

**CoDA World Service  
Issues Mediation Committee (IMC)  
Application for Split of Voting Entity (VE)**

**Contact Information**

\_\_\_\_\_  
*(1) Name of Entity Requesting Voting Entity Split*

\_\_\_\_\_  
*(1) Name of Contact Representative*

\_\_\_\_\_  
*Street Address or P.O. Box*

\_\_\_\_\_  
*Phone Number*

\_\_\_\_\_  
*City, State*

\_\_\_\_\_  
*Additional Phone Number*

\_\_\_\_\_  
*Zip Code*

\_\_\_\_\_  
*Email Address*

\_\_\_\_\_  
*Country*

\_\_\_\_\_  
*Other Contact Information, if any*

\_\_\_\_\_  
*(2) Name of Newly Created Voting Entity*

\_\_\_\_\_  
*(2) Name of Contact Representative*

\_\_\_\_\_  
*Street Address or P.O. Box*

\_\_\_\_\_  
*Phone number*

\_\_\_\_\_  
*City, State*

\_\_\_\_\_  
*Additional Phone Number*

\_\_\_\_\_  
*Zip Code*

\_\_\_\_\_  
*Email Address*

\_\_\_\_\_  
*Country*

\_\_\_\_\_  
*Other Contact Information, if any*

**Requirements**

The Process of dividing a Voting Entity may arise for any of many reasons. The Issues Mediation Committee (IMC) recommends the following issues and process be considered.

- (1) Make sure a division will solve some problem or issue with representation of the membership.
  - a. For example, any geographical, political, language, and cultural boundary or area defined by the Voting Entity.
- (2) The division should be agreed upon by both new Voting Entities.

**(3) All meetings from the current Voting Entity should be included in one of the new Voting Entities.**

<p><b>Please write your explanation of why you are dividing (“splitting”) the named Voting Entity and give all of the reasons below (use an additional page if necessary):</b></p>

**Please send to:** [imc@codaservice.org](mailto:imc@codaservice.org)

**Deadline Date:** (120) Days prior to CoDA Service Conference (CSC)

**Note:** Use multiple applications for establishing more than one new Voting Entity.

The Issues Mediation Committee has been authorized by the CSC to decide on subdivision (Voting Entity splits). Please note

Article IV, Section 2 of CoDA Bylaws.