

CoDA Service Conference Items

FYI	01001	9/12/2001	Vote	Committee		Name
Subject	Quorum Count					
Item:	Voting member count 13 Quorum is 9					
Intent						
Remarks						
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ACTION	01002	9/12/2001	Vote	2/3 VOTE	Committee	Name
Subject	Data Entry					
Item:	Accept Rick M as the Data entry person					
Intent						
Remarks						
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ACTION	01003	9/12/2001	Vote	UNANIMOUS	Committee	Name
Subject	Facilitators					
Item:	Gary R and Rose B will facilitate NSC 2001					
Intent						
Remarks						
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MOTION	01004	9/12/2001	Vote	UNANIMOUS	Committee	Name Roy - second - Jane
Subject	NSC 2001 Goals					
Item:	That the top 4 items be approved as the 2001-2002 NSC goals;					
	1 - Keeping Members					
	- safe environment					
	- special needs					
	2 - Literature and Service manual promotions					
	3 - Outreach; newsletters, state mailing, CoDA Service Report					
	4 - Communications between world, national, state/province, and groups					
	- service structure					
Intent	To set the goals for 2001- 2002 for the CoDA fellowship					
Remarks	It is the group conscience of the NSC that each service entity implement these goals, including the National Boards, committees and members.					
	Vote - 13 - 0					
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FYI	01005	9/12/2001	Vote	UNANIMOUS	Committee	Name Treasurer
Subject	Treasurer Report					
Item:	To reimburse GST costs.					
	To use the exchange rate as of 9/14/01.					
	To refund NSC registration and meals costs to those not attending.					
	To reimburse reasonable expenses of those being reimbursed by National their costs.					
Intent	To be fiscally responsible to our members.					
Remarks	Due to special circumstances of the 2001 conference this motion applies to the 2001conference only.					
	Vote 13 - 0					
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FYI	01006	9/12/2001	Vote	Committee	Treasurer	Name
Subject	Treasurer Report					
Item:	The treasurer's report was given.					
Intent						
Remarks	The treasurer recommends that the budgets be held at the same level or reduced.					

CoDA Service Conference Items

FYI 01007 9/12/2001 **Vote** **Committee** Finance **Name**

Subject Finance Committee

Item: The finance committee mission statement was read.
Committee budget forms were handed out.

Intent

Remarks

MOTION 01008 9/12/2001 **Vote** UNANIMOUS **Committee** **Name**

Subject Issues Committee Election

Item: To accept Ramona P from VA, Joanna H from AZ, Jane H from WA and Maria T from FL as members of the Issues Committee.

Intent

Remarks Vote 13 - 0

MOTION 01009 9/12/2001 **Vote** UNANIMOUS **Committee** **Name** Curtis - second - Ro

Subject Election Committee

Item: To delay selecting an elections committee until one is needed.

Intent

Remarks Vote 13 - 0

FYI 01010 9/12/2001 **Vote** **Committee** **Name**

Subject Committee Introductions

Item: Committee introductions were done by committee members when committee chairs were not available.

Intent

Remarks

MOTION 01011 9/12/2001 **Vote** UNANIMOUS **Committee** **Name** Jane - second - Judi

Subject Approval of NSC Items

Item: To approve NSC items 01001 through NSC 01010 as corrected

Intent

Remarks Vote 12 - 0 - 1

ACTION 01012 9/12/2001 **Vote** **Committee** **Name**

Subject Assignment of State Issues

Item: The State Issues were assigned as follows:
 Arizona Financial issues 1, 2 and 3 to the CoDA Board.
 Arizona CoRe issues 1, 2, 3, and 4 to the CoRe Board.
 Arizona Service manual issue to SSC.
 Arizona Outreach issue to the CoDA Board.
 Maryland/Delaware issue to the SSC.
 Northeast Ohio issue 1 to the NLC.
 Northeast Ohio issue 2 to CoRe.
 Northeast Ohio issue 3 to I T I committee.
 Southern California issues both to the SSC
 Texas issue 1 to the SSC
 Texas issue 2 to the CoDA Board

Intent

Remarks

MOTION 01013 9/13/2001 **Vote** **Committee** **Name** Judi - second - Rose

Subject

Item: To accept the agenda as printed except for the swap of the Fellowship Services Report and the CoRe Report.

Intent

Remarks Vote 13 - 0

CoDA Service Conference Items

MOTION 01014 9/13/2001 **Vote** UNANIMOUS **Committee** **Name**

Subject SSC Bylaws change

Item: To accept wording changes to CoDA Inc Bylaws of Art. IV

Intent

Remarks Eliminate annual questions of granting special voting and voice rights at each conference.
Vote 13 - 0

MOTION 01015 9/13/2001 **Vote** DEFEATED **Committee** **Name**

Subject CoDA Board bylaws change

Item: Move that NSC approve two changes to the CoDA Inc bylaws regarding audits.

Intent The board feels that an audit every third year, with compilations done in alternate years, provides adequate protection for the fellowship.

Remarks Vote 5 - 8

MOTION 01016 9/13/2001 **Vote** DEFEATED **Committee** **Name**

Subject VA Bylaws change

Item: To accept VA proposed change to Article IV of the CoDA Inc bylaws

Intent To improve NSC attendance and meeting updates

Remarks Vote 2 - 8 - 3

FYI 01017 9/13/2001 **Vote** **Committee** CoDA Board **Name**

Subject CoDA Board

Item: The CoDA Board gave its report.

Intent

Remarks

MOTION 01018 9/13/2001 **Vote** UNANIMOUS **Committee** CoDA Board **Name**

Subject Tax ID

Item: That the following guideline be approved and that SSC be asked to include in the FSM, informative wording and guidance consistent with this guideline: The CoDA National Employer Identification Number (EIN) is not for use by any other level of CoDA. If appropriate, each meeting, intergroup, or state group that has a need for an EIN, Tax ID number, Non Profit Number, Tax Exemption Number should apply for their own EIN, keep accurate records, file any required tax reports.

Intent To establish a legally responsible policy.

Remarks Vote 12 - 0

MOTION 01019 9/13/2001 **Vote** UNANIMOUS **Committee** CoDA Board **Name**

Subject

Item: The CoDA Board Treasurer shall invest our financial assets with the goals of preservation of capital and liquidity.

Investments shall be limited to:

- 1 - Money Market Funds
- 2 - CDs with staggered maturities no longer than 2 years
- 3 - T-Bills
- 4 - Maximum of insured limit on any single account.

Intent For the NSC to set a financial policy that establishes a prudent and fiscally responsible investment policy for the Fellowship.

Remarks Vote 12 - 0

FYI 01020 9/13/2001 **Vote** **Committee** NLC **Name**

Subject NLC Report

Item: The NLC committee gave their report.

Intent

Remarks

CoDA Service Conference Items

MOTION 01021 9/13/2001 **Vote** MAJORITY **Committee** NLC **Name**

Subject Crosstalk

Item: To accept the "Experience With Crosstalk" pamphlet as revised from last NSC.

Intent To carry this message to the codependent who still suffers, on what crosstalk could be or not be based on members experiences.

Remarks Vote 10 - 0 - 1

MOTION 01022 9/13/2001 **Vote** 2/3 VOTE **Committee** NLC **Name**

Subject Steps Workbook

Item: That the NSC accept "Steps & Traditions 10, 11 & 12 Workbook" and the cover letter for this section.

Intent To complete our basic CoDA workbook for the Fellowship, in order to carry the CoDA message to those who still suffer.

Remarks Vote 11 - 0 - 1

MOTION 01023 9/13/2001 **Vote** UNANIMOUS **Committee** NLC **Name**

Subject

Item: To put two (2) blank lines on the inside cover of the Newcomers Handbook when the next printing occurs, one for the date received and one for the person to put his/her name.

Intent For identifying the CoDA member and their CoDA birthday.

Remarks Vote 13 - 0

FYI 01024 9/13/2001 **Vote** **Committee** Web Site **Name**

Subject Web Site Report

Item: The CoDA Web Site report was given.

Intent

Remarks

FYI 01025 9/13/2001 **Vote** **Committee** CoDA WS **Name**

Subject CoDA WS report

Item: CoDA WS gave their report.
CoDA US can have two (2) voting delegates at CoDA WS.

Intent

Remarks

FYI 01026 9/13/2001 **Vote** UNANIMOUS **Committee** **Name** Roy - second - Ramo

Subject NSC Items

Item: Move to approve NSC items 01011 through 01025 as amended.

Intent

Remarks Vote 13 - 0

FYI 01027 9/13/2001 **Vote** **Committee** **Name**

Subject CoDA WS FYI

Item: CoDA WS:
set its Goals
Web Site is www.wscoda.org
presented its budget and asked for no funds from CoDA US this year

Intent

Remarks

FYI 01028 9/14/2001 **Vote** **Committee** Outreach **Name**

Subject Outreach Report

Item: The outreach committee gave its report

Intent

Remarks

CoDA Service Conference Items

MOTION 01029 9/14/2001 **Vote** UNANIMOUS **Committee** Outreach **Name**

Subject

Item: To include on the web site, a list of contacts by state who are willing to facilitate the process of starting new meetings in their respective state.

Intent To encourage and nurture individuals who have expressed an interest in starting a meeting in their area via our web site

Remarks This is in response to e-mails received from the web site.
Vote 13 - 0

MOTION 01030 9/14/2001 **Vote** 2/3 VOTE **Committee** Outreach **Name**

Subject

Item: To add to the meeting information form, the telephone number of the meeting facility.

Intent To improve outreach committee's ability to verify CoDA meeting' existence.

Remarks This information is not mandatory and will not be made public.
Vote 11 - 2

FYI 01031 9/14/2001 **Vote** **Committee** Recovery Writers in Action **Name**

Subject Recovery Writers in Action

Item: Recovery Writers in Action gave their report.

Intent

Remarks

FYI 01032 9/14/2001 **Vote** **Committee** Co-NNections **Name**

Subject Co-NNections Committee

Item: Co-NNections committee gave their report and handed out a copy of Co-NNections On-Line 2001

Intent

Remarks

FYI 01033 9/14/2001 **Vote** **Committee** CoRe **Name**

Subject CoRe Report

Item: CoRe gave its report.

CoRe is increasing shipping and handling charges effective 11/1/01

Intent

Remarks

FYI 01034 9/14/2001 **Vote** **Committee** I T I **Name**

Subject I T I Committee report

Item: I T I gave its report.

I T I voted not to adopt NorthEast Ohio's State Issue #3

Intent

Remarks

MOTION 01035 9/14/2001 **Vote** UNANIMOUS **Committee** ITI **Name**

Subject Prison Letter

Item: The NSC approve the cover letter as amended, to be given to CoRe, to be used as a response to prison inmates that request CoDA information.

Intent To provide a standard document to be used for all prisoner inquiries.

Remarks Vote 11 - 0

FYI 01036 9/14/2001 **Vote** **Committee** Fellowship Services **Name**

Subject Fellowship Services Report

Item: Fellowship Services gave their report

Intent

Remarks

CoDA Service Conference Items

FYI 01037 9/14/2001 **Vote** **Committee** SSC **Name**
Subject SSC Committee
Item: The SSC Committee gave their report
Intent
Remarks

MOTION 01038 9/14/2001 **Vote** DEFEATED **Committee** SSC **Name**
Subject SSC Motion 1
Item: The NSC endorse the changes presented to the current Fellowship Service Manual, and that the the document be merged with the Sarter Packet to create one new document, tentatively named the CoDA Meeting Starter packet and Service Manual.
Intent
Remarks Vote 1 - 7 - 4

MOTION 01039 9/14/2001 **Vote** UNANIMOUS **Committee** SSC **Name**
Subject SSC Motion 2
Item: The NSC endorse the changes as amended to the current Starter packet.
Intent
Remarks Vote 11 - 0

MOTION 01040 9/14/2001 **Vote** UNANIMOUS **Committee** SSC **Name**
Subject SSC Motion 3
Item: The NSC endorse the changes as amended to the current Service Manual
Intent
Remarks Vote 11 - 0

MOTION 01041 9/14/2001 **Vote** 2/3 VOTE **Committee** SSC **Name**
Subject SSC Motion 4
Item: When a new meeting registers with CoDA National , Fellowship Services will send the new meeting a Fellowship Service Manual which contains a starter packet.
Intent Education of new meetings on the service structure of CoDA and helps retain newcomers.
Remarks Vote 11 - 0 - 2

MOTION 01042 9/14/2001 **Vote** 2/3 VOTE **Committee** **Name** Rosemary - second -
Subject Approval of NSC Items
Item: Move to approve NSC items 01026 through 01041 as amended.
Intent
Remarks Vote 12 - 0 - 1

FYI 01043 9/15/2001 **Vote** **Committee** Finance **Name**
Subject Finance Committee Report
Item: The Finance committee gave its report
Intent
Remarks

MOTION 01044 9/15/2001 **Vote** UNANIMOUS **Committee** Finance **Name**
Subject Budget
Item: NSC 2001 approve the 2002 budget for CoDA as presented
Intent To provide CoDA with a financial plan to follow for the year 2002
Remarks The budget was revised from the original
 Vote 12 - 0

CoDA Service Conference Items

FYI 01045 9/15/2001 **Vote** **Committee** Convention **Name**
Subject Convention Committee Report
Item: There is no committee at this time.
 The Board liaison made a report.
 The 2000 Convention finances have been reconciled.
Intent
Remarks

FYI 01046 9/15/2001 **Vote** **Committee** Conference **Name**
Subject Conference Committee report
Item: Conference Committee gave its report.
Intent
Remarks

MOTION 01047 9/15/2001 **Vote** DEFEATED **Committee** Conference **Name**
Subject Forms and Database
Item: The NSC accepts the current forms and blank databases as the standard to be used for future conferences.
Intent To standardize the forms.
Remarks We recommend they be stored on the CoDA National web site.
 Vote 0 - 6 - 6

MOTION 01048 9/15/2001 **Vote** UNANIMOUS **Committee** Conference **Name**
Subject 2002 conference
Item: Approve the hosting of the 2002 NSC by the Maryland/Delaware Assembly.
Intent To provide an outstanding, accessible, and safe location for the NSC 2002 to meet.
Remarks Vote 12 - 0

MOTION 01049 9/15/2001 **Vote** 2/3 VOTE **Committee** CoDA Board **Name** Curtis - second - Ra
Subject Advances
Item: Ask each member to fill out a form containing the amount of the cash request with a breakdown of expense. (Travel, meals, lodging, etc.) The form should be signed by the committee chair. The form should be submitted to the Treasurer (Finance Committee for board) at least 45 days prior to the need for the advance. The Treasurer/Finance Committee will respond within 15 days. The person receiving the advance will provide a post-dated check for the amount of the advance with a date 30 thirty days after the event the funds are being advanced for.
Intent To respond consistently and to be fiscally prudent regarding cash advance requests. To provide urgency for the completion of the Expense report for the advance. To establish consequences for people that are not financially responsible.
Remarks Vote 11 - 0 - 1

MOTION 01050 9/15/2001 **Vote** 2/3 VOTE **Committee** **Name** Rick - second - Ram
Subject CoDA Book
Item: The NSC Declare the CoDA Book a part of literature
 The NSC Declare the remainder of the CoDA Inc, CoDA Book inventory as surplus and sell it to CoRe for the total sum of \$1.00
Intent Unify CoDA literature and help unify CoDA
Remarks CoRe does not have the funds for a reprinting at this time. If the current inventory were sold to CoRe for \$1.00, they will have the funds to reprint when necessary.
 Vote 10 - 0 - 2

MOTION 01051 9/15/2001 **Vote** UNANIMOUS **Committee** **Name** Rosemary - second -
Subject NSC Packet
Item: All NSC paid registrants shall receive the NSC packet.
Intent To keep the fellowship participants informed.
Remarks Vote 12 - 0

CoDA Service Conference Items

MOTION 01052 9/15/2001 **Vote** UNANIMOUS **Committee** **Name** Rosemary - second -
Subject NSC records

Item: For a more informative and complete historical record, all committee and board reports shall be included with the original conference minutes and records.

All committees and boards shall provide written record of their reports.

Intent For comprehensive record of our conference business.

Remarks Vote 12 - 0

MOTION 01053 9/15/2001 **Vote** 2/3 VOTE **Committee** **Name** Judi - second - Ramo
Subject New Book Funds

Item: The Board set aside "New Book Publishing" money in the amount of \$50,000

Intent To set aside some money in reserve for the possible publication of a potential new book

Remarks There are projects in the planning stages for two potentially new publications;
An "In This Moment" meditation book by the National Literature Committee
A "Tools" book by Recovery Writers in Action Committee
Vote 9 - 2 - 1

MOTION 01054 9/15/2001 **Vote** UNANIMOUS **Committee** **Name** Rosemary - second -
Subject Starter packet letter

Item: Ask NSC to add the following sentence to the end of the second paragraph of the "Welcome letter" of the starter packet:

"We will also send you a CoDA Fellowship Service Manual upon registration of your new meeting."

Intent

Remarks Vote 12 - 0

MOTION 01055 9/15/2001 **Vote** **Committee** **Name** Joanna - second - Ro
Subject NSC Motions

Item: Approve NSC motions 01042 through 01054 as ammended.

Intent

Remarks Vote 10 - 0 - 1

MOTION 01056 9/15/2001 **Vote** **Committee** **Name** Joanna - second - Ri
Subject Adjourn

Item: To Adjourn the 2001 NSC

Intent

Remarks Vote
