

**CoDA BOARD MINUTES**
**August 3, 2019**

The Board of Trustees held a public meeting on Saturday, August 3rd by teleconference.
Members in attendance included: Jen L, Don B, Salle H, Linda A, Nancy O, Rita B, and Matt T.
Absent: Nancy O, Rita B.
Guests: Gail S./IMC, Jim, and Ka Ga/Comm.; Staff: Anna

**Consent Agenda**

* 1. July 6, 2019 Public Board Minutes approved.
	2. July 2019 motions approved
		1. Motion 1 – Move that the board assign both Florida Voting Entity Issues to the CoDA Literature Committee. NOTE: This has since been reassigned to the Service Structure Committee.
		2. Motion 2 - Motion: To approve the Finance Committee request to hire a fellowship service worker for approximately 100 hours/year to assist with ERRs and to hire Lou as an independent contractor or as fellowship service worker to provide the required training at the same rate of pay as our current FSWs as proposed in their email of July 1, 2019.Intent: The Board recognizes the need for trusted servants to be reimbursed for their service as quickly as possible. Hiring the FSW will expedite processing and payment of ERRS. The Board empowers the Finance Committee to take charge of the hiring process: sending out the announcement for the Finance Fellowship Service Worker on the CoDA General Email List and to do the vetting and recommending their choice to the Board.
		3. Motion 3 - Move the Co-dependents Anonymous Board of Trustees supports The CoDA Events Committee Group Conscience to grant the vote to those Voting Entities Delegates participating in the trial testing of the new social platform. Intent: The Zoom delegates will be vetted by the Voting Entity Liaison and will put the hours in. The Board of Trustees supports the Events Committee decision to make the testers full and fair participants in the CoDA Service Conference.
		4. Motion 4 - Move that we approve the Q2 Board QSR.
		5. Motion 5 - Move that the CoDA Board award a contract in the amount of $5,950.00 to a private consultant to create a Public Service Announcement to develop awareness of CoDA that is to be completed and delivered by September 1, 2019.Intent: Our organization seeks to get the message out about CoDA in order to reach those still suffering from co-dependency. Our goal is to standardize our message, and to create an outward facing information campaign that can be used in markets where meetings currently take place.
	3. **Treasurer’s report/Financials**

JP Morgan Chase Checking: $ 179,856.35

JP Morgan Chase Savings: $ 120,230.97

National Bank of Arizona: $ 100,703.31

Total Assets: $ 400,790.63

* 1. **Committee/Liaison Reports** – There is no report from Committee/Liaisons this month.

***Salle made a motion to accept the consent agenda. Don seconded. Approved.***

**Old Business**

**Website Update**

Linda reported that the website is still being worked on. Board requested to see the website changes before the developing process starts. There is an ongoing issue with access to the current website. It is being looked in to for a resolution.

**CoDA Historical Documents in Dropbox**

Old documents pertaining to the development of CoDA have been scanned and added to a Dropbox folder for the Board’s review. There are still many more documents to be scanned, as well as cassette tapes to be transcribed. A Board member expressed interest in turning these documents into a digestible report in the future.

**New Travel Reimbursement Policy**

The Board held a meeting with the Finance and Events Committees to discuss what extra travel days qualify for reimbursement under the new policy.

**Events/CSC2019 Update**

The Board is still preparing for CSC. Ten Delegates will be able to attend and vote at CSC through Zoom, a video communication platform.

**New Financial Reports/Executive Dashboard**

A Board member and SOS worked together to create a dashboard that provides visual reports about the standing of CoDA, as well as a Budget versus Actual projection report for the year.

**New Business**

* + 1. **Update on PSA Project**

When the Board met in Phoenix, they agreed to produce a PSA in English and Spanish to be ready before CSC. The intent is to be CoDA endorsed and something that everyone can use to share the message of CoDA. It is not a promotion, just a tool to inform that CoDA exists.

* + 1. **Discussion of Strategic Planning Session with Fellowship at CSC 2019**

The Strategic Plan will be a brief part of the Board presentation. The Board will also host a meeting where everyone is welcome to be involved in the discussion and moving forward process of the Strategic Plan. The Board would like for the local Fellowship and any Delegates that would like to join, including Zoom Delegates, to be a part of this meeting.

**Next Board meeting – CSC 2019**