

CoDA World Board 8 June 2014 Conference Call

8:30am-10:30am PDT

MINUTES

MEETING CALLED BY	Florence F. , Board Chair
ATTENDEES	Hal H. - Vice Chair, Barbara D.- Treasurer, Lisa B. - Secretary, Chris H. - Trustee, Dagmar M. - Trustee, David Mc. - Trustee, and, Lorraine O. – Trustee. Mercedes M.- Trustee and Charles Z. - Alternate Trustee not in attendance.
OBSERVERS	Gerry (TMC), Crystal (TMC), Fernando (TMC), Linda (SpO)

APPROVE MINUTES

MOTION 1.	PERSON RESPONSIBLE
To approve the May minutes	First - David Second - Lorraine Vote results 8 0 0

RATIFICATION OF BOARD MOTIONS EXTENSION OF A MEETING

MOTION 2.	PERSON RESPONSIBLE
<ul style="list-style-type: none">GC response to TMC regarding the roles and responsibilities for our Translation and P & D proceduresGC Germany response about renegotiating contract	First - David Second - Dagmar Vote results 8 0 0

RATIFICATION OF BOARD GCS AS UNANIMOUS VOTES BY EMAIL

MOTION 3.	PERSON RESPONSIBLE
GC Contact lawyer RE: Australia renegotiating old contract	First – David Second - Lisa Vote results 8 0 0

DISCUSSION

REPORT/DISCUSSION	PERSON RESPONSIBLE
Review of process for proofing Spanish Translation of CoDA Blue Book and the Foundational Documents	Florence and Observers

MOTION

MOTION 4.	PERSON RESPONSIBLE
To form a 2x2x2 group consisting of 2 Board members, 2 Translation Management Committee members, and 2 Spanish Outreach members, to come to a consensus to address and solve the inconsistencies initially in the translations of the Foundational Documents and the Spanish CoDA Blue Book, using standard Spanish throughout	First - Chris Second - David Vote results 8 0 0

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Dagmar & Lisa	Will discuss what to do to start the process of creating the 2x2x2

TREASURER'S REPORT

REPORT	PERSON RESPONSIBLE
Has 3 motions to present	Barbara

MOTION

MOTION 5.	PERSON RESPONSIBLE
Authorize a car rental for a member of the Events committee to travel to and from the CoDA Service Conference and International CoDA Convention (CSC/ICC)	First - Barbara Second - Dagmar Vote results 7 1 0

MOTION

MOTION 6.	PERSON RESPONSIBLE
Authorized a car rental for Communications Chair and a member of Events to travel from the airport to the hotel for CSC/ICC; this car will be used for Events' transportation needs airport pickup, etc.	First - Barbara Second - Lorraine Vote results 8 0 0

ITEMS NOT COVERED

<ul style="list-style-type: none"> • <i>CoDA Board Policies and Procedures Manual update (P/P Manual)-</i> <ul style="list-style-type: none"> ○ <i>Sections 2, 3, 5, 7</i> ○ <i>Legal Section 6 - is being reviewed and embellished upon by our Intellectual Property Attorney and should be available in time for our face to face meeting in Orlando.</i>
--

Extension of the meeting via email

- ***CSC Planning***
 - *Agenda-- the Board Chair will work with the Events chair to create the CSC Agenda and send out for approval.*
 - *CSC Board Goals, Report and Budget-- We have not written our report as yet and apologize that we have not submitted these on time. We will get them out after discussion via email as soon as possible. Our budget has been created in a joint effort between the Finance Committee and our Treasurer and has been submitted.*
 - *We started a discussion around the role of SOS at conference. Specifically, do we want our Account Executive, Connie to give a brief report on their scope of services and how we work together? We will continue discussion via email.*
 - *Events asked for a paid worker to help with crafting motions. This was not discussed in our meeting and will be continued via email.*
 - *Communications put in a request to establish a single point of contact for CSC submission. It was decided the Communications Board Liaison would work with Geff, our FSW and Dominic, the webmaster to make this happen.*
 - *Pre-CSC Meeting Day Monday Planning- --We are developing a survey questionnaire to get feedback prior to our meeting for the morning session. David has offered to do the afternoon session for all attendees. We apologize for the late notice in regards to when we sent out our initial invitation.*

Extension of the meeting via email

- ***Legal Request-***
 - *There was an email request to legal for permission to copy our Affirmation booklet to use in notebook format as a one-time use for a CoDA group. This will be discussed further via email. It was suggested we might offer other options i.e. buy multiple booklets to be passed around.*

Extension of the meeting via email

- ***Small Group project assignments***
 - *Update meetings- Dagmar and Lorraine continue to work on this.*
 - *New Board member orientation packet- Chris and Lorraine continue to work on this and will hopefully have it ready for CSC.*

Extension of the meeting via email

FUTURE BOARD MEETINGS

July 5-6, 2014 Face to Face Orlando, FL
Friday, July 11 2014 – immediately following CSC