

# CoDA Budget, calendar year 2015

Expense Category	Board of Trustees	Fellowship Services	General Expense	Co-Nnections Committee	Events Committee (CSC only)	Events Committee (Convention)
Postage	\$ 50	\$ 750	\$ 300		\$ 500	
Supplies		\$ 100	\$ 250		\$ 1,500	
Telephone	\$ 50		\$ 1,000	\$ 100		
Outside Services		\$ 24,000	\$ 64,250		\$ 8,000	\$ 4,000
Copying	\$ 50	\$ 100	\$ 50		\$ 1,000	
Misc.	\$ 850	\$ 60	\$ 2,240		\$ 7,000	\$ 1,050
misc. detail	currency conversion a	paypal fees	bank service charges+web domain+paypay fe		audio speakers and 4 TRO host and	
	\$ 1,000	\$ 25,010	\$ 68,090	\$ 100	\$ 18,000	\$ 5,050
Committee F2F...					2/3	1/3
# attending				2	7	
Airfare	\$ 10,700	\$ 1,000			\$ 1,400	\$ 700
Lodging	\$ 3,750	\$ 1,000			\$ 890	\$ 445
Meals	\$ 3,496	\$ 672			\$ 583	\$ 291
Mileage	\$ 565	\$ 350			\$ 67	\$ 33
Misc.	\$ 684	\$ 100			\$ 916	\$ 1,350
Parking	\$ 100	\$ 100			\$ 160	\$ 80
	\$ 19,295	\$ 3,222	\$ -	\$ -	\$ 4,016	\$ 2,899
Conference (CSC)...					2/3	1/3
Airfare	\$ 7,000		\$ 450	\$ 600	\$ 1,400	\$ 700
Lodging	\$ 2,500		\$ 900	\$ 300	\$ 1,600	\$ 800
Meals	\$ 5,835		\$ 618	\$ 284	\$ 2,556	\$ 1,278
Mileage	\$ 125		\$ 50		\$ 67	\$ 33
Misc.	\$ 750		\$ 50	\$ 50	\$ 144	\$ 72
Parking	\$ 50		\$ 50		\$ 360	\$ 180
	\$ 16,260	\$ -	\$ 2,118	\$ 1,234	\$ 6,127	\$ 3,063
<b>Total</b>	<b>\$ 36,555</b>	<b>\$ 28,232</b>	<b>\$ 70,208</b>	<b>\$ 1,334</b>	<b>\$ 28,143</b>	<b>\$ 11,012</b>
Increase over 2014:	\$ 6,967	\$ (24,483)	\$ 35,168	\$ (1,234)	\$ 10,510	\$ (6,590)
Increase over 2014 revised budget:	\$ 6,967	\$ 1,917	\$ 8,768	\$ (1,234)	\$ 10,510	\$ (6,590)
Actual expense 2013	\$ 27,211.56	\$ 17,075.87	\$ 49,564.65	\$ -	\$ 11,034.37	\$ 20,472.09
Actual expense 2012	\$ 19,349.00	\$ 8,041.00	\$ 49,335.00	\$ 1,635.00	\$ 15,837.00	\$ 17,377.00
<b>Fellowship, Outside Services</b>						
	FSW	\$ 24,000.00				
	Professional Management Co.		<-Moved to General Expense			
		\$ 24,000.00				
<b>General Expense, Outside Services</b>						
	Tax & audit		\$ 350.00			
	Professional Management Co.		\$ 26,400.00			
	Bond		\$ 1,500.00			
	Bookkeeper		\$ 11,000.00			
	Legal		\$ 25,000.00			
			\$ 64,250.00			

# CoDA Budget, calendar year 2015

Expense Category	Hospitals & Institutions Committee	Finance Committee	Issues Mediation Committee	Literature Committee	Outreach Committee	Spanish Outreach	Service Structure Committee	Translation Management Committee
Postage	\$ 1,500							
Supplies	\$ 200					\$ 300		\$ 400
Telephone						\$ 588		\$ 80
Outside Services	\$ 3,400				\$ 1,500	\$ 700	\$ 200	
Copying	\$ 200				\$ 100	\$ 40		
Misc.								
misc. detail	4 TRO Del							
	\$ 5,300	\$ -	\$ -	\$ -	\$ 1,600	\$ 1,628	\$ 200	\$ 480
Committee F2F...								
# attending	4	6	6	13	5	3	5	
Airfare	\$ 1,350	\$ 3,000	\$ 3,600	\$ 4,000	\$ 3,000	\$ 958	\$ 3,000	\$ 2,000
Lodging	\$ 500	\$ 600	\$ 900	\$ 600	\$ 750	\$ 783	\$ 600	\$ 600
Meals	\$ 506	\$ 759	\$ 760	\$ 1,104	\$ 690	\$ 414	\$ 460	\$ 600
Mileage	\$ 244	\$ 200	\$ 100	\$ 100	\$ 200	\$ 100	\$ 250	
Misc.	\$ 400	\$ 450				\$ 150		\$ 50
Parking		\$ 50	\$ 50	\$ 200	\$ 50	\$ 45	\$ 100	\$ 50
	\$ 3,000	\$ 5,059	\$ 5,410	\$ 6,004	\$ 4,690	\$ 2,450	\$ 4,410	\$ 3,300
Conference (CSC)...								
Airfare	\$ 500	\$ 750	\$ 500	\$ 500	\$ 750	\$ 260	\$ 700	\$ 650
Lodging	\$ 300	\$ 300	\$ 360	\$ 300	\$ 390	\$ 800	\$ 300	\$ 300
Meals	\$ 355	\$ 433	\$ 433	\$ 710	\$ 433	\$ 355	\$ 355	\$ 386
Mileage	\$ 56	\$ 70	\$ 70	\$ 50			\$ 78	\$ 20
Misc.	\$ 50	\$ 100	\$ 100		\$ 100	\$ 100		\$ 100
Parking		\$ 50	\$ 75	\$ 50	\$ 50		\$ 5	
	\$ 1,261	\$ 1,703	\$ 1,538	\$ 1,610	\$ 1,723	\$ 1,515	\$ 1,438	\$ 1,456
<b>Total</b>	<b>\$ 9,561</b>	<b>\$ 6,762</b>	<b>\$ 6,948</b>	<b>\$ 7,614</b>	<b>\$ 8,013</b>	<b>\$ 5,593</b>	<b>\$ 6,048</b>	<b>\$ 5,236</b>
Increase over 2014:	\$ 426	\$ 283	\$ 894	\$ 1,915	\$ 1,062	\$ 1,132	\$ 931	\$ 146
Increase over 2014 revised budget:	\$ 426	\$ 283	\$ 894	\$ 1,915	\$ 1,062	\$ 1,132	\$ 931	\$ 146
Actual expense 2013	\$ 1,077.94	\$ 1,102.34	\$ 3,505.93	\$ 1,184.81	\$ 4,405.73		\$ 1,506.36	\$ 2,653.60
Actual expense 2012	\$ 2,168.00	\$ 988.00	\$ 3,503.00	\$ 417.00	\$ 821.00	\$ -	\$ 967.00	\$ 2,228.00

2013 Actual	Projected Income to support	2014	2015
\$ 32,866	Donations	\$ 30,000	\$ 36,000
\$ 114,087.23	Royalties	\$ 93,000	\$ 114,000.00
\$ 138.73	Investments	\$ 600	\$ 600.00
\$ 17,943.19	Events	\$ 17,700	\$ 18,000.00
\$ 1,350.00	Other		
\$ 166,384.92	Total Income	\$ 141,300	\$ 168,600.00

## CoDA Budget, calendar year 2015

Expense Category	Communication Committee	International Task Force	Totals
Postage			\$ 3,100
Supplies	\$ 30		\$ 2,780
Telephone			\$ 1,818
Outside Services	\$ 300	\$ 600	\$ 106,950
Copying	\$ 20		\$ 1,560
Misc.			\$ 11,200
misc. detail			
	<b>\$ 350</b>	<b>\$ 600</b>	<b>\$ 127,408</b>
Committee F2F...			
# attending	5	25	
Airfare	\$ 1,500	\$ 2,000	\$ 38,208
Lodging	\$ 1,000	\$ 350	\$ 12,768
Meals	\$ 800	\$ 220	\$ 11,355
Mileage	\$ 200		\$ 2,409
Misc.	\$ 50	\$ 100	\$ 4,250
Parking	\$ 80		\$ 1,065
	<b>\$ 3,630</b>	<b>\$ 2,670</b>	<b>\$ 70,055</b>
Conference (CSC)...			
Airfare	\$ 700	\$ 2,000	\$ 17,460
Lodging	\$ 750	\$ 350	\$ 10,250
Meals	\$ 639	\$ 340	\$ 15,010
Mileage	\$ 200		\$ 819
Misc.	\$ 50	\$ 100	\$ 1,766
Parking	\$ 120		\$ 990
	<b>\$ 2,459</b>	<b>\$ 2,790</b>	<b>\$ 46,295</b>
<b>Total</b>	<b>\$ 6,439</b>	<b>\$ 6,060</b>	<b>\$ 243,758</b>
Increase over 2014:	\$ 3,779	\$ 60	\$ 30,965
Increase over 2014 revised budget:	\$ 3,779	\$ 60	\$ 30,965
Actual expense 2013	\$ 2,152.10		\$ 142,947.35
Actual expense 2012	\$ 1,125.00		\$ 123,791.00
			82% of budget
			with convention expenses
		Total Budget Expenses	\$ 243,758.00
		Total Budget Income	\$ 168,600.00
		Net Cash Flow	\$ (75,158.00)
	6/30/2014 Cash on hand	376,868.17	416597.35
	Projected change in cash on hand to Dec 31	-33,000.00	May be not as low due to better royalties than projected for 2014.
		2 yr prudent reserve	
1-1-12 - 12-31-13	Prudent Reserve		\$266,749.69
	Available cash		\$ 77,118.48
	End of budget year Available cash		\$ 1,960.48

Face-to-face meetings (F2F):  
Should be held where at least 1 person does not require air travel.  
Maximum of 2 nights and 3 days.  
Average per person is \$750 max.

For CoDA Service Conference (CSC):  
Budget 1 person per committee;  
submit written justification for more.  
Maximum of 4 nights and 5 days.  
Average per person is \$1000.

\$ 71.00 Per diem used for meals

# CoDA Budget, calendar year 2015

<b>Expense Category</b>
<b>Postage</b>
<b>Supplies</b>
<b>Telephone</b>
<b>Outside Services</b>
<b>Copying</b>
<b>Misc.</b>
misc. detail
<b>Committee F2F...</b>
<b># attending</b>
<b>Airfare</b>
<b>Lodging</b>
<b>Meals</b>
<b>Mileage</b>
<b>Misc.</b>
<b>Parking</b>
<b>Conference (CSC)...</b>
<b>Airfare</b>
<b>Lodging</b>
<b>Meals</b>
<b>Mileage</b>
<b>Misc.</b>
<b>Parking</b>
<b>Total</b>
Increase over 2014:
Increase over 2014 revised budget:
Actual expense 2013
Actual expense 2012

- Comments
- 1 Adjusted Budget figures have the AMC in the General Expense not FSW budget.
  - 2 Added \$4,500 to Board F2F travel to send 6 Board Liaisons to Committee F2F meetings
  - 3 Adjusted CSC meals for \$71 Per Diem (cost \$5,300)
  - 4 IDTF F2F may be for a second person to attend CSC (\$2,670)
  - 5 Events budget had \$500 for a computer, amount left in for computer rental.