

CoDA World Board August 18, 201 Conference Call

8:30am-10:30am PDT

MINUTES

MEETING CALLED BY	Lorraine O , Board Chair
ATTENDEES	Hal H. - Vice Chair, Chris H.- Treasurer, Gerald B. - Secretary, David Mc. - Trustee, - John R. - Alternate Trustee
REGRETS	Werner S.
OBSERVERS	Conni I

APPROVE MINUTES

MOTION 1,2	PERSON RESPONSIBLE
To approve the July 2014 F2F minutes	unanimous
To approve the July 11, 2014 minutes	unanimous

RATIFICATION OF BOARD INCOMPLETE GCS AS UNANIMOUS VOTES BY EMAIL

MOTION 3.	PERSON RESPONSIBLE
<ul style="list-style-type: none"> GC response to approving 2014 CoDA Service Conference (CSC) motions (not done at CSC) GC response to approving the extension of time for the past treasurer GC response to approving Events talking to SOS re: CSC 2015 	unanimous

RATIFICATION OF BOARD MOTIONS EXTENSION OF A MEETING

MOTION 4	PERSON RESPONSIBLE
<ul style="list-style-type: none"> Ratify GC motions extension of meeting 	unanimous

TREASURER'S REPORT

REPORT	PERSON RESPONSIBLE
<ul style="list-style-type: none"> as of July 31st. Chase banking should remain above \$25,000 at end of month to avoid fees. Reported on balances of Chase Savings, PayPal. Core and Eventbrite made deposits Working on opening new account (National Bank of Arizona) to avoid uninsured monies in one place. 	

<ul style="list-style-type: none"> • Drop in balances between January and February • ERR's being processed quickly • Document introduced - spreadsheet on ERR to keep track of payments • Lorraine noted that numbering ERR's and Cheque numbers a good idea 	
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Review of CoDA Service Conference (CSC)

DISCUSSION -	PERSON RESPONSIBLE
<ul style="list-style-type: none"> • Lorraine created spreadsheet (see: csc suggested improvements doc) Improvements include: <ul style="list-style-type: none"> - board meeting meets specifications - how to lessen time re; CoDA voice (possible motion) - Have CDRS have Voice ongoing (possible motion) -Have acronym list in delegate package and website -How to have CSC starting and ending on time ie: Sergeant at arms. - Flag ceremony to be held after CSC -require Google docs -tightening up the agenda (mandatory items on last day only) - make effort to not use acronyms - Document and discussion on-going - motions from this discussion to be posted on web 	

WEBSITE

REPORT	PERSON RESPONSIBLE
<ul style="list-style-type: none"> • Report given Some items include: <ul style="list-style-type: none"> - many emails post conference - issues around meeting search ongoing - Home page information out of date - suggestion of archives - suggestion of volunteer assist answering email - Meeting search engine translated to Spanish – requires new web development contract - printable list of meetings - asked Les and Len proposal from web development team re upgrades to site to be offered soon - SOS doing good job - liaison reports to secretary and put on Google Docs - Chris to be in loop for FSW - Chris to be second as Web liaison 	Name

SPANISH PUBLICATIONS - 2 by 2 by 2

DISCUSSION -	PERSON RESPONSIBLE
<ul style="list-style-type: none"> • Discussion around Spanish Outreach and translations • 2 by 2 by 2 meeting – 2 member of board (suggests legal liaison and Spanish liaison from board), 2 members from TMC and 2 members from Spanish Outreach. • Issue is Spanish Translation – suggestion that professional translator best • TMC and SPO to be kept in loop on translation issues 	
ACTION ITEM 2 PROPOSED MEETINGS RE: TMC	PERSON RESPONSIBLE
<ul style="list-style-type: none"> • Clarification – 2 proposed meetings <ol style="list-style-type: none"> 1. Legal liaisons meeting to deal with licensing of translations Hal and John 2. Meeting - 2 by 2 by 2 Board representatives John and Lorraine 	

EXTENSION OF MEETING

MOTION 5	PERSON RESPONSIBLE
To move finish time to 9:45 AM PST	unanimous

ACTION ITEMS

ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED
		<ul style="list-style-type: none"> • TMC P & D procedures still need to be done.
ACTION ITEM	PERSON RESPONSIBLE	ACTION REQUIRED – ONGOING UPDATING
		<ul style="list-style-type: none"> • Document introduced “how to lessen teleconference length” Example: - Go over GC items prior to meeting. • Look at strategic plan for prioritizing. • F2F likely in February, 2015

MOVED TO ADJOURN – CLOSED WITH SERENITY PRAYER - Finished 9:45 AM PST

FUTURE BOARD MEETINGS

Next meeting: Saturday, Sept. 13, 2014. 8:30 AM PST (will be listed on CoDA calendar.)