

# CoDA World Board June 2012 Conference Call

June 10 9am-11am PST

## MINUTES

<b>MEETING CALLED BY</b>	Evie S. , Board Chair
<b>ATTENDEES</b>	Lisa B. -Vice Chair, Barbara D.- Treasurer, Lisa B.- Vice Chair, Florence F. – Board Secretary Dagmar M.- Trustee, Julie B. – Trustee, Jutta –Trustee, Mercedes M.- Trustee
<b>OBSERVERS</b>	none

## Agenda topics

### MAY MINUTES

<b>MOTION 1.</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
To accept May Board Minutes.	First-Barbara/ Second Evie Passed unanimously	N/A
To accept Executive Session Minutes from April and May.	First- Barbara/ Second-Evie- Passed unanimously	N/A
<b>ACTION ITEM-</b> To write up Board Summary for Executive Session Minutes	Evie	Next con call

### TREASURER REPORT

BARBARA

<b>DISCUSSION</b>	We reviewed report sent via email by the treasurer.
It is noted that there was a major overhaul for MSSB causing changes that now require a minimum of \$1000 for international reimbursements. It is also more difficult to navigate to pay our bills. Barbara suggests that we open a regular checking account for bill paying. Options were discussed such as online accounts or a major bank like Bank of America that we can open when we are in Asheville.	

### RATIFICATION OF MOTIONS PASSED VIA EMAIL

<b>MOTION 1.</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
To ratify our decision to cancel our existing Publication and Distribution (P and D) agreement with Mexico as allowed per contract.	First- Evie, Second- Dagmar Passed 7-0-1 abstention	N/A
<b>REMARKS-</b> Fernando J. has broken off from current CoDA Mexico and is attempting to use our contract on an individual basis. This contract was originally signed by Fernando J. and our Board member, Mercedes. It is allowed to be severed by either party and Mercedes is in agreement with severing our contract. CoDA Mexico has elected a new board and we are currently negotiating with this Board to sign a new contract.		

### CSC PREP

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. CSC Board Report was approved as written via email.</li> <li>2. Goals were reviewed and approved. Members added suggestions.             <ol style="list-style-type: none"> <li>a. A second ACTION PLAN was added to work with our webmaster to post our policies and procedures that we have developed this year on the website. We will develop a consistent format for our policies and procedures.</li> <li>b. We are attempting to have a consistent format for all of our contracts. We have decided at this time to not change our existing contracts. It is suggested that we come up with a transition plan for converting existing agreements to the new format.</li> <li>c. We will continue to send out welcome letters to new countries. Evie may delegate this task as desired.</li> </ol> </li> <li>3. Budget- We have not finished. Barbara is asking for help as this is the first time completing this task as treasurer.</li> <li>4. Voting Entity Issues (VEIs)- Lisa has prepared a report for CSC. More discussion took place on getting rid of the da da LOGO. There are many areas where there are similar logos and it may be</li> </ol>
-------------------	---

difficult and not practical to remove them all. Barbara suggests that we use a disclaimer. It is decided all we need to do at this time is remove the dada logo to satisfy the VEI. It has already been done.

5. Agenda- VE breakfasts- Discussion took place on how to best organize and utilize this time allotted for VEs interested in participating. Lisa will make announcement at CSC. There will be a lunch on Wednesday for Committee chairs to be available to discuss with newcomers about their committees.

6. Recording Contract status- We will accept what has been agreed to by Events for this year but we will look into a different process for next year. We need to include CoRE in the development of these contracts.

7. We discussed Steve R.'s request to represent Florida as their delegate. We decided we could not tell another VE who they may or may not send as a delegate.

#### AD HOC and OTHER COMMITTEE UPDATES

<b>DISCUSSION</b>	<p>AD HOC- The Ad Hoc committee asked a question about their status at CSC. Are they allowed to present motions etc.? Our response to them affirmed that they have the ability to present motions for vote at CSC.</p> <p>Events would like to have a face to face meeting with us and Finance at CSC.</p> <p>Finance will be presenting an additional motion at conference related to the Expense Reimbursement Policy and Procedure. They asked for our support. Our group conscience supports Finance's additional motion.</p> <p>CoRE asked us to forgo our royalty for books for inmates. We tabled this discussion.</p> <p>TMC has been discussing request from Venezuela for literature. It is very difficult for them and for some other countries to get literature. We'll work with them in the future to come up with potential solutions.</p>
-------------------	---

#### OTHER OPEN ITEMS

<b>DISCUSSION</b>	<ol style="list-style-type: none"><li>1. No time for discussion of other open items.</li></ol>
-------------------	--

#### FUTURE BOARD CON CALLS

Face to Face meeting just before conference.