Events Agenda and Minutes, June 16th 2020

You are invited to a Zoom meeting.

When: Jun 16, 2020 07:00 PM Eastern Time (US and Canada)

Register in advance for this meeting:

https://zoom.us/meeting/register/tJMpcuugqT4vHN2w9S9kfhAorh56FqDos9Dl

After registering, you will receive a confirmation email containing information about joining the meeting.

Round Robin: Kevin, Kathy, Sharon, Lorraine, Nancy, Carole, Florence

Opening Readings: (5 min.)

CoDA Opening Prayer: In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance.

IN THIS MOMENT: Sharon

Minute Recorder: Carole

TIMEKEEPER: Kathy

Feelings/Check=in: (30 seconds each member)

Recording to Cloud – REMIND ME!!

 Round Robin: Kevin, Kathy, Sharon, Lorraine, Nancy, Carole, Florence

ACTION ITEM UPDATES ONLY:

(1 min. Each- if further discussion needed will move to later in the agenda)

Chair: (Florence): 1. Hotel contract sent back—PLEASE REVIEW Codependents Anonymous International - Hotel Contract Addendum July 2021.docx

- Date change for reservation needed
- Beverage info
- Board name change to Nancy

- CoRE board room, is it needed? ACTION: Florence and Kevin
- **Facilitator**- no answer to email; IMC query re contact him; Is Paul still willing? ACTION: Sharon to call him

Vice Chair: (Kathy)- **CoDA Canada 2021 –** notification to registrants –

- Chairs Forum report: reviewed motions on Ad Hoc (7) and part (3) of the Board's (4); Kathy to attend next Chair Forum this Thursday
- Copy to Geoff about the 2021 registrants; ACTION: Florence will clarify with him on send out of emails with Eventbrite sends
- Questions about registration clarified that Events answer these emails that ought to be forwarded to Events from ? Email alias

Secretary/Host Updates: (Carole)

- Nothing to report

Registrar: (Lorraine) back up: Kevin, Kathy—

24 Delegates
5 Board
2 Core
4 Chairs
9 Committee Members - not active participants...webinar possible
Observers will need to register to receive the link...should Events open CSC to them

ITEMS FOR DISCUSSION: (we can experiment with zoom features as we have our discussion)

Round Robin: Kevin, Kathy, Sharon, Lorraine, Nancy, Carole, Florence

VIRTUAL CSC MEETING

1. **Live streaming vs. Webinar- We have to test out the webinar to see if it will work. Should we purchase now?**
   i. **FROM ANNA: L**ast year we added this "webinar" feature for CoDA for one month (the month of CSC). The webinar portion is what Katherine monitored from the back of the room for people who just wanted to watch CSC and were not physically involved. The webinar feature is an additional $40 for the month. We can cancel it following the event so we do not continue to get charged. The webinar feature allows for 100 ACTIVE participants (people speaking, interacting together, sharing video, etc), then you can have an additional up to 1,000 "view-only" participants who do not have video or audio from their end and can only see what is going on. If we needed more ACTIVE participant availability, we can add one month for $140 to have 500 active participants. Additionally, I have

attached a Zoom webinar FAQ sheet that helps explain more of the "features" of the webinar portion of Zoom.

    ii. https://nonprofit12steorganiza-my.sharepoint.com/:b:/g/personal/eventschair_coda_org/EUhPK2nDacRFmrxgOACtNlMBu7W0NTB84bgHlODsSP4z8w?e=fCGeyd

    iii. GC budget for webinar now at $40 and if needed $140 for August: talk to Finance about Budget Y,Y,Y,pass,Y(Board has motion about it may need to amend to include June and July of 100 active participants and 500 active participants in August),Y,Y; next step is to await to hear Board's decision.

2. **Passing the Badge- FROM KATHY:** If CORE wants to pass the vote badge around, how do they do that virtually? They inquired and asked me and I have no idea. Should they register as trusted servants? How will we know who has voice and who has vote? Will they wear something around their neck?

RR: All Board in active participants and let Events know who is sitting in that day; an identifying factor needed, ie name badge homemade, communication needed by Delegates to Events; a method of identification needed ie coloured t-shirt; hold up a sign or other to identify self as Delegates; use the rename feature and have each delegate write ie. Canadian Delegate 1, C Delegate 2, C Alternate, C Delegate 1 leaves and Alternate becomes C Delegate 1; blank video when leave and put in chat leaving 'room' and who is replacing; there may be extra features with the webinar account. Next Event's next meeting will be a webinar practice

3. **Timing... 19 motions (last count)--**

    i. https://nonprofit12steorganiza-my.sharepoint.com/:u:/g/personal/eventschair_coda_org/Eb2cBB8um2ZJn1lW-4pEOzEBi6LFAtPRou6IsGvbmYWVwQ?e=ZLKed4

    ii. **Practice Agenda:** https://nonprofit12steorganiza-my.sharepoint.com/:x:/g/personal/eventschair_coda_org/EW-SqlL3RgdNg0uiVcunUt4BAWjo9pt1aH8m_NkmZJ43iA?e=g3uFGZ

    iii. Revision of 2019 for 2020 based on Virtual setting and time zones and attempting to get it done in 3 days with the number of motions there is, trying for 5hr days - 10to3/5pmET; check with Steve for the verification of Delegates ACTION: Florence and Carole

    ▪ *Places the Delegates and Chairs are coming from: Israel, Italy, Russia, Malta*

4. *Monitoring for Virtual Meeting- (*tabled to next meeting)*

    i. *--best way to approach this ie. 5 delegates per Events member-- especially according to number may be higher.*

5. *Interpretation updates: (*tabled to next meeting)*

    i. *time needs to be established; Eddie for Spanish; (follow up after timing decided)*

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6. *Technical Support: (*tabled to next meeting)*

- *How do we communicate among Events members during the conference? Chat feature? Separate phone conference? WhatsApp?*
- *WhatsApp, direct to person by text or call;*
- *group message for general info for the group text*
- *Conference call the whole day*

7. **Practice sessions:**

    I. Chairs Forum practice to be rescheduled— Thursday July 2nd 7PM EST
- Next to Schedule- different time zone:

RETREAT ATTENDANCE

1. Contact cruise company to see what options available **ACTION: Florence and Kathy-- sent email- DISCUSS REPLY**

    i. Nancy directed to have the flyer removed from the website

2. Action Item: craft email about cancellation – ACTION: Kathy and Florence

Round Robin: Kevin, Kathy, Sharon, Lorraine, Nancy, Carole, Florence

ANYTHING ELSE???

Florence away last 2 weeks of July

Close with Serenity Prayer 8:17pm EST

Meeting schedule: one hr with one item to focus at weekly meeting

    Next meetings: 7pm EST, Tuesday June 23 and 30

    Thursday, July 2nd 7PM EST Practice Session for anyone interested in participating