A new contract was developed by legal counsel for implementation with all Voting Entities (countries) which specifically addresses CoDA Copyrights and Trademarks. All contracts will be revisited and TMC will work with the Board to resolve issues with VEs not included in the initial filings.

Our most important work on the TMC is the completion of the Spanish translation of our blue book. Last year the Board worked with TMC, Spain (Madrid and Barcelona) and Mexico (Mexico City and Guadalajara) to arrive at a final translation of the Blue Book in Spanish. Madrid has worked for many years on their translation and Mexico had just begun their translation process. Last summer, the translation teams in Spain – Madrid and Barcelona agreed that Mexico could use their translation as a basis for finalization of a Spanish translation of the Blue Book – abridged version (meaning without the stories).

Our motion to accept Mexico's finalized transcript so CoRe could print the book passed by super majority at CSC 2011. By year's end, TMC will turn over to CoRe the finalized transcript of CoDA's Blue Book – making a Spanish translation of the Blue Book available in early 2012.

Fernando & Claudia report that Brazil is ready to sign a Publication and Distribution Agreement for translation of the Blue Book and the Meditation Book.

Egypt has established their first meeting and their translation team is organizing to translate the Blue Book into Arabic.

Translation teams do not see the same national borders as CoDA is currently organized. For example, a translation volunteer in the USA networked with the translation team in Israel to help with the Hebrew translation of the Blue Book. French-speaking Switzerland is reviewing their options to work on the Blue Book translation with other French speaking countries (for example, France, Morocco and French Canada).

TMC determined that the best way to reach out to all our translation teams is to send a Letter of Gratitude to all known contacts. Over the next months, TMC teams will personally contact all known translation team members.

An opportunity to educate newly forming CoDA communities and members regarding our translation process will be taken in the near future. We will be reaching out to those outside the USA who use CoDA literature and provide them with the information needed to translate our literature under CoDA's copyright and trademark licensee agreement.

JudiAnn, TMC Chair

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## Hospitals and Institutions Report

### Accomplishments

1. Books for Inmates: We sent out **27** Codependents Anonymous Books and **5** 12 Steps and 12 Traditions workbooks
2. We received and responded to **35** letters and **19** emails
3. H&I created a newsletter "**H&I Lights**" highlighting what is happening with H&I world.

#### **What H&I has done:**

*One person's experience with a meeting in a jail.*

*My name is Lesa and I'm a volunteer member for CoDA World, H&I (Hospitals and Intuitions) Committee. I currently attend the weekly Tue night meeting in the women's jail in San Diego. The jail's volunteer coordinator screens and clears CoDA members to attend the meeting. I bring the meeting literature (found in the meeting starter packet) and the women run the meeting. I share my experience, strength and hope along with gently keeping the meeting on track and answering any questions. As handouts we offer the pamphlet "Recovery from Codependency" found on the CoDA website as a downloadable PDF. Also, the local San Diego CoDA community donates literature for their H&I programs.*

*CoDA World H&I does have a "Books for Inmates" program. CoDA members donate the funds for a book and CoDA World matches the donation. The information is available at <http://www.coda.org/service/HIService.htm>.*

*Inmates may write to CoDA, H&I Committee, PO Box 33577, Phoenix, AZ 85067-3577 directly to request literature.*

*I have found that the CoDA program is most welcomed by the women.*

#### **Did you know:**

*One prison has a strong meeting.*

*Possibly one CoDA meeting with the largest number of members attending weekly is the Monday night meeting at the Ohio Reformatory for Women. Over 50 women usually attend this meeting led by an inmate with a Recovery Services staff member facilitating (helping keep the meeting on track). This program has been going on for about 5 years, and has been life-changing for many of these women. Every month the Hospitals & Institutions committee receives requests from 10-15 women in this facility for a Codependents Anonymous Book or other CoDA Literature. When the requested literature arrives, it is received with great appreciation. We recently learned that when a CoDA member is discharged, she frequently is given a copy of the meeting starter packet by the director of recovery services.*

#### **Opportunities for service:**

*New price for CoDA Books donated to Books for Inmates & Institutions. At the 2011 CSC it was announced that H & I is able to purchase the Codependents Anonymous Book for \$8.00. CoDA matches dollar for dollar any donations to the "Books for Inmates and Institutions" program. See Beam 1 for more details on making donations at: [http://codependents.org/cgi-bin/dada/mail.cgi/archive/H\\_and\\_I/20110309222939/](http://codependents.org/cgi-bin/dada/mail.cgi/archive/H_and_I/20110309222939/)*

*You can make a difference.*

*If some CoDA members are interested in doing service by starting a CoDA meeting or conducting an information session in a facility, you could try contacting a chaplain, program director, mental health services worker in that facility. If any of you who read this have other suggestions, we would appreciate you sharing your Experience, Strength, & Hope with us at [hosp@CoDA.org](mailto:hosp@CoDA.org).*

**Members:**

- Literature Management – Kathy & Lou
- Correspondence – Lesa
- Chair – Yumi
- Email list – Christen

Report Prepared by: Yumi

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## **Outreach Committee Report**

### **MEMBERSHIP**

Outreach: Allan B. (SoCal), John R. (PA), Karen G. (TX), Michelle (SoCal), Wayne (NorCal)

Professional Outreach: Allan B. (SoCal)

Update Outreach: Allan B (SoCal), Robin E (AZ)

Board Liaison: Florence (MD)

### **Changes to membership:**

Two former Committee members are now on the CoDA Board as of CSC 2011 elections: Flo (MD) and Lisa (NV). John became Chair and Wayne (NorCal) has lately recently returned to the committee. John (PA) left ProOutreach to do chair work. Lou (IL) left ProOutreach to concentrate on H&I and other service work. Robin (AZ) has left Update Outreach to focus on issues closer to home. A new member, Michelle (SoCal), joined in September and two more, Annie and Rick from (MA) are in the process of coming on-board.

### **Outreach Email**

Outreach received an approximate average of 28 emails per week during the quarter totaling about 334. This resulted in approximately 78 additional emails directly related to inquiries for an average of approximately 106 per week that the person on rotation took care of. There was thusly a total of approximately 1270 emails handled by Outreach during the quarter directly related to inquiries sent to the alias.

Each member also somehow dealt with another thousand committee-related emails during the quarter. A discussion is planned on this high number.

Most emails to the alias were routine inquiries about finding meetings including more and more about online meetings. We are seeing more and more requests for meeting information

because of Internet Explorer 9.0 not working with the CoDA meeting search engine. A substantial number of queries had to do with starting new meetings.

**Spanish Outreach:** Now Independent Standing Committee (Congratulations to SPO!)

### **Professional Outreach**

Pro Outreach is down to one volunteer. Outreach as a whole has been instrumental in supporting a number of Outreach opportunities, specifically participation in a recovery fair. This included contacting members of the Fellowship in the local community and using Outreach budgeted funds to provide literature to be distributed at the "Fair." The Pro Outreach volunteer has sample documents that have been provided by previous members of the committee and from several local communities that have created documents to be used in their local Outreach efforts. Anyone interested in reaching out to Intergroups or meetings in support of developing local support for outreach are invited to join this focus group on the committee. Ditto for those interested in creating a process for having CoDA, Inc. involved in various Outreach activities.

### **Update Outreach**

Robin (AZ) made substantial contributions to the update Outreach process by connecting with numerous meetings to update their information and creating a method for organizing and tracking the activities of those involved in this process. Also, the focus of the update group has been increased to include the various contact pages on the [www.coda.org](http://www.coda.org) site that need updating. Her need to withdraw for personal reasons has brought the progress to a halt so help is needed to continue this important task. If anyone is interested please contact [updateoutreach@coda.org](mailto:updateoutreach@coda.org). As has always been the case, information from received emails is applied to updating the proper database.

Outreach is interested in developing ways to include volunteers with other than online skills or resources in the various aspects of the Committees mission. Suggestions and volunteers are invited to be part of the development and implementation of such processes.

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## **Spanish Outreach Committee**

### **MEMBERSHIP**

Madeline (FL) Rosario (SoCal)

### **Mission:**

Spanish Outreach upholds Tradition Five of Co-Dependents Anonymous, and carries the message of recovery to Spanish-speaking codependents throughout the World.

### **Vision:**

Spanish Outreach envisions itself as one group of recovery codependents, working cooperatively to fulfill our mission.

**Our Work:**

We provide information to Spanish speaking codependents seeking assistance in finding CoDA meeting groups, literature, information on the process to open a new group or a new Intergroup in their Country.

**Number of enquiries:**

Seeking information and assistance from Spanish Outreach. (128)  
Others. (308) Total: (436)

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### Literature Committee Report

The CoDA Literature Committee remains committed to its mission of encouraging and facilitating the creation of new literature written by and for the Fellowship of Co-Dependents Anonymous. Writing for CoDA is a wonderful way to "carry the message," as expressed in Step Twelve. The CLC welcomes participation from CoDA members. We invite submissions from individuals and from groups. For information on current projects, to find out how to participate, and to offer suggestions for new or existing literature, please contact: CLC at [lit@coda.org](mailto:lit@coda.org).

The CLC is actively involved in the following projects, under the leadership of members of CLC who have agreed to be Project Leaders for each of these activities:

1. **Creation of a CoDA Meeting Inventory guide.** This task involves the creation of a guide to taking an inventory of the health of your CoDA meeting. It will expand on the one-page list in the back of the green Twelve Steps & Twelve Traditions Workbook.
2. **Grief Recovery Pamphlet:** This task involves the writing of a pamphlet or booklet that uses the principles of CoDA's Steps and Traditions to assist in recovering from the grief of loss, including the death of a loved one, losses in childhood, divorce, loss of employment, loss of relationships and other sources of deep grief that affect members of the CoDA fellowship. Please send your submission to [grief@coda.org](mailto:grief@coda.org) with the required copyright release available on the CoDA website on the Literature home page.
3. **Manual of Operations.** This task involves the creation of a manual for operations of the CLC, as required by a motion passed by CSC in July, 2010. It will clarify and support the process for bringing a new piece of literature from the idea stage to publication by CoRe, among other things. It will also include guidelines for members (including admission to membership on the CLC) and guidelines for the Chair of CLC.

4. **Summaries of CoRe Speaker CDs.** This task involves *listening* to CDs that are on the CoRe Literature Form for sale that currently do not have summaries of the CD contents and *drafting* a summary for each of those recorded talks.
5. **Story Gatherers Project.** This task involves the solicitation and compilation of stories submitted by members of the worldwide fellowship of CoDA detailing their recovery in CoDA. We welcome all members to submit these stories for eventual publication and distribution in a format yet to be decided, but may include updating the stories contained in the current CoDA Big Book. Please send your stories to [lit@codas.org](mailto:lit@codas.org) with the required copyright release available on the CoDA website on the Literature home page.
6. **Updating Existing Literature.** The CLC remains actively working with CoRE to reprint existing literature as the inventory of such materials is depleted. As part of that process, CLC reviews the literature for editing, and if major revisions are deemed to be required, presents that to CSC for approval. Currently, the CLC is editing the booklet "**Peeling the Onion**" to include the new patterns of codependence and necessary contextual modification.

In addition to these specific projects and reviewing new submissions, the CLC remains committed to working closely with CoRe and in assisting the Board of Trustees in reviewing requests for copying or reprinting CoDA literature or service items posted on the CoDA website and related intellectual property issues, directly and through CLC's assigned liaisons to the Board and to CoRe.

**Members (15):** Karla, Janet, Judi, Laurel, Barbara, Scott, Gayle, Leslie, Terry, Joan, David, Teresa, Hal, Myralynn and Victoria.

**Chair:** Karla

**Board Liaison and CoRe Liaison:** Geraldine

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## **CoRe Board**

We are currently working on a Kindle version of the CoDA Book. It is taking a while, as there are so many things to consider – not as easy as we originally thought! But it is coming! We also are waiting for the Spanish translation of the CoDA book, and have been told we will have it in November. Once we receive it, it will take two to three months to get it ready to sell.

The last thing is the recordings from the speakers at the 2011 conference – we were told at conference we would be receiving those, but have not as yet. Once we receive them from the Literature committee (and they receive them from Events committee), it will not take long to get them for sale – watch for an announcement about them.

Our latest piece for sale is the pocket edition of the CoDA book. Published looking like the In This Moment Meditation Book, it is great to slip into a pocket or purse, and allows you to carry it without people knowing what you have.

We have a full board, and are very excited for this year.

In recovery,  
The CoRe Board

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## **Co-NNections Report**

During this past quarter, committee members have reviewed and posted CoDA member submissions to the “Co-NNections Collection” and to the Co-NNections “Weekly Readings” found at [www.coda.org](http://www.coda.org). Co-NNections has received 20 new submissions since the 2011 CoDA Service Conference. We have reviewed seven submissions and posted two on [www.coda.org](http://www.coda.org). We used the Group Conscience Process. We have fourteen submissions to review and then we’ll be caught up

Subscribers to “Weekly Reading Email Reminder Service” have increased to 3,383. Subscribers to the service receive a weekly email reminder that informs them that a new CoDA member creation from the Co-NNections Collection has been selected and posted as the new “Weekly Reading.” The email contains a link that sends subscribers directly to the latest posting on the “Weekly Reading” webpage.

Co-NNections continues the process of trying to adapt its copyright statement to enable CoDA groups, and others, to copy and/or translate CoDA member submissions found in Co-NNections web areas. Presently, CoDA Groups and Voting Entities can provide their members with direct links to the “Weekly Reading” (<http://www.coda.org/weekread.php>) or the “Connections Collection” (<http://coda.org/co-nnections.php>). They can include the appropriate links as part of their websites, or as part of an email. They can also print the appropriate links in their paper-based newsletters.

Co-NNections Committee Members: Gary R., Claudia F., Stu S., and Karen G.  
Chair: Chuck J.

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## **Web Coordinator Report**

Your web coordinator continues to be very busy this quarter.

### **Web Updates:**

Current Last number: **3028** (last quarter it was **2814**)

Current backlog: 49  
Items worked this Qtr: 46 (last quarter: 135)

**SPAM patrol:**

SPAM that committees see: averaged 3% of their emails since July last year when we switched internet hosts.

SPAM that is caught, but not seen by committees: averaging 311 per week.

Email treated as SPAM, but actually good (re-sent to committees): averaging 14 per week.

**Backups & other duties:** Backups continue to be made at two different locations, one in Georgia and one in Florida. Reports for the Backups and other reports are in the new Committee Work Area (CWA) of the website ([www.coda.org/cwa/index.php](http://www.coda.org/cwa/index.php)). You need to have a logon to the CWA to view these.

**Special:** Web coordinator has posted the motions from the service conference with links to the special reports presented at conference. The motions can be viewed by clicking on "Status of CoDA Activities" from the Member Page and then "CSC Motions & Reports." Choose the year you would like to view. As you view the motions and notice that some of the motion numbers are highlighted, you can click on this number to view the particular working of the motion or report. You will need a logon to view this information. If you have the service logon as a trusted servant you may use that.

Respectively Submitted;

Roy L.

Web Coordinator

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## **Ad Hoc Committee Report**

The Ad Hoc Committee has been having conference calls every month. We are discussing ways to address the problems and issues that surfaced at the 2011 CSC. The committee recognizes that CoDA has tools already in place, one example being the Group Inventory found in the back of The Twelve Steps and Twelve Traditions Workbook that can be of great assistance. We will continue to work together, creating a full report, with recommendations for the 2012 CSC.



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To CoDA's Trusted Servants,

The purpose of the QSR is "serving our CoDA Fellowship" by providing a bulletin "in which committees can report their activities." (Quoted from CoDA by-laws) It is a vital link between CoDA Inc., Committees, Delegates and members. The QSR and [www.coda.org](http://www.coda.org) website provide the most complete and up-to-date sources of information about our Fellowship. Please share this information with your meetings and service entities.

### **Use email! Help us to cut mailing costs!**

In order to distribute the QSR in the most cost effective manner, we want to send QSRs by e-mail whenever possible.

Go to <http://www.codependents.org/> to subscribe to the QSR list

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