



**Board Minutes for CoDA World Board Conference Call  
October 11th  
CSC in Minneapolis, Minnesota**

The Board of Trustees met on October 11th via face to face at CSC. Members in attendance included: Gerald B, Mary I., Jen L., Madeline R., Addie M. and Lorraine O. as voting members and Anita F. as alternates. Newly Elected Board Members – Linda A. and Salle H. Staff- Conni

**Welcome!** Mary welcomed 2 new board members – Linda A and Salle H.

**Board Documents** –Conni passed out the annual board documents that need to be signed.

**Changing of the Guard** - Mary went over the Changing of the Guard.

- Current meetings are 2<sup>nd</sup> Thursday of the month at 8pm Eastern and the Work Group is on the 4<sup>th</sup> Thursday.

**Thank You to the Board Members rolling off – Gerry, Addie, Lorraine and Anita**

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Lorraine explained Board responsibilities and how she felt when first elected to the Board 4 years ago. Lorraine talked about what it is expected of Board liaisons. Current Board is small and sometimes it may not be possible to attend meetings of assigned committees. Do not reply to committee emails unless the heading reads “For Liaison.” It is recommended board members abstain from becoming liaison to any committee they were part of prior to joining the Board. It is preferable if all board members read the minutes Conni sent yesterday by tomorrow morning if possible so they could be approved.

**New Business**

1. **VE Split** - Mary was unanimously assigned to work with IMC regarding a petition for a VE split.

2. **Election of Officers:** The following officers were nominated:

- **Chair** – Jen Laken
- **Vice Chair** – Mary Irish
- **Secretary** – Madeline Ramos
- **Treasurer** – Salle Hayden

***Motion to approve this slate by acclimation. Approved unanimously.***

3. **Liaison Position** - Liaison positions were assigned as following:

- Communications Committee: Linda primary/ Jen as back up
- Co-NNections Committee: Madeline primary/Linda as back up
- Events: Salle primary/Linda as back up
- Finance: Salle primary/Mary as back up
- H&I: Linda primary/Salle as back up
- IMC: Mary primary/Jen as back up
- Literature: Sally primary/Mary back up
- Outreach: Mary primary/Madeline back up
- SPO: Madeline (tentative)/Mary back up
- SSC: Jen primary/ Madeline back up
- TMC: Madeline primary/Salle back up
- WCC: Madeline primary/Linda back up
- Administrative: Jen
- Core: Salle primary/Linda back up
- Email list coordinator: Mary
- Legal: Mary primary/Jen back up
- SOS: Jen
- Chairs Forum: Linda
- Web liaison: Jen primary/Salle back up

4. **Board Meeting Times** - All agreed to continue board calls every 2<sup>nd</sup> Thursday of the month at 5 PM Pacific and Board discussion call every 4<sup>th</sup> Thursday of the month at 5 PM Pacific. Mary will be on vacation October 19 to 30<sup>th</sup>.

Discussion done on By-law changes and scheduling of future F2F.

***Lorraine made a motion to have Addie M, continue to pay all bills until October 31, 2017. Linda seconded. Approved unanimously.***

Current Treasurer Salle Hayden will also assume the position of Acting Secretary until further notice.

**Meeting adjourned at 8:15 PM**