

## CoDA Quarterly Service Report

Co-Dependents Anonymous, Inc.

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4<sup>th</sup> Quarter 2004

www.coda.org

## **CoDA BOARD REPORT**

As part of the restructuring of CoDA Inc., two former members of CODA World Service (WS) Board were elected to the Board of CoDA, Inc. Ernie F. and Roy L. bring the CoDA, Inc. Board membership to seven. All of the previous officers were re-elected: David L. as Chair; Ramona P. as Vice Chair; Evie S. as Treasurer and Doug P. as Secretary.

Liaisons to service Committees and structures were assigned. Doug P will relate to Co-NNections, CoDA Literature Committee and Quarterly Service Report; David L relates to the Service Conference Committee and Service Structure Committee. He will be backup for Fellowship Services. Ramona P is primary to Fellowship Services as well as Convention Committee and our Lawyers. Evie S relates to Finance and the Web Team. Roy L will relate to CoRe and Hospitals & Institutions. He is also heavily involved in merging meeting list of CODA WS with that of CoDA, Inc. Jay F relates to Online Service Committee and Issues and Mediation Committee. Ernie F. from Canada will relate to CoDA Teen and Outreach, where he will help with the integration process from his unique viewpoint.

At the 2004 Service Conference, in Albany, NY, it was brought to the Board's attention that the previous Conference had authorized an audit of CoRe. After a discussion of what was needed and what it will probably cost, a search for a CPA is underway. It will need to be someone who can go to Dallas and distribution site in Georgia. Hopefully, the Board will be able to award a contract at its face-to-face meeting in January 2005.

The Treasurer reported at the November teleconference that we are in sound financial condition. Doug P. reported on his efforts aimed at enforcing CoDA, Inc. copyrights. Tentatively, the face-to-face meeting of the Board has been set for January 7-8, 2005. As in the past, Board telecoms will be held the second Sunday of each month, from 3-5 PM, EST, except for December and whenever the Board meets face-to-face. Interested persons may listen in at their own expense. Anyone who is interested should email the Board at board@coda.org.

David L.

For the CoDA, Inc. Board of Trustees

## **CoDA Service Conference Committee**

This year's 2004 CoDA Service Conference Committee consisted of the following people: Joe H – CT; Lena S – NY; David L – NY; David L – TX (Board Liaison); Ed M – NY (Treasurer); Annie R MD (Consultant); Laurel H – MD (Consultant); Gary R – MD (Consultant); George F – WA (Consultant); John Edward – NY; Sharon R – CT (Chair)

#### The Goals of this Committee for the coming year are:

To help CoDA to grow and become stronger

To provide a quality environment that will promote the goals and objectives of CSC 2005 Add members to the committee from a variety of groups

#### The Action Plan of the Committee for the coming year is:

Establish a committee

Secure a conference location

Delegate responsibilities to Committee members

Monitor accomplishment of goals

At Conference, provide appropriate structure necessary to conduct CoDA business

Meet with Conference Committee for the coming year to transition

Implement 27-point checklist for establishing a successful Conference.

Respectfully submitted, Sharon R

#### **SAVE THE DATES!**

The 2005 CoDA Service Conference will be held August 17<sup>th</sup> through August 20<sup>th</sup>. There will be a Spirituality Day on August 16<sup>th</sup>

The site will be the Crowne Plaza Hotel, Nashua, New Hampshire. Information will be on our website as it becomes available: www.coda.org

Please note: Bylaw amendments must be submitted to the secretary of the Board of CoDA Inc. no later than 75 days prior to Conference in order to be considered at the Conference.

## **CoDA Literature Committee**

A new revised edition of the *Newcomers Handbook*, now being distributed, has been found to be perfectly imperfect. After the handbook had been printed, the CoDA Literature Committee discovered a number of errors. These generally don't affect content, but are misspellings, incorrect fonts and capitalization, etc. The next printing will be corrected. We are in the process of compiling the necessary edits, and would appreciate member input. Please tell us about any errors you may detect by emailing us at the lit@coda.org address. Thanks.

New literature, *Tools for Recovery*, was approved at the CoDA Service Conference in Albany. We plan to have this booklet available for ordering from CoRe as early as possible in 2005. The *In This Moment* meditation book is an ongoing major focus for the Literature Committee. We hope to have this project completed in time to seek publication approval at the CoDA Service Conference in August 2005. We are still in need of meditations, and encourage CoDA members to write at least one meditation to submit for this project. The ITM guidelines and the *Assignment of Copyright* form are available on the CoDA website, <a href="https://www.coda.org">www.coda.org</a>

We will also be busy during the year working with a variety of other projects. A new Arizona state issue was assigned to the Literature Committee in Albany. It asks that consideration be given to including the concept of love, sex and relationship addiction in CoDA literature. A So. California state issue concerns the concept of abstinence in CoDA. The 12 Steps & 12 Traditions Workbook is to be reviewed to consider any edits or changes deemed necessary.

Literature for Hospitals & Institutions and CoDA Teen has been discontinued by CoRe because the information was outdated. These committees are to update and submit their information to the Literature Committee for review and subsequent Conference approval, so that new literature can be made available to the Fellowship.

We have plenty of work and lots of variety, and fortunately, a great group of committee members. In Service.

CoDA Literature Committee

#### FYI: CoDA Service Items/Literature

CoDA's **service items** include the Meeting Starter Packet, the Fellowship Service Manual, the Steps, Promises, Traditions, & meeting format. All service items appear on the <u>coda.org</u> website. They may be photocopied for use in CoDA meetings or posted on CoDA community websites.

CoDA Inc. does not allow quotations from our <u>literature</u> on any website, nor does CoDA Inc. allow photo-copying of literature. Literature includes but is not limited to: the CoDA Book, the 12 Steps and 12 Traditions Workbook, the Newcomer's Handbook and other items that we sell through CoRe.

Although text of CoDA's literature is not posted on the coda.org website, short descriptions of literature (blurbs) and ordering information are available online.

## **Outreach Committee Report**

The Outreach Committee report at the CoDA Service Conference was given by five of its attending members including co-chair Fred M, co-chair Erin Q, then Tracey R, Florence M and Dan D. Recognition & gratitude to non attending committee member Allan B, & Spanish Outreach Committee speaking volunteer Mary Elizabeth P was also made. Thanks was also noted for observer Curtis F and board liaison Sheila H. Introduction of potential new committee members was also made. Potential online observers to the committee include Lena of NY, Richard of Quebec and Jay of NY. Maggie of AZ and Joe H of MA/CT will also be helping with off-line Outreach work.

The Outreach Committee's main goal for the upcoming year is to improve information accuracy. Specifically the committee plans actions to improve the accuracy of meeting information for the database as well as improve the accuracy of world contact information for the website.

The committee continues to receive many Spanish emails and additional Spanish/English bilingual & bicultural

help is needed. Some progress in attracting new help in this area has been achieved thanks to David L of TX

who brought the volunteer services Ana of TX to the committee's attention.

The committee emphasized the request of any member of CoDA to check and update (or confirm) the meeting

information for any meeting that he or she might attend.

The budget requested for the 2004 to 2005 year was \$5450. The committee primarily communicates by email

but given that the fellowship has indicated it wants Outreach to assume responsibility for being a global point of contact for CoDA rather than a national (USA) one, the committee will be meeting via teleconferences during the upcoming year as well as resuming its intention of sending up to five committee members to the 2005 annual service conference where it can meet face to face.

Any questions or interest in this committee can be directed to: Outreach@coda.org

#### Teens

Sorry I missed a great conference. Our group is moving forward with developing a systematic way to communicate and have already implemented a resource that CoDA has in place for our group to receive email and be able to respond in a more efficient manner.

We are looking at developing group voting procedures & a web access for teen meetings. Revisions to the Teen Suggested Format is almost complete; any ideas are welcome still at this point. We are trying to find ways to have an adult sponsored meeting support a teen meeting. We have not begun to look at the brochures at this point, hopefully by next quarter.

If you are interested in volunteering with Teen CoDA please send an email to <a href="mailto:teens@coda.org">teens@coda.org</a> with your bio, why you would like to help, and what area you would like to help in. We would love to have you as part of the team and the extra help is always needed.

Sincerely,

Geri S. Teen CoDA Chair

#### **CoDA Convention Committee**

The Convention 2006 Committee expresses a thank you to everyone at the 2004 Conference. It was truly a delight to be part of a working body and to receive support and acknowledgment for our work. The 2006 Convention will be held in **Austin, TX** on Memorial Day Weekend, May 25 - May 28th. We are currently renegotiating our contract and will post the exact place shortly on the web.

The Convention Committee has expanded into an international committee with people from Canada and all over the United States. We also have regional point people across Canada and the United States to help us get the word out. What you can do is let us know about you if you want to be a keynote speaker or workshop leader. In addition, members who would like to recommend keynote speakers and workshop leaders are encouraged to make recommendations. A program committee will review this information and be in touch with you. Your contact person is David Mc at <a href="mailto:DKMCTEX@aol.com">DKMCTEX@aol.com</a>

Please check your regional homepage as early as mid-December, if you have one, for the latest updates.

Also, interested CoDA members at TX State Assembly made a commitment to assist **CoDA Teens**. We hope to have a teen presence at Convention 2006. We also look to have an international presence of Canadians and citizens from Mexico there as well. Therefore, we will be working closely with Outreach.

All the best.

Gayle T, Convention 2006 Chair

#### Service Structure Committee

#### 2004 CoDA Service Conference

State Issues Assigned to SSC:

#### Arizona Issues

1.) 1.) <u>Suggestion</u> that the description of crosstalk (which is included in the CoDA service manual, section 3, item 4) be changed as follows:

Add: "Giving kleenex to a person who is crying but has not asked for a tissue"

**Declined**. While we felt this is an instance of crosstalk, we were reluctant to delineate further examples in the FSM.

2.) Suggestion to change the first step to read: "We are powerless over codependency, and our lives have become unmanageable."

**Declined**. The group was reluctant to change the Step.

3.) Suggestion to change the Third Tradition to read: "The only requirement for membership is the desire for a healthy relationship with self, and subsequently, healthy relationships with others."

**Declined.** We recommend that AZ explore changes to the 12 Step & 12 Tradition Workbook that would address their concerns rather than changing the Steps & Traditions.

#### Voting

We have been asked to provide our E, S & H with regard to the voting and structure of CoDA as a worldwide organization. There have been three options put forth to date. We are looking to get more input over the coming year and we also agree that the by-laws need to be changed so the Conference can grant not only voice, but vote to the members it chooses. In this way, we can provide an interim solution possibly quicker. There are many changes that need to be made to the by-laws and the Fellowship Service Manual (FSM) in order to change the flavor of the document from a national to an international one. We propose that all instances of State and /or National be removed and replaced with some other entity that is less indicative of a particular country.

One of our major goals for the coming year is to re-write the FSM so that it more readily reflects the international organization that we have become.

#### Medallion

We received a request to investigate the idea of changing the medallions used to mark yearly anniversaries in CoDA. The change was to add the word "service" to the part of the medallion that currently has the words "Discovery, Recovery, Self, and Respect." The idea was to move "Self" and "Respect" to make one word (self-respect) and to put the word, "service" on the blank section left. This would be an alteration of the CoDA trademarked logo. That logo is used on all official documentation, letterheads and publications. This would be a massive change that would take years to accomplish and would mean a long time before unity could be re-established. Our response was that we did not feel that the change was a good one because of the amount of time that the different logos would exist. And to try to make this change without having this time with differing logos would be prohibitively expensive.

#### **Budget**

The budget proposed for next year comes to \$9500. This includes three conference calls and one face-to-face meeting, as well as postage, miscellaneous supplies and expenses for sending the chairperson to the Conference.

## <u>Goals</u>

Our goals for next year are to provide the many changes needed to the FSM and By-Laws to accommodate the international organization, to deal with any issues that are sent to us during the year, to come up with a structural proposal for the organization and to improve our communication.

#### Web Site Report

November 15<sup>th</sup>, 2004

Hi from the Web Team.

The web team continues to receive and review offers to link from the CoDA website. If you are interested in having your community website linked from the CoDA web site, please read the guidelines posted on the website and send in your URL. The more links we can offer, the greater service we are to the Fellowship.

Please send in any event your group or community is sponsoring that is a CoDA event and it will be posted on the Calendar of Events page. Please consider how you document will look in HTML format before sending it in. Graphics and fancy lettering do funny things when a document is converted from Word .doc format to .htm format.

The web site will be changing and evolving dramatically over the next year as changes are made to expand the scope to International service. We recently moved the CoDA WS meeting lists from codaws.org to coda.org

From your Web Team in 12<sup>th</sup> Step Service Rick M.; George F.; Curtis F.; Sheila H.

## **Finance Committee**

Financial status for CoDA, Inc. is about expected. Income is down and expenses are running below budget. At the CoDA Service Conference we had spent 60% of our budget. Conference passed a 2005 budget of \$102,580. The Finance Committee continues to recommend that CoDA, Inc continue to spend wisely and frugally. We encourage all local meetings and inter-groups to consider making or increasing 7<sup>th</sup> Tradition donation to CoDA, Inc.

We submitted two motions to at Conference. Motion 1 was approved. Motion 2 was defeated.

#### Approved:

**Motion 1:** Require that records of 7<sup>th</sup> Step donations be included in the Financial Accounting Software records. The minimum level of detail to be maintained is the amount received and the State (or other area) received from .

**Intent:** To accurately record 7<sup>th</sup> Step donation s by State (\*or other area) in the financial records.

**Remarks:** The record of donations by state or country should be kept in the Financial records. The Chart of Accounts was set up to keep that information (for States) and we have 3 years recorded that way. Relying on a report from Fellowship Services does not include donations received thru CoRe. The Fellowship Services report also does not reflect bounced and dishonored checks. Also the Report is not readily available from the Financial Records, where it would be expected to be kept. This can be accomplished by the Fellowship Services Contractor or the Treasurer (or who ever is receiving the donations and depositing donations) by detailing the source locations and amounts and forwarding to the Bookkeeper.

#### Defeated:

**Motion 2:** Require that sufficient information concerning financial transactions be kept to allow review and audit in case of discrepancies. Recommend using either of the two options in the remarks for checks and cash. A record of credit transactions is normally provided by the processing company and needs to be retained also

Intent: Provide record keeping requirements that will allow reconciliation of discrepancies. Remarks: History: The lack of information and differing information recorded for the last National Convention (2000) prohibited an accurate audit to discover the cause of the discrepancy in funds recorded by the Convention committee and the funds deposited by Fellowship Services. The disparate practices were adopted with the intent to protect the anonymity of the members. The desire to protect Anonymity does not relieve us from our fiduciary responsibility to properly account for funds. In effect what we currently have in our handling of money is a "money laundering" system. No identifying or tracking information is retained that would allow an auditor or the IRS to verify sources of funds

We are thrilled to welcome our newest committee member, Judi, T of MA In Service,
Your Finance Committee

Judi T. Steve M. Curtis F. Della B. Chair

## **Co-NNections REPORT**

Co-NNections is off to a good start for the ON-Line 2005 edition. We have already had 10 submissions.

Remember, Co-NNections can only be a success through your contributions. If you can share in a meeting, you can share with Co-NNections. You do not have to be a writer to share your experience, strength, and hope with your fellow codependents.

**Co-NNections**® is the on-line newsletter of Co-Dependents Anonymous-- stories, poems, and cartoons from CoDA members about their journeys through recovery.

http://www.coda.org/connect/connections.html

## Hospitals & Institutions (H & I) Report

H & I began last year with a committee of three, Della-TX, Madeline-WA and myself-CA. This year I want to welcome, Kristen-VT, Beverly-TX, and Yolanda-CA.

It has been a year of *learning*, *studying*, *planning*, *asking a lot of questions* and giving effort to make sense of it all. Fourteen inquiries revealed interest from NM, CA, TX, OR, WI, and WA. My letters of response were revised each time, building on what I learned and asking questions in regard to interest and level of commitment. Only "one" responded, and with spirit!

Expenditures were fractional of our 2004 Budget, totaling \$560.90.

FYI / awareness about e-mails and a term called "SPOOFING". It was especially tricky to determine the legitimacy of the letter that supposedly came from "support@coda.org". It offered an attachment to help smooth out some problems. Our Web-Master informed me "support@coda.org does not exist. Addresses are copied and made up; letters created to appear professional may be sent, all to cause trouble.

Updating a brochure named "Hospitals and Institutions," which was recently removed from list of CoDA materials, is a project we will be working on this year. Goals have been split up among us to eliminate feeling overwhelmed, although each of us would welcome additional help.

There is much need for service in H&I; relaying this to the local meetings will be a big help! Please consider what your part may be. And above all, be Higher Powered!

Respectfully submitted by, Sandra C -11/9/04 hosp@coda.org

## Report from the Online Support Committee

Members of Online Support Committee: Curtis F., Dan D., Allan, Florence, Sandra, Adrian, Judy, Beth, Robin, Kyle, Gary

The Online Support Committee was represented at Conference by: Dan, Florence, Curt and joined by Gary.

The revised web site guidelines that the Online Support Committee worked on revising were approved and can be viewed here: http://www.coda.org/web site guidelines 2003.htm.

On Thursday we distributed the committee's rebuttal (see end of report) to issues raised in last year's Board report that resulted in "on line meeting" being de-listed. The Committee report on Saturday was: "The conclusion of the Online Support committee is that online meetings should be recognized and treated the same as any other meeting. The Steps and Traditions can be followed in an online meeting as well as in a Face-to-Face meeting. Online meetings are another recovery resource for codependents who still suffer, and enables participation regardless of location or time zone worldwide. Recognizing online meetings unifies online CoDA and f2f CoDA as one, removing any artificial boundaries that now exist.

The Online Support Committee, in our investigation, found online meetings to be a valuable resource in recovery. There are CoDA oriented meetings that exist now online that are working. There are members who have found much recovery online as well as face-to-face. Online meetings that are now in existence are attended by codependents internationally. By not recognizing/registering online meetings we reduce the availability to Codependents who need additional support or others who have no f2f support at all.

There was a brief period of discussion and then the following motion was passed that will allow meetings of all types to be registered and recognized:

Committee: Online Support Committee

Date: 10/6/04

Motion Number (data entry purposed only):

Result (data entry purposed only):

Motion: That CoDA recognize online meetings and other meetings using all alternate forms of communication, as equal to face to face meetings.

Intent: To support suffering Codependents. Registering and listing all meetings in the meeting list database gives them equal status and treatment.

So that online meetings are part of the same structure, direction and services.

Unify CoDA meetings regardless of medium of communication used to conduct the meeting.

Remarks: Encourages recovery, unity and spirituality by using communication and modern technology to carry the CoDA message to those who still suffer.

 Our goals for 2005 are to develop some tools and structure that will support alternative type meetings. To document in a reference for online meetings (and other formats) suggested do's and don'ts related to how to respect the Traditions and avoid copyright violations. .

First Board Tradition Concern---\*\*\*\*\*\*Tradition Two states,

The statement "The role of meeting manager seems to us to require a degree of governance that is simply not existent in face to face meetings, where the chair simply needs to read from the meeting format."

Does not give a fair and accurate comparison from f2f to online format. Yes it is true that a single person can control the keys to a meeting location, but that is not how f2f or online meetings are being conducted. A meeting or web site can and do have multiple managers/moderators that will handle the technological issues for the group. Just as only a few trusted people may be given the keys to the f2f meeting location.

Next, please refer to this paragraph in our Fellowship Service Manual, under section 2.

## \*\*\*\*\*\*\*\*\*\*\*\*\*7. Addressing disruptive behavior

The important issue here is "safety" of the members. In face to face groups, disruptive individuals would not be tolerated past a certain point. We have had members from f2f meetings writing in to outreach particularly about "predatory" men or "13th stepping" to the point that the group members were becoming uncomfortable to be around this certain person. We have suggested to them that they hold a group conscience among themselves to discuss what to do, whether it is confronting the person or not. According to this section of our manual, they would eventually through group conscience be able to ask the person to not attend meetings there anymore if the process led to that point. Therefore, there is the element of "policing" through a collective group conscience who attends meetings for safety issues. Furthermore, there is always the option of calling the police if someone becomes dangerous to himself or others, this would be an immediate decision made by those present.

Continuing our example of the online meeting that is moderated by a member of our committee: Online meetings are actually conducted in a chat room that requires membership to access the chat room. The only requirement for membership to an online CoDA meeting is the desire to

have healthy relationships, the same as at a face to face meeting. If a person becomes disruptive, they are warned, just as a f2f meeting leader would during a meeting in his/ her group. What takes place in f2f meetings if someone interrupts another's share or crosstalks etc?? These same issues are addressed in the online meetings through the meeting moderators. In addition, we have the group conscience guidelines to determine when it is appropriate to actually ban someone. We do not believe this type of "governance" is in contradiction to tradition 2. If someone were to come into a meeting acting in a disruptive manner, i.e. interrupting, calling out, attacking etc.... They are given a warning and if they ignore the warning we can ban them from the room just for that time period. It would not preclude them from coming back to the room when they had calmed down. This I believe would be appropriate in a f2f situation as well and similar to our "30 second rule".

This group also has message board guidelines that are similar to what would be allowed in business meeting discussions, which are basically just common courtesy and there to facilitate effective communication. These guidelines include things such as "no attacking, calling names etc...." very similar to what is in place for the group conscience process in our Fellowship Service Manual. The message boards & chatroom is also used for business/group conscience meetings and are conducted similar to f2f groups. We do not believe that this type of "governance" precludes tradition 2.

From what we have found in the online setting is very similar to what already exists within the outreach committee. In that there is discussion through email and then everyone votes through email as a group conscience decision. Also, we can implement the 30 second rule in online meetings as well as the message boards and email list meetings just is as done in f2f.

#### FSM. Section 2

The group conscience process is used to make decisions at all levels of CoDA starting in the home group meeting. The home group typically has a business meeting monthly to discuss issues affecting the group such as how to address crosstalk, what literature to buy, how to welcome newcomer, etc. A group conscience may also be called for during a regular meeting if a decision is needed right away and cant wait for the regular business meeting. Anyone may ask for a group conscience at anytime during a CoDA meeting, when immediate attention is needed to ensure the safety of an individual or the group, or to uphold the CoDA Traditions.\*\*\*\*\*\*\*\*\*

#### FROM BOARD REPORT \*\*\*\*\*\*\*

Tradition Six states, "A CoDA group ought never endorse, finance, or lend the CoDA name to any related facility or outside enterprise, lest problems of money, property and prestige divert us from our primary spiritual aim."

Holding a meeting at a web site is no more a lending of the CoDA name than holding a meeting at a church, another 12 Step club house, a mental health facility, or a hospital. There have been f2f meetings where a person had to sign into the building for access with a live security guard and video surveilance. Talk about anonymity not existing. There are choices a person makes in attending a meeting.

Addressing the issue of "defacto" endorsement ---, that reasoning creates a separate interpretation of similar situations if we compare to the f2f setup. Currently meetings are held in churches and other type buildings that have advertisements and endorsements hanging up on bulletin boards, class room chalk boards, let alone the church itself represents a specific religion--- It is pretty much understood that we are SEPARATE from these institutions. Rehabilitation centers and treatment centers hold CoDA meetings--- it is accepted that we do NOT endorse these treatment centers even though they hold meetings there----- It should be the same inference in using online web sites for meetings.

The statement that "there is "no" method for passing the basket" is just not correct. There are a number of ways for it to be accomplished, we know of an email list 12 step group that sends out a "passing the basket" notice directing us back to the main site to give donations. Other ways are to send contributions via USPS or thru PayPal or some other financial transaction. Therefore on line can be self supporting. In addition, we can open up our own sites that are not connected with the commercial providers and truly be self supporting in that manner.

\*\*\*\*\*\*\*\*\*\*\*Tradition Ten states, "CoDA has no opinion on outside issues; hence the CoDA name ought never be drawn into public controversy." Again, this issue comes up through the implied endorsement of featured websites and other endorsements through advertisements featured on the site. In some cases, members have even reported pornographic materials appearing as web pop-ups when they have attempted to attend online meetings. \*\*\*\*\*\*\*\*\*

The implied endorsement is a dual standard and was addressed above. On line CoDA meetings and/or face to face meetings have no opinion or endorsement of the actual location of the meeting. CoDA makes no restrictions on where a f2f meeting is held. It doesn't matter if the meeting is in a room above a strip bar, in a church, the public library, or a park bench. CoDA should have no restrictions on the locations for an on line meeting either. CoDA should have no location restrictions for any CoDA meeting that requests to be registered.

The requirement to "read aloud" is overly restrictive and exclusionary of people that may be mute, blind, or deaf. The concept is to read, communicate, & understand in the moment of the meeting the 12 Steps and 12 Traditions. Reading them as they scroll across the screen, or in the opening message of an email type meeting, brings them to our awareness.

## CoRe: CoDA Resources Publishing, Inc.

**CoRe** stands for **CoDA Re**sources Publishing, Inc., a non-profit corporation established by the CoDA Service Conference. CoRe's primary mission is to ensure that CoDA (Conference endorsed) literature be produced in a timely and cost efficient manner.

The voting members at the CoDA Service Conference elect the CoRe Board of Directors. CoRe is a separate corporation from CoDA, Inc., but the CoDA Trustees and the CoRe Board of directors are elected by the same voting members at Conference and are responsible to the same people... the Fellowship of CoDA.

#### **Contact Information:**

CoRe Publications, P.O. Box 670861, Dallas, TX 75367-0867

Fax number: (214) 340-6066. Email CoRe: <u>corelit@aol.com</u>

## **Trustee Liaisons to CoDA Committees**

Committee	Primary Liaison	Backup-Liaison	
CoRe	Roy	Jay	
Hospitals/Institutions	Roy		
Translation Management	Roy	Doug	
Translation Wanagement	Noy	Doug	
CoDA Service Conference Service Structure Comm.	e David David	Ramona Jay	
Issues Mediation Online Support Comm.	Jay Jay	David Doug	
CoDA Convention	Ramona	David	
Fellowship Services	Ramona	David	
Legal	Ramona	Jay	
Finance	Evie	David	
Website	Evie	Roy	
Literature	Doug	Evie	
CoNNections	Doug	Evie	
QSR	Doug	——	
Teens	Ernie	Doug	
Outreach	Ernie	Roy	

## What do all those initials mean?

The CoDA Service Conference, (Conference) the annual business meeting of CoDA Inc., where budget is determined, bylaw changes are considered, Delegates join committees, etc

QSR CoDA's Quarterly Service Report

**CLC** CoDA Literature Committee

Where new literature is developed, current literature is revised, & proposed literature is reviewed

SSC Service Structure Committee

Committee deals with situations/questions around Traditions, Fellowship Service Manual, etc.

CoRe CoDA Resource Publishing,

Publishes and distributes CoDA Conference Endorsed literature

**Board** AKA CoDA Board: the elected Board of Trustees of CoDA Inc.

## Issue Mediation Committee

The Issue Mediation Committee is getting off to a slow start. There have been no issues for us to address, thankfully, so we will spend this next quarter working on submitting generic processes for mediating concerns that may come up this year or in the future. During the 3rd quarter of this year, we will convene via email for refining those processes, and during the (short) 4th quarter, we will submit the generic proposition to the Service body for approval by the next Conference.

Respectfully submitted, Salle, California

## **Update Form December 2004**

# CoDA Quarterly Service Report (QSR) P.O. Box 33577 Phoenix, AZ 85067 QSR@coda.org

In order to distribute the QSR in the most cost effective manner, we want to send QSRs by e-mail whenever possible.

## If you have e-mail, please send your name and address to <a href="mailto:qsr@coda.org">qsr@coda.org</a>

If you wish to continue receiving the CoDA Quarterly Service Reports by postal mail, please confirm your address below.

Please PRINT	•		
Name			
Address			
City		 	
State	Zip		

If you no longer wish to receive CoDA Service Reports, please let us know at the address above.

You may be removed from the mailing list unless we hear from you.