

# CoDA QUARTERLY SERVICE REPORT

Co-Dependents Anonymous, Inc. PO Box 33577 Phoenix, A.Z. 85067 (602) 277.7991 www.coda.org
1st Quarter 2009

#### **BOARD OF TRUSTEES REPORT**

The Board of Trustees met for their first face-to-face meeting in Dallas, Texas on Saturday January 10. Our next face-to-face meeting is scheduled for Saturday April 18 in Albuquerque, New Mexico.

Regarding the current economic crisis in the United States, good news about how CoDA Inc. kept its funds. Our fellowship money is in guaranteed accounts so there was no loss of value when the American stock market lost value.

Additional action occurred regarding Arizona voting entity issues #1 and #2. The members of both Boards (CoDA Inc. and CoRE) met on Saturday April 18. We agreed to the following: Locating all our bank accounts with the same financial institution has started. Steve and Della are handling the details. Steve will investigate utilizing the accountant/bookkeeper used by CoRe to do CoDA Inc books. During the discussion we all mutually and respectfully agreed that each board has specific missions and that combining the boards at this time is not in the best interest of the fellowship.

There is ongoing research regarding Copyrights of CoDA literature.

We passed a motion to keep the original stories from the CoDA blue book as part of any translation of the blue book into other languages. There was discussion regarding "how to get CoDA material into public libraries". We'll continue this discussion in April.

The Board began discussion regarding a plan to implement an "Attraction" plan.

Any group interested in hosting the 2010 CoDA Conference/Convention event please email a written bid to conf@coda.org. The bid needs to address the following issues:

- Accessibility to airports and restaurants.
- Experience with similar venues (have you hosted a conference before ... this is NOT a requirement).
- People resources available and committed to hosting the event.

Respectfully submitted, Thom F, Chair, CoDA Inc. Board of Trustees

### **CDRS**

CDRS registered two new groups this past month, one in Ontario and one in British Columbia. We are committed to "getting the message out" to groups. Sharon B. from British Columbia, our outreach chairperson, has answered many emails over the past quarter from all parts of Canada. With every literature order from groups a flyer is added letting them know about the upcoming conference in Seattle. CDRS continues to make "Service in CoDA" an important part of our mission and when we can, try to get the message out how rewarding it is to "get involved. This is what makes CoDA "thrive". This past October, Alberta had its first retreat in St. Albert, Alberta and we were told it was very successful. I feel a growing sense of excitement, especially in the West, about the upcoming conference and along with that excitement, I realized while writing this report that CDRS, in 2009, is 10 years old. A time for celebration.

In service Gerry B "

#### CoRe REPORT

Our new booklet, Building CoDA Community – Healthy Meetings Matter, will be available by April 1. Please watch the website for the announcement. It does appear on our new order form, and you can order now and it will ship when available if you like.

The new order form is available for download now. It has all the new items, new prices, new shipping, and planned CD's on it. Please be sure to download right away! The order form is also available in Spanish!! Check it out at CoDA.ORG!!!

We are putting three pamphlets on sale for half price – Why is CoDA Conference Endorsed Literature Vital, Starting a New CoDA Meeting, and Using the Twelve Traditions.

Our website had a minor delay; we apologize for any confusion this may have caused. But it is scheduled to open February 1, 2009. Please join us there, let us know what you think! We are adding PayPal as an option for on line order, for your convenience.

We had a fruitful face to face meeting with the CoDA Board in Dallas, Texas January 9 & 10. We discussed translating our literature into foreign languages and creating a process for that, getting our CoDA Books to Inmates, institutions and Libraries, and the need for administrative assistance to the process.

Thanks, CoRe Board Anita, Della, Lena, Mary

### Coda Events Committee

My name is Christine H/AZ Delegate and acting chair of our newly formed Events Committee. I currently live in Cottonwood, AZ and have for 10 years, previously from Northern CA.

The Events Committee's job at present is to help merge Convention and Conference.

As motioned in September 2008 beginning in 2010 we will merge the CSC and CoDA Convention. This year we ask for your understanding, tolerance and patience as we start the process of merging these two great events. Please keep an open mind as we step into uncharted territory.

All three committees (Conference 09, Convention 09 and Events) have met via conference call along with our board liaison Michelle E. We have a great team and are very excited to be working on this project. We are now moving to twice a month conference calls until we get things worked out so we can have a wonderful, successful, fun time in WA.

Events Committee is now accepting bids to host the CoDA Service Convention 2010 and also we would like any bids for 2011.

As acting Events committee I want to thank all those who have written with idea's questions and suggestions. We welcome any and all feedback.

See you all again soon, in Seattle. Come join our Events committee for next year if this process interests you. Looking forward to hearing where we might be in 2010. If you have questions you can email or call me. I do work weekdays during the day so will have to get back to you if you leave a message.

Christine H. events@coda.org clhchris@yahoo.com 928 639-4275 home evenings 928 963-0115 cell (Alltel)

### CSC COMMITTEE

Thanks for your patience as we ironed out the details of the upcoming 2009 CoDA Service Conference. Below are details regarding registration and reimbursement for CSC attendees. We look forward to seeing all of you in Seattle.

#### Registration for CSC

CSC attendees have two options for registering: (1) through the CoDA Convention registration form or the CSC registration form. Registration through the Convention registration form will allow the attendee to participate in Convention and CSC activities. All activities of the Convention can be attended by CSC attendees except two morning workshops. We are working on getting those workshops repeated at a later time to make

them available to the CSC attendees. Convention and CSC only attendees have an option of signing up for Convention events on Friday night and Saturday.

If you are a CSC participant and do not wish to attend any Convention functions, you can register for CSC ONLY this year via the link on CoDA.org website home page. The cost is \$75.00 for Trustees, Chairs and Delegate and \$25.00 for Committee members.

The CSC will begin Wednesday July 8 at 8:30 AM with Committees meeting face to face until 4:30 PM to prepare their reports. The floor will open after dinner at 6:30 PM Wednesday evening. Information and schedules for both events can be found on CoDA website click 'New Event Page" and scroll down the respective column for Convention or CSC.

Costs & Reimbursements for attending the Convention and CSC by position

Who	Travel	Registration	Hotel	Per Diem	Meals provided
Trusted	Air Fare or		50% of Hotel	30.00 per day	Subtract \$40.00
Servant	mileage		Room	Tues – Sun	from per diem total
Position			Tues – Sat		for meals provided.
			Checking out		
			Sunday		
Trustees	Reimbursable	Reimbursable	Reimbursable	Reimbursable	Subtract \$40.00
	By CoDA, Inc	By CoDA, Inc	By CoDA, Inc	By CoDA, Inc	
		\$140 Normal			
Chairs	Reimbursable	Reimbursable	Reimbursable	Reimbursable	Subtract \$40.00
	By CoDA, Inc	By CoDA, Inc	By CoDA, Inc	By CoDA, Inc	
		\$140 Normal			
Delegates	Provided by	Cost to VE	Provided by	Provided by	Registration
& Alt-	VE	75.00 **	VE	VE	includes 4 meals.
Delegates					
Committee	At own cost	Not	At own cost	At own cost	Registration
Members		Reimbursable			includes 4 meals.
		\$140 Normal			

<sup>\*\*</sup> The need for a \$65.00 discount to all Delegates was determined due to some VE having already budgeted only **75.00** for a registration expense for the 2009 CSC. Those Delegates that have already paid will receive a refund. The refund will depend on the amount paid at time of registration.

Costs & Reimbursements for attending the CSC only by position

Who	Travel	Registration	Hotel	Per Diem	Meals provided
Trusted	Air Fare or		50% of Hotel	30.00 per day	Subtract \$40.00
Servant	mileage		Room	Tues – Sun	from per diem total
Position			Tues – Sat		for meals provided.
			Checking out		
			Sunday		
Trustees	Reimbursable	Reimbursable	Reimbursable	Reimbursable	Subtract \$40.00
	By CoDA, Inc	By CoDA, Inc \$75	By CoDA, Inc	By CoDA, Inc	
Chairs	Reimbursable	Reimbursable	Reimbursable	Reimbursable	Subtract \$40.00
	By CoDA, Inc	By CoDA, Inc \$75	By CoDA, Inc	By CoDA, Inc	

Delegates	Provided by	Cost to VE	Provided by	Provided by	Registration
& Alt-	VE	75.00	VE	VE	includes 4 meals.
Delegates					
Committee	At own cost	At own cost	At own cost	At own cost	Registration
Members		\$40			includes 4 meals.
Observers	At own cost	At own cost	At own cost	At own cost	Registration
		\$0 if no meals			includes 4 meals.
		\$40 for meals			

We hope this explains enough of what is needed for everyone to get registered for the July event ASAP. Please send all questions or comments to Events@coda.org there is no need to copy CSC or Convention...we are all on the events alias.

Thanks again, Nancy M. & CoDA Service Committee

### FINANCE COMMITTEE

The Finance Committee continues to review expense reports. We are very satisfied with the services of CoDA's bookkeeper.

Please send any questions to finance@coda.org

In Service, Your Finance Committee

# **CO-NNECTIONS**

# **HOSPITALS & INSTITUTIONS**

We would like to put out a request for new committee members. We are only a committee of 3. There is much work to be done. We also still need volunteers for pen-pal/sponsors. H & I is a very rewarding and interesting committee.

In October and November CoRe sent literature to 10 inmates. Included in these shipments were 4 Meeting Starter Packs;10 Newcomers Handbooks, Communications in Recovery, Making Choices and12 Step Handbooks; 9 Boundaries and Affirmation Booklets; 3 and Using the 12 Tradtions pamphlets; 1 each What is CoDA? and Starting a New CoDA Meeting.

We are continuing to reach out to those in institutions who still suffer.

Yours in Service H & I Committee

### ISSUES AND MEDIATION COMMITTEE

Issues and Mediation Committee (IMC) elected new members and a chair at CoDA Service Conference 2008. The members are: Florence F., elected chair, (MD and www.onlinecoda.net), Kathleen O. (FL), Natasha K. (AZ), Jim D. (CT), George R. (MD), Curtis F. (MO), and Stephanie S. (CO)

#### January Quarterly Progress—OLD BUSINESS

- 1. RESOLUTION: We heard from parties involved in the below statement and they have stated are satisfied with the outcome. We have discussed with parties involved in 2 issues submitted to us by the same party in August 2008. We have answered both of these issues and are waiting to hear if the complaining party is satisfied. One of the issues involves communication in all of CoDA. In hopes of improving communication within all of CoDA, Inc, IMC has made a few suggestions. These suggestions pertain to the board and all of the committees in general; therefore, we would like to include part of our answer in this report. IMC humbly suggests that at the start of each term each newly assigned board liaison and committee chair make an effort to contact and introduce themselves to each other. IMC also is in agreement with the board's suggestion at conference that the chairs of each committee be invited to the board teleconferences throughout the year. Furthermore, in the event that there is a lack of communication from a committee chair or a board liaison via email, IMC recommends there be an escalation in attempt to contact this particular person i.e. additional email aliases, phone, snail mail, and/or contact others that may be able to contact this person including other committees. If all these measures are taken then it may be reasonable for the board to ask the other members of the committee to have a group conscience and assign a new chair or for a committee to ask the board to choose a new board liaison. We STILL have not begun discussions about our committee description.
- 2. IMC received an email sent from an individual CoDA member with complaints about an individual meeting. We discussed with this person the group mediation and resolution process as stated in the Fellowship Service Manual. We are waiting to hear if this person would like any further action taken by IMC.
  \*\*\*\*PROGRESS\*\*\* This person expressed the desire that IMC take further action by speaking with the leader of the meeting. IMC has done so and has just received an answer back from the leader. We are currently discussing if the leader has given us an appropriate response and we will contact the person who filed a complaint.
- At CSC 2008, Board made a motion that was conference approved asking IMC to "track" Voting Entity Issues (VEIs). I believe it has been decided that a VEI Table is being set up on our website by Roy that will be able to be publicly viewed.
- 4. In the last Quarterly Report we gave a detailed breakdown of pending issues with the Voting entities. IMC has not made any further progress with these issues at this point or even decided if we need to be involved any further or not. We have been busy with the individual meeting complaints which are a total of 3 at this

#### **NEW BUSINESS**

- 1. We have received another complaint from an individual meeting and we are attempting to contact the leadership of this meeting as well. We will report further in next Quarterly report.
- 2. We received an email from another individual meeting. One of our IMC members has offered to call this person to clarify the situation.

#### SERVICE STRUCTURE COMMITTEE

I regret to report that little was accomplished during the holiday quarter. The committee did not meet its deadline to complete the integration of the 2008 Conference motions by the end of the year. I apologize for my failure to assertively lead the committee towards completing our work. At this point, I can only offer a commitment to complete our uncompleted missed goals by the end of this quarter.

Members as of 2008 CSC are: Curtis F. (chair), Natasha K. (AZ) Eric S. (CO), Khris (AZ), Jim D. (CT), Judi T(MA), Florence F. (MD)

## <u>LITERATURE COMMITTEE</u>

The Literature Committee had a face to face meeting in Culver City, CA, in November to begin the task of consolidating CoDA's current literature on sponsorship with some new material received from the fellowship. We developed a rough draft which will allow us to further work on this online, one section at a time. That reworking and editing has begun. We have five people on this committee.

The "Building CoDA Community: Healthy Meetings Matter" booklet is in the publishing phase. It has been submitted and returned to the CLC. We made several changes/edits and sent it off again. We are awaiting the revised version. This is a back and forth process, and goes on until all parties are satisfied. It should be ready for publishing within a month. We will also be creating a blurb for this piece of literature for CoRE.

We have had three requests to take a group conscience of the total CLC. Two were for CoRE, having to do with blurbs and CD titles. The other was from the Webmaster on whether or not to add the Twelve Step prayers to the webpage. The CLC members appreciate having their group conscience count.

The AZ issue of 2007 will be addressed this spring and our goal is to have it ready for presentation at the 2009 Conference. To prepare for this, we have been reaching out to people who are affected by or who are themselves counter dependent.

A CoDA member emailed the CLC about a glaring error in the Boundaries pamphlet. We are considering a rewrite of this pamphlet as a project for 2009/2010.

Respectfully submitted, Janet C., CLC Chair

### **OUTREACH COMMITTEE**

Outreach members include: Allan (CA), Anahid (CA), Debi M. (CA), Florence F. (MD), Karen G. (TX), Wayne M. (CA), and three new committee members: Barbara (UT), Sheree (GA), and Lisa (NV).

Spanish Outreach members are: Maggie (Nicaragua), Cari (FL), Marilia (Mexico), Tracey (IL), and Linda (CA).

#### **Incoming E-mail Numbers**

Quarter 2008	Outreach E-mails	Spanish Outreach E-mails
First (Jan-Mar)	282	85
Second (Apr-Jun)	212	49
Third (July-Sept)	177	43 (incomplete)
Fourth (Oct-Dec)	183	17 (incomplete)
2008 Totals	857	194

#### **Outreach Activities**

With the holidays in November and December, member's schedules did not allow a second teleconference call this quarter.

- 1. To improve communication between the two committees, Cari joined the Outreach alias and Debi joined the SPO alias.
- 2. Three new volunteers joined the Outreach Committee this quarter and we currently have another observer.
- 3. A few committee members submitted paragraphs describing the benefits they experienced from being on the Outreach Committee to add to the committee help wanted ad on the web. People tend to volunteer because they want to reach out and share experience, strength, and hope (ES&H). However, most of the e-mails Outreach receives are requests for meeting information, which does not provide an opportunity to share ES&H. The committee interaction has rewards for personal growth and we wanted to share some of that with potential volunteers.
- 4. Allan's ISSUE
- This issue is still open: After closing the teleconference, there was agreement on researching ways to provide participation of SPO members who live outside the continental US.
  - a. Calling cards
  - b. SKYPE phone services (requires broadband capability, which everyone does not have)

## TRANSLATION MANAGEMENT COMMITTEE (TMC)

Translation Management Committee has been busy. As we stated in our goals at Conference, we have contacted all persons that had contacted us concerning translation and/or publication and distribution. Some of the people have moved on and are no longer interested in translation. Others are still interested and we are getting agreements signed. However, this exercise proves one thing, that translation of CoDA items is a slow business. Although we have a simple agreement, it takes over a month to get it to the person or persons and for the CoDA Board to sign it. Then waiting upon the documents to "approve as translated" may take up to a year after that.

We have one member who is working with the Spanish community to acquire help with proof reading the Spanish documents that we had professionally translated so that CoRe can publish them. CoRe had proposed three documents to publish this year, but at this time, it seems unlikely that TMC will be complete with the proofing of all three documents by Conference.

TMC is also working on a standard Publication and Distribution (P&D) Agreement. Currently we have an agreement with Germany which was used as a basis for this with some changes. We are currently in the process of signing the P&D agreement with DAA, the French version of CoDA in Canada. We expect the standard P&D agreement to be approved by our committee and the CoDA board soon. At that time, we will use it for our agreement with CDRS, English CoDA in Canada, for some of our pamphlets. The Communication Task Force is researching some other methods of distributing more costly items via the internet or some type of online printing.

TMC started discussion on the Texas issue (TX-08-02) concerning the printing of the CoDA book in other languages. The Texas Voting Entity (VE) recommends that only the first part of the book be printed in other languages and that the stories not be translated. For this discussion, we included Outreach, Spanish Outreach, CoRe and CoDA boards. There were lots of comments on both sides of the issue. CoDA and CoRe boards are meeting in January. TMC has deferred voting until they discuss the business aspects of this VE issue and give us a report back.

Leo C. has resigned as our chair. At this time, we are looking for a chair. Roy L. has been acting as interim. Anyone interested, please send an email to TMC@coda.org.

Respectively Submitted; Roy L., Interim Chair

# 2009 CODA CONVENTION

# "Independent and Free"

The 2009 CoDA Convention is in Seattle WA July 9-12, 2009. The Great Northwest is waiting for you to visit and have a fun filled time.

Convention Committee is looking forward to the upcoming events and having a great time with the fellowship. We are still in need of workshop leaders please contact us at convention@coda.org if you are interested and register early to get your room and great rates.

Below are the lists of volunteers that have stepped forward already to help make the convention a success. Please feel free to contact us at covention@coda.org if you are interested in helping to make this a fun filled event for all that participate. We look forward to seeing you.

Geri S.

Convention Chair

These positions still need to be filled

Fun Stuff Volunteer- to help organize the table of goodies after check in

Dance volunteers - to help collect tickets sat night

Workshop volunteers - to conduct 1 1/2 hr workshop during the convention

Ticket volunteers - for meals tickets collection

Registration Volunteers - to help man the registration tables -

See you really soon in Seattle, Washington in 2009!

### WEB COORDINATOR REPORT

Your Web Coordinator has been very busy towards the end of 2008. I have completed over 700 actions (207 last QTR) to update and improve the CoDA website. Currently I have a backlog of 50 items.

The website was moved to another hosting company with little or no interruption of service. This has caused an increase in SPAM as the SPAM program had to be retaught. The highest number of SPAM received and caught during the quarter was 4195 for a one-week period. The highest number of SPAM seen by the Committees was 329 (almost 40% of all emails that week.) The average percent of email classified as SPAM that was not caught by the SPAM program was 26%. I will continue to work this issue.

The website is growing with WIKI's and password protected backup areas for various committees. It now takes two CD's to backup the website along with the mail folders.

It took a little while after the first of the year to process the changing of the meetings lists to indicate which are possible "INACTIVE?" meetings due to changes in the website location. The remote login to the database had to be re-established. There were only 6 meetings deactivated due to the fact that no one had updated them in the last 5 years. Thanks to all of the meetings that go in and check their meeting info on a yearly basis.

Your Fellowship Services worker has been very busy also. She reports editing 410 meetings during the quarter for a total of 2012 for the year. There are currently 1531 registered active CoDA meetings. There are 343 meetings in Countries that maintain their own list. Voting Entity changes during the year are reflected in the following chart:

	CoD	A Meeting Sta 2007 (Dec)	atus	2008 (Dec)
		# Active	# Active	
Voting Entity	Code	Meetings	Meetings	Change
Alabama	AK	6	3	-3
Alaska	AL	5	4	-1
Arkansas	AR	8	7	-1
Arizona	ΑZ	36	31	-5
California (N & S)	CA	236	228	-8
Colorado	CO	27	27	0
Connecticut	CT	10	9	-1
District of				
Columbia	DC	3	2	-1
Delaware	DE	3	2	-1
Florida	FL	79	76	-3
Georgia	GA	19	17	-2
Hawaii	HI	12	13	1
lowa	IA	4	4	0
Idaho	ID	6	3	-3
Illinois	IL	42	45	3
Indiana	IN	11	11	0
Kansas	KS	4	4	0
Kentucky	KY	8	7	-1
Louisiana	LA	5	2	-3
Massachusetts	MA	30	23	-7
Maryland	MD	19	18	-1
Maine	ME	13	4	-9
Michigan	MI	26	23	-3
Minnesota	MN	19	11	-8
Missouri	MO	22	21	-1
Mississippi	MS	4	4	0
Montana	MT	15	5	-10
North Carolina	NC	34	28	-6
North Dakota	ND	6	2	-4
Nebraska	NE	19	11	-8
New Hampshire	NH	10	9	-1

New Jersey New Mexico Nevada New York Ohio Oklahoma Oregon Pennsylvania Rhode Island South Carolina South Dakota Tennessee Texas Utah Virginia Vermont Washington Wisconsin West Virginia Wyoming		NJ NW NY OK OR PAIC SD TX TVA VT WI WY	11 18 14 65 36 10 15 35 2 11 0 19 51 2 21 5 19 12 10 10	16 18 16 43 24 7 22 29 2 8 0 15 44 4 16 5 42 11 6	5 0 2 -22 -12 -3 7 -6 0 -3 0 -4 -7 2 -5 0 23 -1 -4 -1	
Alternative		WW	21	22	1	
Australia	Site	WAU	29	30	1	30
Austria		WAT	14	15	1	
Bermuda		WBM	4	1	-3	
Bolivia	0:4-	WBO	5	5	0	07
Brazil	Site Site	WBR WCA	10 54	27 53	17 -1	27 53
Canada (English) Canada (French)	Site	WCA	54 52	50	-2	50
Switzerland	Site	WCH	3	1	-2	30
Cayman Islands		WKY	1	0	-1	
Chile		WCL	2	2	0	
Colombia		WCO	6	4	-2	
Costa Rica		WCR	11	7	-4	
Cuba		WCU	0	0	0	
Czech Republic	0:4-	WCZ	1	1	0	404
Germany Germany	Site	WDE WDE	103 0	124 1	21	124
Ecuador		WEC	2	1	-1	
Estonia		WEE	0	1	1	
Egypt		WEG	4	2	-2	
Dominican						
Republic		WDO	1	0	-1	
Spain _		WES	11	18	7	
France		WFR	3	1	-2	
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Scotland ?? Singapore El Salvador Thailand United Kingdom	On UK Site	WSC WSE WSG WSV WTH WUK	0 1 3 2 48	1 0 2 1 58	1 -1 -1 -1 10	0 58
Venezuela Virgin Islands South Africa		WVE WVI WZA	4 1 5 ===== 539	4 1 7 ===== 530 1531	0 0 2 2	343

Respectively Submitted; Roy L., Web Coordinator

### COMMUNICATIONS TASK FORCE

The Communications Task Force (CTF) was created in late 2007 with the purpose of determining how to best improve communication up and down the inverted pyramid within the World CoDA Fellowship. We spent the first year primarily recruiting people interested in participating in this effort, and in gathering issues to be resolved. Although quite a few people expressed interest in the effort, only about 15 agreed to join us, and out of that only about 6-7 are actively involved. For those who are interested in more background information about the CTF, please see previous issues of the QSR which contain a lot more detail.

During the last quarter I have unsuccessfully tried twice to organize a face-to-face meeting of the task force, since we haven't made much progress so far using just email and our WIKI (which most people found difficult to use.) If we are unable to meet any earlier, those of us who attend the World Conference in Seattle in July will plan to meet there.

The blurb on the website has been modified to try to make it more obvious that outreach is the proper place to go for questions about the fellowship in general or help with finding a meeting. Also, the word "new" has been removed from our other blurb, and we are now listed in the same format as all the other opportunities for service.

Issues that have been addressed during the last guarter include:

- I've asked Doug P, another former CoDA World Fellowship trustee, to join me as co-chair of this task force
- Possible implementation of a sign up email form of communication to quickly spread information about upcoming events or important issues to interested people in the fellowship
- Involvement in the effort to improve the Voting Entity issue process to allow the members of the fellowship more of a chance to group conscience the issues before they are voted on at conference, without slowing down completion of items that are critical
- The identification of the fact that "communication" in general is an issue for co-dependents, and that we might come up with some additional characteristics of Co-Dependency, related specifically to communication, to be proposed as additions to our current list
- Since many people on the CTF are not comfortable with using the WIKI as a work space, we will continue to use email as our primary method of communicating, with the WIKI as a way of keeping information organized
- Identification of a potential hole in our current web site maintenance process in that no specific procedure exists for handling requests that are submitted by individuals, rather than by committees or task-forces.
- Allan B., on his own, has made the effort the research the possibility of moving to a different type of answering service for our main phone number, to possibly involve the use of an 800 number and actual CoDA volunteers

Respectfully submitted, Evie S and Doug P, Communication Task Force Co-Chairs

# CoDA Quarterly Service Report (QSR) 1st quarter 2009

To CoDA's Trusted Servants,

The purpose of the QSR is "serving our CoDA Fellowship" by providing a bulletin "in which committees can report their activities." (Quoted from CoDA by-laws)

It's a vital link between CoDA Inc. Committees, Delegates and members. The QSR and **coda.org** website provide the most complete and up-to-date sources of information about our Fellowship. Please share this information with your meetings and service entities.

Any interested CoDA member can receive the QSR by email. Just contact **QSR@coda.org** to be added to the distribution list.

If you plan to have something in the 2nd quarter of 2009 QSR, please email it to **QSR@coda.org**, by April 29, 2009.

#### **Use email! Help cut mailing costs!**

In order to distribute the QSR in the most cost effective manner, we want to send QSRs by e-mail whenever possible. If you have e-mail, please send your name and address: qsr@coda.org

If you wish to continue receiving the CoDA Quarterly Service Reports by postal mail, please confirm your address below.

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