



**Board Minutes/Summary for CoDA World Board Conference Call  
April 11, 2015 8:30am – 10:00am PST**

The Board of Trustees met in April by teleconference. Members in attendance included: Hal H., Lorraine O., David Mc., and Gerald B. as voting members, John R. as Alternate Trustee. Those not in attendance: Chris H. and Werner S. Guests: Conni-SOS

After opening procedures, following motions were ratified by unanimous vote:

1. February 14, 2015 meeting minutes
2. February 20-21, 2015 meeting minutes
3. March 14, 2015 meeting minutes
4. Group Conscience (GC) motions - extension of a previous meeting approved by majority via email:
  - a. Barbara as Acting Secretary for purposes of getting Chair's signature on accounts at Chase

**TREASURER'S REPORT – Lorraine O.**

Lorraine reported that all bills have been paid and everything is caught up. The board went into Executive Session to discuss current events surrounding the accounting and Treasurer's positions. Action items that came out of this was for Lorraine to proceed with giving Lauren the contract that was approved by the Board at the February Face to Face meeting. Once this contract is signed, we will move forward with the rest of the Accounting Work Group's recommendations, including securing QuickBooks Online and the procedure for bills and ERR's. Lorraine had a conversation with Lou and Finance Committee, in order to have a balanced budget, everyone has to cut costs, in order to have prudent reserve calculation to be positive.

***Treasurer's Position Discussion***

Chris sent an email saying that she wishes to say as the Treasurer, but is on vacation this week.

*John R. made a motion to go to executive session, Gerry seconded. Approved.*

***Action Items:***

- ✓ Lorraine present contract to Lauren.
- ✓ SOS will provide a proposal to do bookkeeping if is not signed.
- ✓ Lorraine will continue to work with Chris to make sure Treasurer duties are fulfilled

## **OTHER BUSINESS**

*David moved to extend the meeting today for a half hour and begin working on the other business items, and what we don't finish, we will continue 1 week from today. John seconded. Approved*

### ***International TRO***

Discussed adding an additional TRO for \$1,500.

*Lorraine made a motion to approve one international TRO for \$1,500 in addition to the existing TRO's for 2015 and that the event budget be increased by \$1,500. Seconded by Gerry. Approved unanimously.*

### ***2x2x2 Motion – Appeal to Support CODA Unity.***

John presented the “Appeal to Support CODA Unity” document. Everyone looked through the document. In discussion, all agreed it was a good document and approve.

*John made a motion that the “Appeal to Support Coda Unity” be accepted as a communication from the board when violations of coda intellectual property rights may be taking place. David second. Approved unanimously.*

### ***SSC Motion***

John stated that Legal has been asked to support the Spanish outreach description being placed in the Fellowship Service Manual. Discussion.

*John made a motion to approve Service Structure Committee (SSC)'s choice as to placement of the Spanish outreach description in the Fellowship Service Manual. David Seconded. Approved unanimously.*

### ***Trademark Protection***

John presented the issue of trademark protection in Europe and discussed the lawyer's suggestion. After discussion, all agreed there was no issue and not a viable threat. No action necessary.

### ***Future SSC motion***

SSC asks that the Conference Motion form indicate clearly that the Intent and Remarks are explanatory only and not part of the Motion. Just FYI for all. John said events and SSC are in discussion on this. They are asking us to agree that the intent and remarks are explanatory only. Just to be aware

### ***Board Election***

Lorraine presented an email to the Fellowship asking for new board members. After discussion, all agreed it was fine as presented. Discussed sending out testimonial emails with a call for nominations. Lorraine to work with Events to get this out ASAP.

*David made a motion to extend meeting 5 minutes, Hal seconded. Approved.*

### ***Motions database***

Gerry has asked for a demonstration on what the motions database would look like. Concerned about cost, just before conference. Need to do due diligence as far as spending more money on an online database to house motions. Gerry and Dominic will be asking for a demonstration and setting that up. We are growing and need to update the technical aspect of our business. Discussed the value of having an updated database for the future, and doing more due diligence. Gerry will bring back to the board next week.

*David made motion to meet in one week; Gerry seconded. Approved.*

### **Next Meeting on 18<sup>th</sup> at 8:30am-9:30am. Agenda to include:**

- Connection Policy
- Email White List
- CSC Planning
- Closed with Prayer