



Board Minutes for CoDA World Board Conference Call April 13, 2017

The Board of Trustees met on Thursday, April 13th by teleconference. Members in attendance included: Gerald B, Mary I., Jen L., Denny H., Madeline R. and Lorraine O. as voting members and Addie M. as alternates. Anita F was absent. Visitor- Conni

Confirm round robin order:

- 1) Gerry
- 2) Mary
- 3) Lorraine
- 4) Madeline
- 5) Denny
- 6) Addie
- 7) Jen
- 8) Anita

After opening procedures, the Consent Agenda was brought up for acceptance. Agreed to remove #9 (Consensus to leave Liaisons on email alias as an option between each liaison and committee) from the Consent Agenda for further discussion, as well as clean up a duplicate.

Jen made a motion to accept the consent agenda as modified. Gerry seconded. Approved unanimously.

AGENDA ITEMS FOR DISCUSSION

Web Liaison Update – Gerry

Slow going because of the time it took to restore the site. He is looking into a few companies that have interest in doing the conversion. Companies need to look at size of the site to do an appropriate estimate, and they were not able to do that while the site was down. Gerry reminded us to be mindful that we don't want to rush this change and it will take some time. No timeframe at this time. Still waiting for estimates.

Legal Update – Gerry

- 1) **Update DAA** - letter has been finalized and is being translated into French as we speak.
- 2) **Recommendation from Legal on Contracts** – that there be a written contract for anything over \$500, below that can be an oral contract. Board needs to know even the oral contracts for payment of invoices.

Gerry made a motion to recommend that all CoDependent Anonymous, Inc vendor contracts under \$500 may be oral and any vendor contract above \$500, needs a written contract. All oral and written contracts need to be approved and/or signed by the board. Madeline seconded. Round Robin Discussion. Approved unanimously.

Following parameters for contracts are:

- 1) Long-term or extended contract be written contracts
- 2) Any contract for a vendor that costs us over \$500.

Events to be updated on need for contracts to come through board - Mary will notify the Chairs Committee. For any questions, Mary will refer to their liaison.

- 3) **Conflict of interest** – Gerry to send the cover letter and policy to the board for approval.

CoRe 2X2 update – Lorraine and Addie co-chairs

No change. Contract is close, but need to finalize the 7th tradition verbiage.

TMC 2X2 Update – Gerry

Scheduled meeting on April 22nd.

Web Workgroup update – Gerry

Haven't done much here until the site is changed and then look at the whole picture. Madeline asked if some of the Spanish outreach could be on the workgroup. This is on hold until we have the new web developer. Madeline can let SPO know that we aren't there yet and will build towards that until we get the website up and running to everyone's satisfaction.

OLD BUSINESS

Board motion # 6 did not obtain 2/3 of votes. Add to FSM or By-laws? *Motion: was to change Co-Dependents Anonymous official corporate language to English. Intent: To have a consistent format: Remarks: best business practice is to have one language.* Do we want to go ahead with this? After round robin discussion, there was a Consensus that we drop this and not move forward with changing this in the FSM or bylaws.

SPO and Communication request for Audio (podcast). We received their criteria and policies and procedures on this. Communications will follow CoNNections process. Need to let them know the website is in transition not sure when we could start posting the podcasts.

Jen made a motion that SPO and Communications have the ability to use audio podcasts. Madeline second. Approved unanimously.

Event insurance update – Events has requested quotes for cancellation insurance. SOS will follow-up and get quotes. Conni to keep Denny in loop.

Initiative #6 - Develop Service at All Levels of the Fellowship - Discussed this goal and how to accomplish. Agreed it needs to be broken down into smaller pieces. Discussed creating a 2x2x2x2 with Board, Outreach, Communications and Connections. Let them meet and break it down on how we could approach it.

Anita said that she will spearhead this and has a couple of ideas and would like to share them with the whole board. She shared them and asked for volunteers to help. Jen is interested and will work with her.

Email blast for new meetings via Geff – Jen suggested we only send out the place of the meeting and meeting number; request Denny contact Joan to see if this is possible. Denny has already contacted Joan and she is willing to do it and will go through Geff.

SPO response to request for informational meeting –Discussion on SPO questions to our suggestion of having an informational meeting. Madeline will send reply to SPO following passing email by the board. Agreed to not switch liaison, we have a written response telling them that. All agree it is best to try and work it out and everyone supports Madeline in her efforts to do that. Madeline wants to help and cares about them and wants the opportunity to mend the antagonism. We've made a lot of progress.

NEW BUSINESS

Flyer for CoRe shipments –Everyone thinks it a good idea to have a flier in the core shipments, but no movement. Lorraine suggested a few things like using the CSC/ICC flier that would come from events. Agreed we should include in every shipment with a note if you would like more, please order them online. What else could we put in the shipments? Website information and Giving Wise.

Adjourned meeting at 6:15pm.

ITEMS LEFT FOR EMAIL DISCUSSION

- 1) Spanish literature and getting the word out.
- 2) Procedure for committees - using outside sources when creating CoDA literature.
- 3) Revisit Liaisons responsibilities in regards to Committees.
- 4) Add person to legal workgroup?

Next meeting – workgroup 4/27 at 4:45pm; May board meeting on 5/11 at 4:45 pm.