

CoDA World Board October 2012 Conference Call

October 6 8:30am-10:30am PST

MINUTES

MEETING CALLED BY	Lisa B. , Board Chair
ATTENDEES	Florence F. -Vice Chair, Barbara D. - Treasurer, Evie S. - Secretary, Dagmar M. - Trustee, Jutta E. - Trustee, Mercedes M., Trustee, Hal H. - Trustee
OBSERVERS	None

Agenda Topics

APPROVE MINUTES

MOTION 1.	PERSON RESPONSIBLE
To approve September Board Minutes	First- Hal Second- Evie Passed unanimously

RATIFICATION OF BOARD MOTIONS VIA EMAIL

MOTION 2.	PERSON RESPONSIBLE
To ratify the motions approved by GC during the month: <ul style="list-style-type: none">• Letter to meeting search engine consultant regarding project status• Approved purchase of Adobe Acrobat for webmaster• Approved using a cloud server for website backups• Approved webmaster pay for CSC & increased monthly hours worked	First- Dagmar Second- Hal Passed unanimously

ANNUAL SIGNING OF CONFLICT OF INTEREST POLICY

DISCUSSION	Lisa has talked individually with those who have not sent theirs in.
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CORE/CODA CONTRACT STATUS

DISCUSSION	We discussed at length the status of the CoRe contract and the lack of recent progress in the process that was put in place prior and during CSC to reach agreement on a new contract. The last meeting of the 2+2 did not take place following the resignation of one of the CoRe members. We agreed to compile a list of specific concerns and forward that list to CoRe asking that these concerns be addressed.
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MOTION 3.	PERSON RESPONSIBLE
Dagmar and Hal, as the CoRe liaisons, will write a message listing our concerns. Full board will review before sending.	First- Dagmar Second- Jutta Passed 6-0-1

MOTION 4.	PERSON RESPONSIBLE
Treasurer's bond will be increased to \$400K.	First- Barbara Second- Dagmar Passed 6-0-1

STORAGE OF POLICY AND PROCEDURE MANUALS

DISCUSSION	We agreed that the board's and committees' Policy and Procedure Manuals should be stored in the Committee Work Area section of our website.
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PLANNING OF MID-YEAR FACE TO FACE MEETING

DISCUSSION	We agreed that it would not be before early February and the Meeting Wizard would be used to select the exact date. We discussed three possible locations: Denver, NC, where we could also meet with the CoRe board and visit their facilities; Miami, FL; and Phoenix, AZ.
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REPORTS

TREASURER	PERSON RESPONSIBLE
We will be taking advantage of the offer of an accountant associate of our corporate lawyer to review our finances and make a recommendation on what our prudent reserve should be.	Barbara
LEGAL LIAISON	PERSON RESPONSIBLE
We are moving ahead with a variety of legal issues and questions that have arisen from various sources. Our legal expenses are likely to be quite large this year. We agreed, however, that this is an important place to be spending our money to ensure that we are operating legally and that we protect our copyrights.	Evie
QSR LIAISON	PERSON RESPONSIBLE
We were reminded that all inputs for the Quarterly Service Report are due by Oct 15. The reports should cover the 3rd calendar year quarter from July 1 to Sept 30.	Lisa
MEETING SEARCH ENGINE PROJECT	PERSON RESPONSIBLE
We discussed the continued lack of progress on the Meeting Search engine project by the consultant. We made the decision to cancel the contract and find a new contractor to do the work. An effort will be made to see if any of the work done by the current contractor can be salvaged.	Lisa

MOTION 5.	PERSON RESPONSIBLE
We will cancel the contract with the current meeting search engine consultant, ask if there is anything that can be handed over and find a new contractor to do the work.	First- Dagmar Second- Hal Passed unanimously

MOTION 6.	PERSON RESPONSIBLE
To move to Executive Session.	First- Barbara Second- Evie Passed unanimously

REQUIRING AMENDS TO RETURN TO WORLD SERVICE WORK

DISCUSSION	We agreed that will be a priority item for discussion next month so that we can reach a decision then.
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FUTURE BOARD CON CALLS

Saturday, November 10th, 8:30AM Pacific Time
Saturday, December 1st, 8:30AM Pacific Time