

CoDA World Board April 6, 2014 Conference Call

Sunday 8:30am-10:30am PDT

MINUTES

MEETING CALLED BY	Florence F. , Board Chair
ATTENDEES	Barbara D.- Treasurer, Lisa B. - Secretary, Chris H. - Trustee, Dagmar M. - Trustee, David Mc. - Trustee, Lorraine O. – Trustee, and Charles Z. - Alternate Trustee. Not in attendance: Hal H. - Vice Chair, and Mercedes M.- Trustee.
OBSERVERS	

APPROVE MINUTES

MOTION 1.	PERSON RESPONSIBLE
To approve the March 2014 minutes	First - David Second - Dagmar Vote results: 7 0 0

RATIFICATION OF BOARD MOTIONS EXTENSION OF A MEETING

MOTION 2.	PERSON RESPONSIBLE
<ul style="list-style-type: none"> GC approval for response to trusted servant concerning C-phone and other issues GC for approval to discuss with lawyer and account executive in regard to MA-13-01 GC for approval Coda UK's application to publish and distribute CoDA Literature GC to accept written motion for Canada Voting Entity Issue and bylaw change 	First - David Second - Dagmar Vote results: 7 0 0

RATIFICATION OF BOARD GCS AS UNANIMOUS VOTES BY EMAIL

MOTION 3.	PERSON RESPONSIBLE
<ul style="list-style-type: none"> GC approval Email announcement about new webmaster GC -Paying Leo for the next couple of weeks during the webmaster transition & turnover 	First - David Second - Dagmar Vote results: 7 0 0

TREASURER'S REPORT

REPORT	PERSON RESPONSIBLE
Needed to transfer money to avoid a bank fee due to CoRe payment arriving late Has laptop from former webmaster in her possession	Barbara

MOTION

MOTION 4.	PERSON RESPONSIBLE
Authorize our Administrative Fellowship Service Worker (Admin FSW) to purchase a scanner/printer for a price not to exceed \$250 for CoDA business and Hospitals & Institutions (H&I).	First - Barbara Second - Chris Vote results: 7 0 0

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Barbara	Barbara will inform Joan that she may buy a scanner/printer.

MOTION

MOTION 5.	PERSON RESPONSIBLE
To authorize expenses for the Admin FSW to attend the CoDA Service Conference (CSC) and pay her hourly rate as she works at CSC.	First - Barbara Second - David Vote results: 7 0 0

MOTION

MOTION 6.	PERSON RESPONSIBLE
To pay expenses for Dominic, our new webmaster, to come to CSC and pay his hourly rate to perform webmaster duties while CSC is in session	First - Barbara Second - David Vote results: 7 0 0

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Lisa B. will talk with Dominic about attending CSC.

DISCUSSION

DISCUSSION	PERSON RESPONSIBLE
Conni, our Account Executive (AE) attending CSC.	Florence

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Florence & Lisa	Florence & Lisa will talk with Conni regarding her expenses to come to CSC, and report back to the Board by email.

WEBSITE REPORT

DISCUSSION	PERSON RESPONSIBLE
The Board Liaisons, project manager and the web designer are meeting weekly by video chat to keep the project moving forward. Meeting locator should be ready for testing at the end of the month. New webmaster is working well, and still needs occasional help from the former webmaster.	Charles & Lisa

MOTION

MOTION 7.	PERSON RESPONSIBLE
Moves that the Board continue to pay Leo for his time helping Dominic for the next month until our next Board meeting (May 3, 2014) at which time we will review the situation. This is for up to 10 hours; if exceeds ask for approval for more.	First - Lisa Second - Dagmar Vote results: 7 0 0

POLICIES & PROCEDURES MANUAL REPORT

REPORT/DISCUSSION	PERSON RESPONSIBLE
Florence & Lisa are meeting weekly with Conni	Florence & Lisa

MOTION

MOTION 8.	PERSON RESPONSIBLE
To accept proposed bylaw revisions to be submitted to Board Sec for presentation for vote at CSC 2014 with amendments from email discussion.	First - Florence Second - David Vote results: 7 0 0

MOTION

MOTION 9.	PERSON RESPONSIBLE
To approve Election Policy and Nominee Application to be used now and included in Section 4 of our CoDA Board Policy & Procedure Manual and as a motion for change to bylaws and/or Fellowship Service Manual (FSM) as necessary at CSC 2014.	First - Florence Second - David Vote results: 7 0 0

Dagmar left the call at 10 am PDT

DISCUSSION: CSC PLANNING

DISCUSSION	PERSON RESPONSIBLE
Would like to pay someone to craft motions during CSC	Florence

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Talk with Events about finding someone to do the crafting at CSC and bring the decision to the Board for approval.

DISCUSSION: TELECONFERENCE WITH CHAIRS FORUM

DISCUSSION	PERSON RESPONSIBLE
Discussed attending their May call. Will continue discussion by email.	Florence

VARIOUS ACTION ITEMS

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Dagmar & Lorraine	Develop a proposal for the Update Meeting form; will discuss by email
	Lisa B.	Lisa B. will contact Evie about the Archive Project

	Lisa B	Lisa B. will contact Evie about the Daily Summaries Template
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DISCUSSION: MONDAY PRE-CSC MEETING

DISCUSSION	PERSON RESPONSIBLE
David Mc. will plan the day similar to last year. Lorraine and Chris will help.	Florence

DISCUSSION: VOTING ENTITY ISSUE: MA-13-01

DISCUSSION	PERSON RESPONSIBLE
The attorney responded to our request for information. Will we write a motion or collaborate with other committees?	Florence

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Florence	Florence will present the MA-13-01 Voting Entity Issue to the Chairs Forum to see who might be interested in working on the issue.

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Charles	Will notify Board members about how to use Google Hangouts for our meeting on Saturday May 3, 2014.

FUTURE BOARD MEETINGS

Saturday, May 3, 8:30AM Pacific Time

Sunday June 8, 8:30AM Pacific Time