



**CoDA, Inc. Board of Trustees  
Public Meeting Minutes  
March 4 , 2023**

Day/Time: Saturday - 8 AM Pacific Time

*Acknowledging that we are all here for our personal recovery.  
The mission of the CoDA Board of Trustees is to ensure the longevity and fiscal health  
of the organization, to support the Fellowship's ongoing service work,  
to promote CoDA unity and to reach the still suffering codependents.*

**Attendance and order of Round Robin** - Barbara, Florence, Joe, Katherine, Lisa, Steve, Tina, Yaniv, (*Chairs Forum Darlene*), Gail

Absent: Faith

Yaniv left at 8:50 am PST.

*NOTE:*

*Steve (Board Alternate #1) voted in this meeting on behalf of Faith*

*Tina (Board Alternate #2) voted in this meeting on behalf of Yaniv (after leaving)*

**Check in:**

**CONSENT AGENDA**

**Motions via email or Executive Session:**

**Board Workgroup on 2-19-2023:**

- **MOTION to approve: 01-07-2023 Public Board Minutes**  
Motion: Steve S Second Barbara Vote: 7 Yes 1 Abstain
- **MOTION to approve: 01-07-2023 Board Executive Meeting Minutes**  
Motion: Barbara Second Katherine Vote: 7 Yes 1 Abstain
- **MOTION to approve: 01-15-2023 Board Workgroup Minutes**  
Motion: Katherine Second: Barbara Vote: 5 yes 3 Abstain

- **MOTION to approve: 02-04-2023 Public Board Minutes**  
Motion: Steve Second: Barbara Vote: 8 Yes
- **MOTION to approve: 02-04-2023 Board Workgroup Minutes**  
Motion: Katherine, Second: Faith Vote: 8 Yes

**Treasurer's Report:**

<b>JP Morgan Chase Checking:</b>	<b>\$ 35,847.99</b>
<b>JP Morgan Chase Savings:</b>	<b>\$220,494.98</b>
<b>National Bank of Arizona:</b>	<b>\$100,968.79</b>
<b>Wells Fargo Savings:</b>	<b><u>\$200,602.59</u></b>
<b>Total Assets:</b>	<b>\$557,914.35</b>

**MOTION TO APPROVE: Above Consent Agenda.**

Moved: Barbara      Second: Florence      Vote: Yes: Unanimous      No:      Abstain:

**WEBSITE**

**CoDA.org update - issues being worked on:**

- **Meeting Search Issues:** Pop up periodically; Jase is trying to fix it another way
- **Meeting updates:** Delegated to Tina, Barbara & FSW
- **Spanish logos have not yet been uploaded to the website at:**  
<https://coda.org/proper-use-of-the-coda-logo/>  
**Action Item: Web Liaison to get Spanish logos up on the website.**  
**Update:** Sent to Carlos.
- **Member Resources area and Draft/Proposed Voting Entity literature:**  
Update on improvements: Web Liaison gave a demonstration of changes and how to navigate. How to review proposed literature (drafts). Has there been an announcement to the Fellowship? Demonstration about how to access CoDA Service Conference/International CoDA Convention information.

**Action Item: Florence will develop an announcement for the Fellowship about reviewing proposed literature and how to give feedback.**

- **CoDAteen+ webpage:**  
**Update:** Members will meet with the web designer to discuss changes. Is there a template for updating web pages (if a committee wants to update their page)? No. Demonstration of Literature Committee's revisions. Talk with web liaison.

## **2023 CoDA Service Conference (CSC) Prep Workgroup:**

Board Liaison: Lisa

**Update:** The Delegate Package is live. The Issues Mediation Committee Voting Entity Liaison (IMC VEL) has drafted the letter that will go out to delegates; it will be reviewed by the workgroup shortly. Events has sent out the flyer for CSC/ICC.

## **TASK FORCES:**

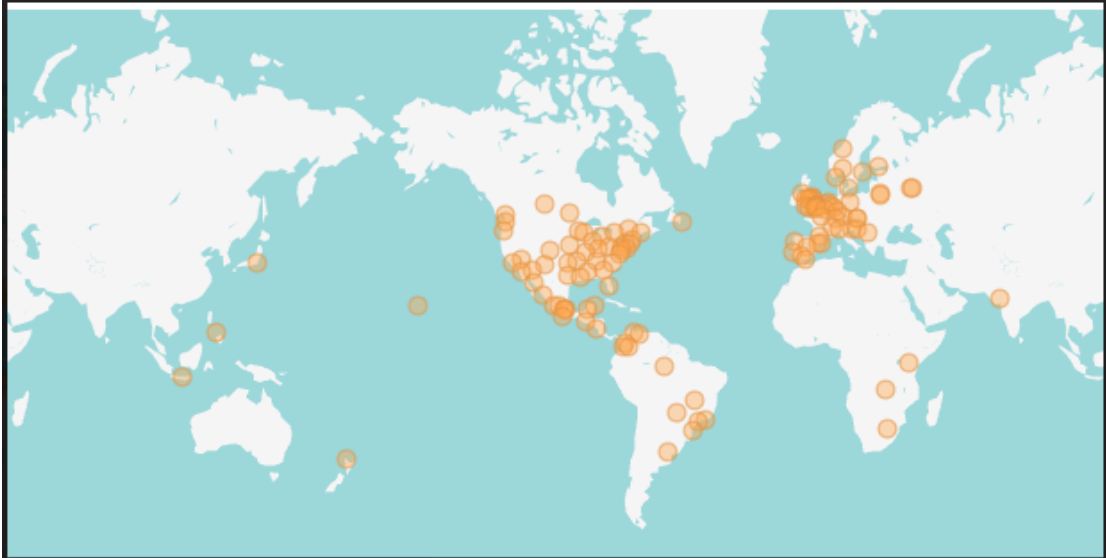
- **Delegates Relations Task Force** [DRTF@codas.org](mailto:DRTF@codas.org):  
Board Liaison: Katherine, Backup: Tina  
**Report: Meeting scheduled 3/8/23 10 am MST. Everyone past/present delegates may attend. Trying to bring a motion to CSC to become a committee.**
- **Alternate Format Meeting Task Force (AFMTF)**  
[AlternativeFormatMeeting@CoDA.org](mailto:AlternativeFormatMeeting@CoDA.org)  
Board Liaison: Florence, Backup: Faith  
**Report:** Created to bring together all AF meetings to get better representation. They are trying to form one entity to send two delegates. Establishing purpose. Another meeting is scheduled.
- **Gender Inclusive Language Task Force ([GILTF@CoDA.org](mailto:GILTF@CoDA.org)) :**  
Board Liaison: Lisa, Backup: Faith  
**Report:** We are in the process of setting up our next meeting. It has taken a while to get it scheduled. We had a couple of people want to be removed from the alias, and at least one person wanted to be added.

## **OLD BUSINESS:**

- **Fellowship Service Manual (FSM) Update:** Almost complete with updates. The Fellowship Service Worker (FSW) has been working on it (This is our FSW's first time doing these updates). Final changes are in place. Should come back within the next week for Board approval. Updated FSM will be linked to the Delegate Package.
- **Meeting Minutes guidelines:** Barbara & Tina: After guidelines are created, run by Chairs Forum  
**Update:** Discussed adding points related to face to face meetings. Wait for the Board's face to face meeting to determine or have separate guidelines for F2F minutes. Origin of these guidelines shared with all present.  
**Action Item: Gail will add the Meeting Minute Guidelines to the F2F agenda**

## **NEW BUSINESS:**

- 1st Annual Outreach Committee's recent Sponsorship virtual workshop had 1,099 registered and 495 participants. Participants attended from all over the world. Outreach has decided to make it an annual event.



The event was a collaborative effort with multiple people/committees

Of those that participated, 98 English speaking participants and 2 Spanish speaking participants received a set of 6 CoDA pieces of literature in their respective languages: (Carrying the Message, Common Threads, Making Choices, Newcomers Handbook, Sponsorship - What's in it for Me? and Tools for Recovery.)

The cost of the 100 mailouts with \$3.00 cost per publication, postage and misc costs came to a total of \$3,262.81.

Background was given on the event and the Board approved the plan.

Question: How many international participants purchased literature? No details at this time.

**Next Public Board Meeting** – April 1st, 2023 @ 8 AM Pacific (1st Sat of month)

**Next Workgroup Meeting (Board Face to Face):** March 24th - 26th, 2023

**Move to Executive Session**