

CoDA World Board January 12, 2014 Conference Call

8:30am-10:30am PDT

MINUTES

MEETING CALLED BY	Florence F. , Board Chair
ATTENDEES	Hal H. - Vice Chair, Barbara D.- Treasurer, Lisa B. - Secretary, Chris H. - Trustee, Dagmar M. - Trustee, David Mc. - Trustee, Evie S. - Trustee, Mercedes M.- Trustee, and Lorraine O. - Alternate Trustee. Charles Z. - Alternate Trustee, not in attendance
OBSERVERS	

APPROVE MINUTES

MOTION 1.	PERSON RESPONSIBLE
To approve the December 2013 minutes & summary	First - Barbara Second - David Unanimous

APPROVE MINUTES

MOTION 1.	PERSON RESPONSIBLE
To approve the December 28 2013 special meeting minutes	First - David Second - Dagmar Yes 8; No 0; Abstain 1

EXECUTIVE SESSION MINUTES

DISCUSSION	PERSON RESPONSIBLE
<p>Are we supposed to send out a summary of the decisions from executive sessions?</p> <p>Need to notify the Fellowship of the decisions from session; possibly ask Conni how to handle them</p> <p>Included a summary of executive session in the minutes and summary sent to the Fellowship</p> <p>Special meeting – will be different.</p> <p>Can put the executive session minutes into the Trustee Area on the website</p>	Florence

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Florence	Talk with Conni about what to do with executive session and special meeting minutes
	Lisa	Will write a summary of all executive sessions to send out to the Fellowship

MOTION

MOTION	PERSON RESPONSIBLE
The expenses of Board liaisons to committees for committee F2F meetings be a Board budget item.	First - Barbara Second - Evie Vote: Unanimous

RATIFICATION OF BOARD GROUP CONSCIENCE (GC) DECISIONS VIA EMAIL DURING THE MONTH

MOTION	PERSON RESPONSIBLE
<ul style="list-style-type: none"> ● To move Webmaster Complaint discussion off board alias to allow for recusal of board member- unanimous vote ● Board Liaison to attend TMC Face to Face (F2F) meeting in San Jose, CA, January 24-26- unanimous vote 	First - David Second - Chris Vote Unanimous

MOTION

MOTION	PERSON RESPONSIBLE
To permit posting non-CoDA events on CoDA Calendar- Majority vote w/ friendly amendment by Barbara: To permit posting non-CoDA events on the CoDA Calendar. To have CoDA announcements, then non-CoDA announcements, clearly differentiating the two. The non-CoDA announcements are "12 Step - related"	First - Barbara Second - David Vote Yes 7 No 1 abstain 0

TREASURER'S REPORT

REPORT	PERSON RESPONSIBLE
Have plenty of money in the bank. We earned interest on our account - \$42 Finance committee meeting on Friday; brought up some issues <ul style="list-style-type: none"> • 7th Tradition donation issue split; SSC recommends 40-30-30 split; would like the Board to respond; it appears only in the Welcome to CoDA letter • Travel Reimbursement Opportunity (TRO) – how it's handled • How we handle financial record keeping; some finance members are asking questions about how we use QuickBooks 	Barbara

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Barbara	Will go back to SSC with the 7 th Tradition donation issue and ask for clarification.

FINALIZE FACE TO FACE MEETING

REPORT/DISCUSSION	PERSON RESPONSIBLE
Has booked the hotel. Conni will be with us all day Saturday	Hal

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	All Board Members	Inform Hal who is rooming together and flight/arrival information
	Florence	Ask Conni about having a “checkin” before she begins the meeting.
	Hal	Will provide information about catering at the F2F meeting (coffee, tea, etc)

Mercedes left the call at 9:45 am as she was sick.

AMC

DISCUSSION	PERSON RESPONSIBLE
AZ Corporate report – should our Account Executive (AE) Conni do this for us? Table this topic to the F2F meeting	Florence

<p>Email voting: sent information from the lawyer. Do we attempt to discuss now then move to email, or are we table to F2F. It is tabled to the F2F.</p> <p>Policies & Procedures manual – still working on it. Florence & Lisa will meet with Conni again soon. Still need a template for committees.</p> <p>Conni has confirmed that she will be with us on Saturday at our F2F meeting.</p>	
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ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Evie	Will send the policies she has to Florence before the F2F.

WEBSITE REDEVELOPMENT PROJECT

DISCUSSION	PERSON RESPONSIBLE
<p>Trial run with video chat; encountered problems with Windows 8. Dominic will meet with each prospective candidate to troubleshoot any problems before we interview.</p> <p>Interview questions have been finalized; how the interview will be conducted has been finalized.</p> <p>Dominic will coordinate interviews for the week of January 20, 2014.</p> <p>We have 3 candidates to interview.</p>	Lisa

UPDATE MEETING STATUS

DISCUSSION	PERSON RESPONSIBLE
Tabled to F2F	Florence

CHAIRS FORUM: TELECONFERENCE FOR CHAIRS PRE-CSC

DISCUSSION	PERSON RESPONSIBLE
<p>In agreement to meet with the Board. Main concern – recruitment of Board members for next year. Hal will make some possible suggestions for that. Didn't want a long meeting. Will speak with Florence about how to proceed. They are interested in knowing more about serving on the Board. Invite them to listen in on our meeting.</p>	Hal

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa Chris Lorraine	Will work on developing ideas for the pre-CSC teleconference.

CORE CONTRACT

DISCUSSION	PERSON RESPONSIBLE
Nothing new to report	Hal

COMMITTEE UPDATES

DISCUSSION	PERSON RESPONSIBLE
<p>Is the Voting Entity liaison list complete?</p> <p>Comm has questions about</p> <ul style="list-style-type: none"> • Single point of contact for CSC registration • How CSC daily reports will be addressed <p>Will discuss at CSC planning during F2F</p>	<p>Chris</p> <p>Lorraine</p>

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Lisa	Confirm that the VE Liaison list is complete

DATE OF NEXT MEETING

DISCUSSION	PERSON RESPONSIBLE
Tentatively scheduled for Saturday March 1, 2014 8:30am – 10:30am pacific time	All

ACTION ITEM

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
	Hal	Check with Mercedes & Charles about the date chosen for the March Board teleconference.

MOTION

MOTION	PERSON RESPONSIBLE
Motion to move into Executive session	First -Barbara Second -David Unanimous

Evie left the call at 10:07am

FUTURE BOARD MEETINGS

February 1-2, 2014 Face to Face Phoenix, AZ
Saturday, March 1, 2014 8:30AM Pacific Time