



Board Minutes for CoDA World Board Conference Call May 11, 2017

The Board of Trustees met on Thursday, May 11th by teleconference. Members in attendance included: Gerald B., Anita F., Denny H., Mary I., Jen L., Lorraine O. (arrived late) and Madeline R. as voting members. Addie M. (alternate) was absent. There were no visitors.

Meeting called to order at 5:00pm PST.

Round robin order:

- 1) Jen
- 2) Gerry
- 3) Madeline
- 4) Mary
- 5) Denny
- 6) Anita
- 7) Lorraine

After opening procedures, the Consent Agenda was brought up for acceptance. Agreed to move item #2 (Motion to expand the Legal Work Group by one member) to discussion and remove Item #3 from Consent Agenda, as it was a duplicate.

Consent Agenda included:

- **Treasurer's report:** Bank balances:
 - Chase Checking. Available balance: \$129 651.41
 - Arizona Bank money market account: Available balance: \$160,406.26
- **Minutes from April meeting**
- **CoDA IRS 990 form sent**

Jen made a motion to accept the consent agenda as modified, Gerry seconded. Approved unanimously.

AGENDA ITEMS FOR DISCUSSION

Extending the Legal Work Group by one

Short discussion ensued on expanding the Legal Work Group by one additional member.

Gerry made a motion to expand the Legal Work Group by one member, Jen seconded. Approved unanimously.

Web Liaison Update – Gerry

Website conversion options by several companies are still being considered. Current web developer, Arizona Web Solutions, contract expires June 31, 2017. Coverage is in place until that date.

Legal Work Group Update – Gerry

- 1) Update Emotional Dependence Anonymous (DAA) letter – French translation is complete and has been received.
- 2) Protocol for Chairs in regards to using outside words and images is on its way to the Chairs Forum.
- 3) Privacy Statement announcement - Consultant read document and sent back excellent suggestions for changes.

CoRe 2X2 update – Lorraine

Discussion on renewal contract: it was noted that CoRe renewal contract negotiations were held and it is now ready for review by the Board.

Action Items:

- ✓ Lorraine to send CoRe renewal contract to Board for review prior to signatures.

Translation Management Committee (TMC) 2X2 Update – Gerry

Next scheduled meeting is on May 12th, 8 a.m.PT and an additional meeting is scheduled on May 13th. UK contract is still under discussion.

Initiative #6 Work Group – Anita

This group is looking for ways to interest people in being in service to the Fellowship. More information to follow.

CoDA Literature Committee (CLC) - They are requesting a 5 – 8 minute opportunity to speak on this at the International CoDA Convention (ICC).

Spanish Outreach Committee (SPO) 2X2 Update – Madeline and Jen

Jen attended the most recent meeting as a non-Spanish speaker and found it tremendously rewarding. The group used Skype and a shared screen format which was most effective. It was noted that this group has excellent communication skills.

Madeline discussed the vision of World CoDA as it relates to remote delegates participating during Conference procedures. It was noted that as CoDA truly is an International Organization, increased input from international delegates is desired.

CoDA Costa Rica is seeking approval to either distribute downloadable material at an upcoming information event for business professionals in the city of Costa Rica or to create their own materials for distribution at this event.

Lorraine joined the meeting at this juncture.

Madeline made a motion requesting CoRE send a package containing fifty of each of the three Spanish pamphlets to CoDA Costa Rica as a 7th Tradition Donation. Gerry seconded. Four in favor, one against, and Lorraine recused herself, having arrived during the discussion. Motion passed.

Action Items:

- ✓ Madeline to request specific date and location of event from CoDA Costa Rica.
- ✓ Madeline to update Lorraine on which pamphlets are requested of CoRe.
- ✓ Lorraine to present motion to CoRe.

Secretary's Report – Madeline

Action list update:

- Finance Committee was notified of outcome of their request regarding Face 2 Face
- Updates on Event Insurance are being worked on by Conni from SOS

OLD BUSINESS

SOS Contract

Discussion was held on renewing the contract with SOS, the management company for CoDA.

Action Items:

- ✓ Mary to notify Conni that contract is now ready for signatures.

Service Structure Committee (SSC) Motions from 2011

Discussion was held on Service Structure Committee's request to add notes to the Fellowship Service Manual (FSM) regarding 2016 changes to 2011 motions. It was noted that as the Service Structure Committee is tasked with updating the Fellowship Service Manual as part of their committee description, no notes should be necessary.

Action Items:

- ✓ Chair to notify SSC Board Liaison to update SSC on Board's consensus that updating the Fellowship Service Manual falls within their responsibilities, therefore no note needs to be made.

Events Proposed Contract with Taper – Denny

Email discussion has been taking place regarding this contract. Brief discussion was held on writing a new contract with consultation from Legal. This topic was deferred to email discussion.

Action Items:

- ✓ Denny to work with Gerry and Legal on new contract with input from all Board members via email.

Fellowship Service Worker Title Changes for Internal Purposes - Denny

Brief discussion on Policy and Procedures as it relates to Fellowship terminology. This topic was deferred to email discussion.

Action Items:

- ✓ Denny to make a motion via email for the Board to discuss and consider to later be added to Policy & Procedures.

Giving Wise Solutions Application Update - Denny

Working with Zach from SOS, Denny created reports in Giving Wise similar to those available in QuickBooks. By working with others on the CoDA Financial team they are very close to having the App ready for launch soon. Donations are being received, but process still needs to be refined, i.e. recurring donations are not currently an option.

Audio at CoDA Service Conference (CSC) Update

Previously, discussions were held on the option of audio only streaming at the Conference. Board is in consensus to task SOS with researching these options.

Action Items:

- ✓ Mary to request from Conni that SOS research bids for audio only streaming.

NEW BUSINESS

Lorraine announced CoRe is almost done with making the 12x12 Workbook available for purchase on Kindle soon. Announcements expected soon from CoRe regarding online pamphlets as well as 12x12.

Podcasts Ability – Gerry

Brief discussion was held on the ability to utilize podcasts from the CoDA website, and when that will become available. It was noted that the Committee Chairs will need to notify the Web liaison how they want the title of each podcast to read and where they want link placed.

Action Items:

- ✓ Mary to address podcast installation issues with Zach from SOS.

Chairs Forum - Anita

The question was raised if non-Chairmen can participate in the Chairs Forum call. Next Chairs Forum is scheduled for May 12th at 5:30pm PST.

Action Items:

- ✓ Mary to research this issue and respond back to the Board.

Board Face 2 Face in Phoenix, AZ in June

Board members were reminded to make their airline reservations for the June Face 2 Face meeting being held in Scottsdale, AZ, June 23-25, 2017.

Action Items:

- ✓ Mary to follow-up with Conni from SOS regarding meeting space.

Meeting adjourned at 6:35pm PST with Closing Prayer.

Next meeting – Workgroup 5/25 at 5pm PST; June Board of Director's meeting on 6/8 at 5 pm PST.