

CODA BOARD MEETING NOTES

July 11, 2014

Attendees: Chris H., Lorraine O., Werner, Gerald, John R., Hal by phone (after voting of officers)

Guests: Barbara D., Lisa B., Florence F., Conni I.

Chair – Lorraine, nominated by Chris, seconded by David. Approved unanimously.

Vice Chair – Hal, Chris nominated, seconded by Lorraine. Approved unanimously.

Secretary – Gerald, David nominated, seconded by Chris. Approved unanimously.

Treasurer – Chris, nominated by David, seconded by Gerry. Discussion – she was the events treasurer for a few years, and she is a controller at work. Not a CPA or an accountant. After discussions with Barbara, it is most accounts payable, and she has offered to help work with Chris to help her do the position. Approved unanimously.

Officers must be from the U.S.

Lorraine made motion and David seconded that the guests have voice at the meeting.

Regarding U.S. officers – it is not in the bylaws or in the P/P that they have to be U.S., it is not a law of 501c3. Alternates can be accepted as a vote if a board trustee is not present. Then they can participate as a board member.

David made a motion that the 1st alternate take Hal's place until Hal gets on the phone. Chris seconded. Approved unanimously. Werner is that person right now.

Changing of the Guard:

Florence went through the policies for the Changing of the Guard. Big thing is to be available for 30 days after conference for all the liaison positions.

Florence made a formal request to continue the projects she has been in the middle of and include the new legal liaison. Outstanding projects, with the Germany and United Kingdom contracts and contract database.

John suggested that we ask the liaisons make use of the resource of past liaison in the fulfillment of their duties. David made a motion that liaisons is permitted to consult with previous liaisons as resources to allow for transition, seconded by Gerry. Discussion. Motion dies.

Chris made a motion that Florence be allowed to continue Germany and U.K. congrats, with and Dagmar's help, acting as agents of the board. David seconded. Approved unanimously.

Chris made a motion that Florence be appointed as an agent to the board and work with SOS to continue the contract database directly and SOS is to be trusted to keep the board updated and that it be completed in a timely manner. Seconded by David. Approved unanimously.

David made a motion that the chair and all members of the board, including alternate members, may make motions and can second them for the current board year. Werner seconded. Discussion. Approved unanimously.

Conni to create a contract list, send list to board and change board alias.

Banking

Need to get signatures at Chase and National Bank. Barbara will help as long as needed.

Chris made a motion that the prior treasurer continue as a signatory on all accounts until the end of July to help with the transition. David seconded. Approved unanimously.

Other Business:

- Set up an alias called pasttrustees@coda.org to keep them in the loop on things we need. Conni will take care of that. The 6 board members that rolled off.
- Barbara stay on the treasurer alias for awhile until Chris is complete.

SOS took a few minutes to talk about their experience and thanked everyone for the opportunity to be a part of the conference. It was very enlightening.

Florence needs to make a list of all the things for the FSM and P-P to make changes to these documents. Made a suggestion to have the AMC work directly with these projects. Also need to finish Section 6.

Chair is the AMC Liaison.

Strategic Plan Review – Conni went through the strategic plan and what has been accomplished so far. Her recommendation would be that the board have the Strategic Plan on each agenda tackling each throughout the year.

All the items that were to be addressed by this board on July 11th will be tabled to the August board meeting.

LIAISONS

- QSR – Gerry, Lisa will assist as consultant; Chris back-up
- CoRE – Hal, vice Chair, Gerry back-up
- Web – Gerry, Lisa will assist as consultant
- Fellowship workers – Treasurer
- AMC - Chair

COMMITTEE LIAISONS

1. Communications -
2. CET -
3. CoNNections - David
4. Events – Chris,
5. Finance – Chris, Treasurer
6. Hospitals and Institutions – John, Chris back-up
7. International Committee – Werner, David back-up
8. Issues Mediation Committee - David
9. Legal – John, Hal back-up
10. Literature – David, Gerry back-up
11. Outreach – John back-up

12. Service Structure Committee - John
13. Spanish Outreach -
14. Translation Management - John

COUNTRIES

- French Canada - Gerry

Be careful not to take on too many busy liaisons. John suggested combining the committees in a region of focus. Discussed pushing Initiative 9 to the top to help with the liaison appointments.

Discussed postponing this until later this weekend, to talk about the committee and see which committees go with each and then assign liaisons.

Email Voting – reviewed the policy and discussed how to discuss things through email.

Emails come through alias and directly to you. Went over how that will work for all members.

Follow-up issues this weekend will be done by email.

Motion to adjourn – 5pm.