

CoDA Service Items

Motion Key: 5046 **Number:** 19010 **Item Type:** MOTION **Date:** 9/9/2019

Vote: WITHDRAWN

Committee: Literature **Member Names:** Terry B.

Subject: Literature Motion #1 - Transparent Process for the Creation of New Literature

Description:

When a VE, or a committee other than CLC, brings a piece of literature directly to CSC for endorsement, CSC will vote on it provisionally. If the piece receives a provisional endorsement, the piece will be assigned to CLC. Once CLC has obtained the required CoDA copyright, CLC will work with the material to create the piece of literature.

CLC will present the finished piece to the next CSC for endorsement.

If, after one year, the piece is not ready, or CLC cannot find a good use for the submitted material, CLC will inform CSC with a full accounting.

Intent:

To create a transparent process for the creation of new literature.
To ensure continuity of the CoDA recovery message and to ensure its consistency with our Traditions.

Remarks:

We think this is a fair process, setting appropriate boundaries, accountability, and clear roles within CoDA as they pertain to the creation of CoDA literature.
It would be the intention of CLC to create a piece of literature using provisionally endorsed materials within one year. The CLC is a group of volunteers. Members' energy and ability to commit time varies. Not all topics appeal to all members.

QUESTIONS - yes

PROS AND CONS - yes

Pros - 1 - for this motion to get more literature out there;

Cons - 3 - in the last two years there was a motion to open up the literature approval process, think this overturns that motion; would like to see the process more collaborative.

Looked at 2 motions from 2017 - 17001 and 17002; Discussed tabling the motion until old business on Thursday.

CRAFTING - yes

MOTION TABLED UNTIL OLD BUSINESS

Motion Key: 5047 **Number:** 19011 **Item Type:** MOTION **Date:** 9/9/2019

Vote: UNANIMOUS

Committee: Literature **Member Names:** Terry B.

Subject: Literature Motion #2 - What is CoDA? 2.0

Description:

CSC to endorse the pamphlet What is CoDA? updated 2019.

Intent:

Update and replace the pamphlet: What is CoDA?
To better serve the codependent who still suffers, especially the newcomer.
To make basic information about the CoDA program understandable and accessible.
To provide the fellowship with a handout for newcomers and the general public.

Remarks:

The original pamphlet was written in the early days of CoDA. The new version reflects our current understanding and updated language.

Bundled with the three other updated 2.0 pamphlets, What Is CoDA? can be packaged as a four pamphlet handout for newcomers.

Two supporting documents: What is CoDA & What is CoDA 2.0

QUESTIONS - yes

PROS AND CONS - yes

Pros - 2 - in favor to pass, is good to get the literature out;

Cons - 0

CRAFTING - yes

VOTE: 37 Yes, 0 No, 0 Abstention - Motion Passed Unanimously

CoDA Service Items

Motion Key: 5048 **Number:** 19012 **Item Type:** MOTION **Date:** 9/9/2019

Vote: UNANIMOUS

Committee: Literature **Member Names:** Terry B.

Subject: Literature Motion #3 - Attending Meetings 2.0

Description:
CSC to endorse the pamphlet Attending Meetings updated 2019.

Intent:
To update and replace the pamphlet Attending Meetings.
To better serve the codependent who still suffers, especially the newcomer.
To make basic information about the CoDA program understandable and accessible.
To provide the fellowship with a handout for newcomers and the general public.

Remarks:
The original pamphlet was written in the early days of CoDA. The new version reflects our current understanding and updated language.
Bundled with the three other updated 2.0 pamphlets, Attending Meetings, 2.0 can be packaged as a four pamphlet handout for newcomers.
Two supporting documents: Attending Meetings & Attending Meetings 2.0

QUESTIONS - yes
PROS AND CONS - 1 pro; no cons
CRAFTING - yes

VOTE: 38 Yes, 0 No, 0 Abstention - Motion Passed Unanimously

Motion Key: 5049 **Number:** 19013 **Item Type:** MOTION **Date:** 9/9/2019

Vote: 2/3 Vote

Committee: Literature **Member Names:** Terry B.

Subject: Literature Motion #4 - Am I Codependent 2.0

Description:
CSC to endorse the pamphlet Am I Codependent? updated 2019.

Intent:
To update and replace the pamphlet: Am I Codependent?
To better serve the codependent who still suffers, especially the newcomer.
To make basic information about the CoDA program understandable and accessible.
To provide the fellowship with a handout for newcomers and the general public.

Remarks:
The original pamphlet was written in the early days of CoDA. The new version reflects our current understanding and updated language.
We chose to use CoDA's original list of common attitudes and behavior patterns for simplicity and clarity and because they appear in our basic text, Co-Dependents Anonymous. We selected seven "Avoidance Patterns" from the longer list to represent a similar number of characteristics as the other categories.
Bundled with the three other updated 2.0 pamphlets, Am I Codependent 2.0 can be packaged as a four pamphlet handout for newcomers.
Two supporting documents: Am I Codependent & Am I Codependent 2.0

QUESTIONS - yes
PROS AND CONS - yes
Pros - 3, needs to remain simple, fine as it is; H&I uses the flier all the time, making it simple works well; keep it simple.
Cons - 2, thinks the other one is conference approved, the list shouldn't have been changed; against unless change title "Am I Co-Dependent in Recovery" and make it a new piece of literature.
CRAFTING - yes

VOTE: 37 Yes, 1 No, 0 Abstention- Motions passes by 2/3rds majority.

Motion Key: 5050 **Number:** 19014 **Item Type:** MOTION **Date:** 9/9/2019

Vote: 2/3 Vote

Committee: Literature **Member Names:** Terry B.

CoDA Service Items

Subject: Literature Motion #5 - Welcome to Co-Dependents Anonymous 2.09

Description:

CSC to endorse the pamphlet Welcome to Co-Dependents Anonymous, updated 2019.

Intent:

To update and replace the pamphlet: Welcome to Co-Dependents Anonymous.
To better serve the codependent who still suffers, especially the newcomer.
To make basic information about the CoDA program understandable and accessible.
To provide the fellowship with a handout for newcomers and the general public.

Remarks:

The original pamphlet was written in the early days of CoDA. The new version reflects our current understanding and updated language.

Bundled with the three other updated 2.0 pamphlets, Welcome to Co-Dependents Anonymous can be packaged as a four pamphlet handout for newcomers.

Two supporting documents: Welcome & Welcome 2.0

QUESTIONS - yes

PROS AND CONS -yes

Pros - 1 - think it is good.

Cons - 1 - name should be changed;

CRAFTING - yes

VOTE: 31 Yes, 2 No, 2 Abstention - Motions passes by 2/3rds majority.

Motion Key: 5052 **Number:** 19015 **Item Type:** MOTION **Date:** 9/9/2019

Vote: UNANIMOUS

Committee: Outreach

Member Names: Jay G.

Subject: Outreach Motion #1 - Introduction to the 12 Step Study Group

Description:

The Outreach Committee moves that the attached, as amended*, "Introduction and Guide to a 12 Step Study Group" be adopted by the CoDA Fellowship as a service document for free download on the CoDA website.

*As amended - Agreed to change the word "completion" to "participation" in the Certificate of Recognition.

Intent:

Meeting formats exist for open/closed/step groups of all kinds but no format for online step groups have currently been adopted. This is an attempt to fill this void.

Remarks:

With the growth of the internet to reach the "still suffering codependent" we believe this meeting format will encourage and support the use of the internet in a structured and healthy way.

One supporting document:

Introduction to 12 Step Study Group

QUESTIONS - yes

PROS AND CONS - yes

Pros - 3 - like it because it is helpful for sponsors and sponsees; fantastic document with several testimonials;

Cons - 1 - would be in support except for the "certificate of recognition" puts forth the notion that people can be done with the 12 step program; Agreed to change the certificate to a "certificate of participation."

CRAFTING - yes

VOTE: 40 Yes, 0 No, 0 Abstention - Motion Passed Unanimously

Motion Key: 5053 **Number:** 19016 **Item Type:** BYLAW **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: Board

Member Names: Nancy O

Subject: Board Motion #1 - Bylaw Change - Article 4, Section 2

Description:

Move to change the first part of the following sentence in Article 4, Section 2 of the CoDA Bylaws: "Each State and Territory of the United States of America and each Country is established as a Voting Entity (VE)...." as follows:

CoDA Service Items

"Each state, province, territory of all Countries and those Countries who had created national Voting Entities as of the date, September 10, 2019, of this motion are established as a Voting Entity (VE) until such time as the regions or provinces have become well established and no longer need assistance from the recognized National Voting Entity...."

Intent:

Create a more inclusive CoDA world structure.

Remarks:

The CoDA board recognizes the need to increase the delegate base worldwide while making attendance at the CoDA Service Conference less U.S.-centric. This is one way to encourage more participation in World Service

This motion requires changes to: X By Laws - Art. 4, Sec 2; X FSM P1 - pgs. 12, 13; X FSM P3 - pgs. 78, 79; X FSM P4 - pg. 14

QUESTIONS - yes

PROS and CONS

Pros - 4 - agrees this helps to be more inclusive; helps IMC's responsibilities; this is a long-time coming; great idea for Canada provinces

Cons - 3 - object to grandfathering; think it will be expensive; thinks it needs more thought

CRAFTING - yes

VOTE: 33 Yes, 4 No, 1 Abstention Motion passes as a 2/3rds majority vote

Motion Key: 5054 **Number:** 19017 **Item Type:** MOTION **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: Board

Member Names: Matt T

Subject: Board Motion #4 - International Travel Reimbursement Opportunity

Description:

Move to increase the amount of the Travel Reimbursement Opportunity (TRO-Int) grants up to a total of \$12,000 a year, as allowed in the budget, with no limit on the number of delegates that can be provided with a grant. It is suggested but not limited to, 25% per year be designated as North American Grants and 75% per year be designated as International Grants to assist delegates traveling to CSC.

Intent:

To make a more inclusive World Structure and provide for more engagement from international delegates.

Remarks:

This motion requires changes to: X FSM P3 - pg. 22; X FSM P4 - pgs. 13-14; X FSM P5 - pgs. (8), 13, 14

QUESTIONS - yes

PROS & CONS

Pros - 3 - agreed is a good idea for more participation; support this to help get more people to CSC; need to grow for all of us internationally; need to get as many internationals as possible.

Cons - 1 - domestically, there are a lot of people that don't have what they don't have from their local intergroups.

CRAFTING - yes

VOTE: 37 Yes, 0 No, 2 Abstention - Motion passes by 2/3rds majority vote.

Motion Key: 5055 **Number:** 19018 **Item Type:** MOTION **Date:** 9/10/2019

Vote: MAJORITY

Committee: Board

Member Names: Salle H

Subject: Board Motion #3- Conflict of Interest of Committee Chairs having Vote at CSC

Description:

Move that, effective with the conclusion of the 2019 CSC, a person can no longer simultaneously hold the position of Chair of a standing or Adhoc committee and be a Delegate for a Voting Entity at the CoDA Service Conference.

Intent:

Remove the conflict of interest arising from some Committee Chair's having a vote at the CSC. Encourage rotation of service at the Voting Entity level, thereby increasing the participation of Voting Entity members.

Remarks:

CoDA Service Items

FSM, part 1, shows the responsibility of a chair for the committee's work: "By tradition, the CoDA Service Conference gives responsibilities to working committees composed of Conference Delegates and other CoDA volunteers or to separate service boards or corporations. All are directly responsible to the Conference. The scope of the work a committee does is determined by the Conference group conscience. The chairperson of each committee assumes the responsibility to ensure the work assigned to the committee is completed in a timely manner." (page 9)
This motion requires changes to: X FSM P1 - pg. 9; X FSM P3 - sect. 5, p. 10, 12-13, p. 20; X FSM P5 - pg. 7

QUESTIONS - yes
PROS & CONS

Pros - 3 - in favor because of healthy rotation; concerned that a chairperson from committee influences the vote - need people to step up; Events is doing this because delegates do not have time to do the work of the committee.
Cons - 3 - thinks service might be limited or mandated by rules; against this scenario - chair and delegate use delegate funds to pay for transportation to CSC which allows committee fund to be forwarded towards a Face2Face; against because of funding, think it makes it easier.
CRAFTING - yes

VOTE: 25 Yes, 12 No, 3 Abstention - motion passes by simple Majority

Motion Key: 5056 **Number:** 19019 **Item Type:** MOTION **Date:** 9/10/2019

Vote: 2/3 Vote

Committee: Board **Member Names:** Jen L

Subject: Board Motion #2 - Standing World Committees Meeting Minimum Requirements

Description:
Move that any standing world committee that is not meeting the committee requirements of Motion #18001 from the 2018 CoDA Service Conference is no longer a committee and is to be designated as a workgroup, effective September 15, 2019.

Intent:
Insure that all standing world committees meet the minimum requirement of committee structure, per Motion 18001.

Remarks:
Board Motion #18001 defined a committee:
Committee:
Board
Member Names:
Salle Board Member
Subject:
Board Motion #1 - Define World Standing Committee as of October 15, 2018
Amends Motion Numbers:

Vote: 2/3 Vote

Description:
Effective October 15, 2018, the suggested guidelines for a World Level Committee is as follows: 1. Has a minimum of 3 active members. 2. Creates/updates, within a year from CSC, a Policy and Procedures Manual that specifies the Committee's mission statement and its goals. 3. Posts, in an area accessible to the fellowship, the committee's Policy and Procedures Manual, which includes its mission statement and goals and, when possible, the Conference motion(s) that created the committee. 4. At minimum, conducts meetings every other month. 5. Posts, to an area accessible to the fellowship, the approved and corrected minutes of the committee's regularly scheduled business meetings.

Intent:
To insure transparency by clearly defining all World Standing Committees, providing a way for them to communicate with the fellowship through their manuals and reports. By increasing awareness of the committees, CoDA members will be encouraged to participate in World Service.

This motion requires changes to: X FSM P1 - pg. 15

QUESTIONS - yes
PROS & CONS -

Pros - 2 - a way to help give structure if a committee is not working, work with board liaison; sometimes we need a push for service;
Cons - 1 - thinks there should be a process to put this in place;
CRAFTING - no

VOTE: 31 Yes, 6 No, 3 Abstention Motion passes by 2/3rds majority

Motion Key: 5057 **Number:** 19020 **Item Type:** MOTION **Date:** 9/10/2019

CoDA Service Items

Vote: 2/3 Vote

Committee: Board

Member Names: Salle H

Subject: Board Motion #5 - No Chair of Standing Committee on other Committees

Description:

Move that no chair of a standing committee may serve as a full member on other standing committee.

Intent:

Remove the conflict of interest involved in serving on multiple committees while also chairing a committee. Insure that every Chair meets the requirements of that primary role of guiding a committee.

Remarks:

FSM, part 1, shows the responsibility of a chair for the committee's work: "By tradition, the CoDA Service Conference gives responsibilities to working committees composed of Conference Delegates and other CoDA volunteers or to separate service boards or corporations. All are directly responsible to the Conference. The scope of the work a committee does is determined by the Conference group conscience. The chairperson of each committee assumes the responsibility to ensure the work assigned to the committee is completed in a timely manner." (page 9)
This motion requires changes to: X FSM P1 - pg. 9; X FSM P3 - sect. 5, p. 10, 12-13, p. 20; X FSM P5 - pg. 7

QUESTIONS - yes

PROS & CONS -

Pros - 3 - have been in this position, thinks its a good idea; can take care of confusion if there is too much overlap; allows more people in service

Cons - 2 - against motion because the individual can determine if they can handle two rolls; against if "standing committee" isn't added at the end of the motion.

CRAFTING - yes

VOTE: 34 Yes, 6 No, 2 Abstention - motion passes with 23rds majority

Motion Key: 5058

Number: 19021

Item Type: MOTION

Date: 9/12/2019

Vote: WITHDRAWN

Committee: Board

Member Names:

Subject: Board Motion #6 - FSM: Part 4, Section 2

Description:

Move to change this sentence from part 4, section 2 of the Fellowship Service Manual, The bylaw motions, motions, and Voting Entity Issues will be posted on coda.org website and email notification of availability will occur no later than 75 days prior to the start of the CSC. (page 11)

as follows:

The bylaw motions, motions, and Voting Entity Issues will be posted on the coda.org website and email notification of their availability will be occur no later than 70 days prior to the start of the CSC.

Intent:

Provide the webmaster and email list coordinator sufficient time to accomplish this task.

Remarks:

This motion requires changes to: (please check any that apply)
By Laws FSM P1

FSM P2

FSM P3 X FSM P4 - pg. 11 FSM P5

Change of Responsibility

Other: _____

Motion Key: 5059

Number: 19022

Item Type: MOTION

Date: 9/10/2019

Vote: UNANIMOUS

Committee: SSC

Member Names: Evie

Subject: SSC Motion #1 - Remove the Words "Board Approved"

Description:

CoDA Service Items

To remove the words "Board approved" from the following paragraph in the Policy Regarding Outside Literature at CoDA meetings:

It is strongly suggested that CoDA groups use CoDA Conference Endorsed and Board approved literature. However, if a group by informed group conscience chooses to use outside literature, in order to be an informed group conscience, that group must weigh their decision against the Twelve Traditions to ascertain if a responsible decision has been made.

Intent:

The words "Board approved" were included when the policy was originally written in 1990 when little CoDA literature existed so the Board was able to approve literature. Today all CoDA literature must be endorsed by the CoDA Service Conference (CSC). The words "Board approved" no longer refer to any literature and are not needed.

Remarks:

QUESTIONS - none
PROS & CONS
Pros - 1 - makes sense since it is not part of the process currently
Cons - 0
CRAFTING - none

VOTE: 41 Yes, 0 No, 0 Abstention - motion passes unanimously

Motion Key: 5060 **Number:** 19023 **Item Type:** MOTION **Date:** 9/10/2019

Vote: UNANIMOUS

Committee: SSC

Member Names: Evie

Subject: SSC Motion #2 - Replace Motion 17031

Description:

Replace motion 17031 with the following:

That the Service Structure Committee (SSC) with the approval of the CoDA Board have permission to make the following types of changes to the Fellowship Service Manual (FSM) without having to bring a motion to the CoDA Service Conference (CSC) for approval:

Proposed committee and or board description changes that do not alter the responsibilities of the committee or board
Additions and modifications to the Glossary
Things that were approved at CSC where the motion did not specifically say to add the information to the FSM
Corrections to incorrect information
Grammar and punctuation improvements

Such changes may be initiated by either SSC or the board or for committee description changes made by the committee, may be sent to SSC (ssc@codas.org) and the board. SSC, in conjunction with the board, will review requests to ensure they are in accord with the Foundational Documents and the legal and fiduciary responsibility of CoDA Inc. If SSC and the Board agree that the proposed changes meet those criteria, they will automatically be incorporated into the FSM without the necessity of being proposed as motions at CSC. When a change has been made, notification will be sent out to the Fellowship via the announcement list.

If the Board or SSC do not agree that the suggested change(s) meet the necessary criteria the initiator of the requested change(s) may submit the requested change(s) either as a CSC motion or a Voting Entity Issue depending on who the initiator is.

A summary of all FSM changes made through this process will be reported before CSC via the Delegate packet.

If approved the content above will be added to Part 5 of the FSM under the SSC's description.

Intent:

To continue to cut down on the number of motions at CSC that are strictly for the purpose of updating/correcting the FSM. To allow more time at CSC devoted to the big picture of how CoDA can do more to reach the still suffering codependent.

Remarks:

This motion requires changes to: X FSM P5

QUESTIONS - yes
PROS & CONS - none
CRAFTING - yes

VOTE: 42 Yes, 0 No, 0 Abstention - motion passes unanimously

Motion Key: 5061 **Number:** 19024 **Item Type:** MOTION **Date:** 9/10/2019

CoDA Service Items

Vote: 2/3 Vote

Committee: SSC

Member Names: Evie

Subject: SSC Motion #3 - Changes to Part 2 of FSM

Description:

Changes to Part 2 of the FSM

Add the following under "Things to Consider when Starting a new CoDA Meeting" in Section 1, Introduction and Getting Started:

Meeting Literature

Although it is strongly suggested that CoDA groups use CoDA conference approved literature, whether or not to do so is up to an informed group conscience. For more information on using non-CoDA conference approved literature, please go to: <http://coda.org/index.cfm/service-info/delegate-package/2018-delegate-package/policy-regarding-outside-literature-at-coda-meetings/>

Add the following under "Sample Meeting Format in Section 3, Foundational and Meeting Documents:

Co-Dependents Anonymous does not accept harassment, bullying, 13th stepping or expressed intolerance of any kind. No person should be subject to unwanted verbal or physical conduct which intimidates or shows hostility towards that person because of their gender, class, age, appearance, national origin, skin color, disability, language, sexual orientation, pregnancy or for any other reason. If you feel you are being treated disrespectfully in this meeting please notify the person leading the meeting.

Add the following sentence to the end of the first paragraph of "What is a "prudent reserve," and what do we do with excess money collected?" in Other Helpful Information in Section 1, Introduction and Getting Started:

Inc."

"When sending 7th tradition money to CoDA, Inc. please make all checks payable to Co-Dependents Anonymous, Inc. It is necessary to contact local Intergroup or Voting Entity to determine how to make out checks when donating to them.

New paragraph will read: A "prudent reserve" consists of two or three months' worth of meeting expenses. Meeting expenses include items such as rent, supplies, refreshments, and Conference Endorsed literature. The prudent reserve is intended to cover expenses in the event that the meeting has unusually low attendance or donations. It is suggested that, at least quarterly, meetings determine if there are excess funds left after the reserve amount is satisfied. If so a meeting may decide by group conscience to make a Seventh Tradition donation to the CoDA entities that support the meeting. Each meeting needs to decide for themselves. When sending 7th tradition money to CoDA, Inc. please make all checks payable to Co-Dependents Anonymous, Inc. It is necessary to contact local Intergroup or Voting Entity to determine how to make out checks when donating to them.

Intent:

To improve Part 2 of the FSM, the Meeting Handbook, with things that either were missing or were created/updated over the past few years.

Remarks:

This motion requires changes to: X FSM P2

QUESTIONS - yes

PROS & CONS - none

CRAFTING - none

VOTE: 39 Yes, 2 No, 1 Abstention - motion passes with 2/3rds majority

Motion Key: 5062

Number: 19025

Item Type: MOTION

Date: 9/10/2019

Vote: 2/3 Vote

Committee: SSC

Member Names: Evie

Subject: SSC Motion #4 - Replace the Current Part 4 of FSM

Description:

Replace the current Part 4 of the FSM, Service Conference Procedures, with the revised attached document. Most of the changes that were made were either corrections, elimination of duplication or an effort to better explain what current procedures are or should be. One additional change that was made was to replace any mention of Motion or VEI forms with the new combined Motion/VEI form.

Intent:

To improve Part 4 of the FSM so that it is more consistent with how things are done today or, in some cases, how they should be done. To also remove repetitions and make the manual easier to read.

Remarks:

Two copies of the revised Part 4 of the FSM have been attached. The first is the document with changes tracked so interested people can see exactly what has been modified. The second has all changes accepted for easier reading.

CoDA Service Items

Specific revisions include:

All references to CSC Chair removed since we no longer have one
All reference to Election Committee were changed to Events Committee since they now facilitate elections
Changed several definitions and explanations to correct errors and make them easier to understand
Removed repetitiveness previously included related to Voting Entities Issues (VEI) and Committee Accountability
Included use of the combined Motion/VEI form to eliminate confusion
A copy of the combined Motion/VEI form is also attached to this motion."

This motion requires changes to: X FSM P4

Three supporting documents:

FSM Part 4 - With Edits

FSM Part 4 - Final

Combined Motion/VEI Form

QUESTIONS - no

PROS & CONS

Pros - 0

Cons - 1

CRAFTING - no

VOTE: 35 Yes, 5 No, 1 Abstention - motion passes with 2/3rds majority

Motion Key: 5063 **Number:** 19026 **Item Type:** MOTION **Date:** 9/10/2019

Vote: WITHDRAWN

Committee: SSC

Member Names: Evie

Subject: SSC Motion #5 - New Set of 12 Service Concepts

Description:

The following actions will be taken to move in an orderly fashion to a new set of 12 Service Concepts that are both simpler to understand and which better support the Fellowship as a whole:

Approve the Service Concepts below as the New 12 Service Concepts

Change the name the of existing 12 Service Concepts to the Old 12 Service Concepts

Over the next year the Service Structure Committee will develop explanations of the New 12 Service Concepts and will bring them to CSC 2020 for approval. If they are approved the Old 12 Service Concepts will be retired and the new ones, with their explanations, will become the 12 Service Concepts.

These Service Concepts are intended for use at all levels of CoDA service. Service can greatly enhance our personal recovery when added to working a good CoDA program. Service also ensures the continuance of our groups and the CoDA program, and carries the message to codependents who still suffer.

Service Concept 1

Title: Fellowship is Primary

Concept: The final responsibility and ultimate authority for CoDA service should always reside in the collective conscience of our whole Fellowship.

Service Concept 2

Title: Voice of the Fellowship

Concept: The CoDA Service Conference is the voice of the Fellowship in making decisions regarding policies, procedures and actions.

Service Concept 3

Title: Trust the Group Conscience

Concept: Decisions about service work in the Fellowship and all CoDA affairs are made through the group conscience process.

Service Concept 4

Title: Equality

Concept: Every CoDA member has the right to participate in the group conscience process thus ensuring equality.

Service Concept 5

Title: Respect

Concept: We ensure that individuals have the right of appeal and petition. When the group conscience is contrary to an individual's own truth we respect their right to express a minority opinion and/or to relinquish their service position .

Service Concept 6

Title: Delegation

Concept: The CoDA Service Conference has entrusted the Board of Trustees and various committees with the

CoDA Service Items

primary responsibility for the administration of CoDA.

Service Concept 7

Title: Separation of Responsibility

Concept: The Trustees have legal and financial rights and responsibility to act for the Corporation while the CoDA Service Conference and all other levels of CoDA service have the right and responsibility to act for the Fellowship.

Service Concept 8

Title: Sanctions

Concept: Although the Conference holds no authority over decisions of individuals or groups, sanctions may be imposed over those who consistently violate the 12 Steps and 12 Traditions.

Service Concept 9

Title: Effectiveness

Concept: Able, trusted servants, together with sound and appropriate methods of choosing them, are indispensable for effective functioning at all service levels.

Service Concept 10

Title: Crucial Matters

Concept: When the CoDA Service Conference is in session, the CoDA Board of Trustees is directly responsible to the Conference. Between Conferences the Trustees are assigned decision-making authority on crucial Fellowship matters which need immediate attention and which must be ratified at the next CSC.

Service Concept 11

Title: Fellowship Comes First

Concept: The CoDA Service Conference, based on the identified needs of the Fellowship, determines the scope of work for the Board of Trustees and all committees.

Service Concept 12

Title: Transparency

Concept: Every CoDA member has the right to know what is happening within our organization, has a voice and is encouraged to use it.

The current version of the Service Concepts will be renamed in and the New Service Concepts will be added to Part 1 of the Fellowship Service Manual.

Intent:

To provide the CoDA Fellowship with a set of 12 Service Concepts that are more consistent with the concept of the inverted pyramid and more usable at all levels of the Fellowship, not just at the world level.

Remarks:

This motion requires changes to: (please check any that apply)

By Laws X FSM P1

FSM P2

FSM P3

FSM P4

FSM P5

QUESTIONS - Yes

PROS & CONS

Pros -

Cons -

CRAFTING -

VOTE: Yes, No, Abstention

Motion Key: 5064

Number: 19027

Item Type: MOTION

Date: 9/10/2019

Vote: UNANIMOUS

Committee: SPO

Member Names: Nadia

CoDA Service Items

Subject: SPO Motion #1 - Provide all CoDA Spanish Literature in Digital Format

Description:

Within six months, provide all translated Spanish literature to be published by CoRe in printed and digital format (Kindle and/or iBook): books, manuals, pamphlets, etc.

Proporcionar toda la literatura traducida al español a publicarse por CoRe en formato impreso y digital (Kindle y/o iBook): Libros, libritos, folletos, etc. dentro de un plazo des seis meses.

Intent:

Intent:

Eliminate the scarcity of approved material for those who have neither printed literature available, nor the possibility to acquire it by traditional means.

Elimina la carencia de material aprobado para quienes no disponen de literatura impresa o posibilidad de adquirirla por los medios tradicionales.

Since many codependents, faced with the unavailability of CoDA World-approved literature, make use of un-reviewed translations, digital availability will avoid diluting the message.

Evita que se desvirtúe el mensaje, ya que muchos codependientes al no disponer de la literatura aprobada por CoDA Mundial hacen uso de traducciones no revisadas.

This will comply with the Fifth Tradition: It will carry the message to the codependents who need it, even if there are no local f2f meetings where they can obtain printed literature.

Cumple con la Quinta Tradición: Lleva el mensaje a los codependientes que la necesitan, aunque no dispongan de grupos presenciales donde adquirir la literatura impresa.

This will allow for contributions to the Seventh Tradition.

Permite que se haga aportes a la Séptima Tradición.

Remarks:

QUESTIONS - yes

PROS & CONS -

Pros - 3 - having Spanish literature in digital format will help to get the word out; CoRE stated some of the items are already on Kindle and iTunes, plan is to bundle the pamphlets and booklets into digital format and is in favor of this because mailing Spanish literature to Latin America is hard; opportunity to get the word out throughout the world, as well as a revenue boost.

Cons - 0

CRAFTING - yes

VOTE: 40 Yes, 0 No, 0 Abstention - motion passes unanimously

Motion Key: 5065 **Number:** 19028 **Item Type:** MOTION **Date:** 9/12/2019

Vote: WITHDRAWN

Committee: Events

Member Names:

Subject: Events Motion #1 - Change Section 3 of ERP

Description:

Motion: To change Section 3. Types of Travel Expenses, under "days of service defined" , from : Events Committee – One work day prior to the CSC, CSC and ICC– (Eight days of service) - reimbursed

To READ: Events Committee – up to two workdays prior to the CSC, CSC and ICC– (Nine days of service) – reimbursed, determined as needed by the group conscience decision of the CoDA Events Committee

Intent:

1. To have ample time needed for set up and preparation for CSC/ICC.
2. To assure business will start on Monday without delay secondary to technical issues, especially with the addition of Video remote participation.
3. To be in line with our steps/traditions/service concepts and the CoDA Board's priority for healthy committees and healthy rotation of service bringing the message to the still suffering codependent.

Remarks:

In the current ERP, Sunday is not considered a service day for CoDA volunteers. On Sunday the CoDA Events Committee (CEC) participates in service work manning the registration starting at 3pm, followed by Delegate Orientation at 4pm and a Welcome Reception at 6pm ending at 8pm. Currently the Events Committee is only given Sunday, one workday, to set up, inventory, check and test equipment, implement and prep for the entire CSC/ICC by 3pm when Registration starts. The Events Committee has determined that only is this not an adequate amount of

CoDA Service Items

time to get ready, but also requires trusted servants to work a 12 – 15- hour long day without breaks.

The addition of video participation for the Delegates adds a significant amount for preparation and it is imperative that the video/audio system is in working order and compatible with all equipment, our vendors/contractors and the venue.

Discovering technical difficulties on Sunday evening, does not give enough time to correct the situation before business on Monday morning. It is anticipated that the Delegate Video Participation will only grow. Starting business without the participation of possibly 10-25 Remote Delegates does not fulfill our obligation to the Fellowship to have a broader voice to conference in support of our inverted pyramid of service.

Many times, equipment needs replaced or additional supplies are needed to be purchased. Rushing to get set up just hours prior to the event does not give enough time to purchase these items and assure they are compatible and in working order. The set up and testing of equipment and the Video/Audio will have to occur every year. Having sufficient time, in different locations/cities with different groups of non-professional volunteers of varying experience, to inventory, prepare and obtain necessary supplies and equipment, setup and ensure smooth functioning with the host hotel and their in-house personnel and equipment not only helps to assure us a successful business conference and convention but will also assist in building a professional relationship with the hotel personnel, giving CoDA World a profile that is welcomed as it reaches out internationally. The Events Committee is also support for the setup of other arms of CoDA, ie. receiving CoRE supplies, and setup display and sales, requiring volunteer time.

As trusted servants, the Events Committee has the "Experience", strength and hope to be prudent with CoDA resources, abide by current policies and IRS guidelines to determine how much time and manpower is adequate for set up and preparation. CoDA service work participation and health of its trusted servants is a part of jurisprudence of time management and human resources. Training is of the on-the-job nature, thus there is constant job shadowing for preparation for the following year CSC/ICC. There are specific jobs for each committee member and specific skill set needed to carry out certain functions within the CEC. These are carried forward by the Experience passed on by the experienced trusted servant to the newcomer service worker, thus the number of committee trusted servants needs to reflect this carryover and also be in keeping with CoDA guidelines/concepts of service rotation, which helps keep a group/conference healthy and helps grow World service participation and the CoDA Fellowship, bringing the message to the still suffering codependent

This motion requires changes to: (please check any that apply)
By Laws FSM P1

FSM P2 FSM P3 FSM P4

FSM P5
Change of Responsibility
 Other: Expense Reimbursement Policy (ERP)

One supporting document:

Events PreConference Work Agenda

Motion Key: 5066 **Number:** 19029 **Item Type:** MOTION **Date:** 9/12/2019

Vote: WITHDRAWN

Committee: Events

Member Names:

Subject: Events Motion #2 - Remove Second Bullet in ERP Section 3B

Description:

To REMOVE the second bullet in the ERP Policy Section 3B. Lodging "Trusted Servants who live within a 50-mile commuting distance of a meeting venue are not eligible for reimbursement of overnight lodging."

Intent:

To exercise prudence with our trusted servants in the amount of driving to and from an event. To encourage Fellowship and attract more trusted servants to service work. To allow time to develop healthy and loving relationships at the world level in order to reach the still suffering codependent.

Remarks:

Participating in a Face to Face meeting (up to 3 days) or at the World conference (up to 10 days), driving an hour or more each way is not a reasonable expectation for volunteer service work. Not only is it taxing in regards to a trusted servant's time, per IRS guidelines the mileage reimbursement has been reduced to 14 cents per mile. This long commute without adequate or reasonable reimbursement makes it less conducive to perform service work.

Making decisions in regards to F2F meetings and CSC may be difficult in regards to distance from airport etc.. for the local host groups, or local trusted servants. During a F2F, a lot of business is packed into a short time, requiring a

CoDA Service Items

trusted servant to drive back and forth night and morning is stressful, tiring and not conducive to having fellowship, developing healthy relationships and team building with their fellow committee or Board members. CSC/ICC is a long 9-10 days for all who attend, Events trusted servants in particular, must stay to help after hours and work all the way through ICC.

These facts are formidable for any 'work group' that is trying to get into the zone of comment and creation with good productivity. The work distraction from these obstacles affect each one of us differently, but for those who are affected it inhibits personal serenity and productive unconditional service. These obstacles to service could be: limited by time mgt. difficulties to disengage from home responsibilities, personal human abilities/mobilities, traffic scenarios, family members not in recovery, not to mention unpredictable weather conditions. The smallest distance between two points is generally the 'best' fit for any productive work group, it is superior to not have any distance at all.

The desired outcome is to have healthy and loving relationships with the most productive service work at the World level so that we can continue to reach the still suffering codependent within our own groups and reaching out worldwide.

This motion requires changes to: (please check any that apply)
By Laws FSM P1

FSM P2 FSM P3 FSM P4

FSM P5
Change of Responsibility
X Other: Expense Reimbursement Policy (ERP)

Motion Key: 5067 **Number:** 19030 **Item Type:** MOTION **Date:** 9/12/2019

Vote: 2/3 Vote

Committee: VEI **Member Names:** Jack

Subject: NorCal Literature Motion #1 - Approval of The Twelve Tips for Sponsors

Description: NorCalCoDA requests endorsed of The Twelve Tips for Sponsors for general release as CoDA-endorsed service-item literature.

Intent: NorCalCoDA seeks to make the The Twelve Tips for Sponsors available as a CoDA-approved service item, available for free on the CoDA website.

Remarks: The The Twelve Tips for Sponsors has been on the NorCalCoDA website for several years and NorCalCoDA would like to share it with the Fellowship. Their intent is to remind and offer guidance to sponsors and would-be sponsors, to work their own program while sponsoring. Last year, via motion 18102, The Twelve Tips for Sponsors was provisionally released on the CoDA website as a draft for review. No comments were received for it. This motion is the final step to get The Twelve Tips for Sponsors released under the mechanism of motions 17001 and 17002. Many thanks go to Leslie C, the document's author. One supporting document: Twelve Tips for Sponsors *****
QUESTIONS - yes
PROS & CONS
Pros - 4 - in favor, helpful for people that are sponsoring; anything that can promote sponsorship is needed; love the tips because addresses issues for sponsorship and helps clarify; this answers a lot of questions about sponsorship for any literature that helps
Cons - 2 - feels language is shaming; Literature Committee felt some of the language is shaming and controlling; love the tips
CRAFTING - no

VOTE: 37 Yes, 5 No, 0 Abstention - motion passes with 2/3rds majority

Motion Key: 5068 **Number:** 19031 **Item Type:** MOTION **Date:** 9/12/2019

Vote: 2/3 Vote

Committee: VEI **Member Names:** Jack

CoDA Service Items

Subject: NorCal Literature Motion #2 - Approval of 30 Questions for General Release

Description:

NorCalCoDA requests endorsement of the 30 Questions* for general release as CoDA-endorsed service-item literature.

* Full name: "Getting Started Working Steps 1, 2, and 3 - Using the 30 Questions"

Intent:

NorCalCoDA seeks to make the 30 Questions available as a CoDA-approved service item.

Remarks:

Ten years ago, NorCalCoDA wrote the original 30 Questions, a way of working the first three steps of CoDependents Anonymous. It has helped provide a pathway of getting started on working The Steps for hundreds of fellow codependents. Since the word about the 30 Questions got out, NorCalCoDA has received requests from around the world for that document.

Last year, via motion 18103, the 30 Questions was provisionally released on the CoDA website as a draft for review. Comments were received and all were incorporated into the document.

This motion is the final step to get the 30 Questions released under the new mechanism of motions 17001 and 17002.

A file of diffs between the version posted for review and the version for which approval is sought, is submitted with this motion.

Many thanks go to authors Debbie W and Jim Y, and to the many others who vetted the process.

Two supporting documents:

30 Questions with Edits

30 Questions Final

QUESTIONS - Yes

PROS & CONS

Pros - 3 - has been used all over the world, a tool for those that want to use it; think its important that we have choices and appreciate the tenaciousness to bring this to CSC; currently using with a sponsee and it is going well, other 12-step groups are using it as well and has been very successful.

Cons - 3 - problem with the "as easy as 1-2-3" thinks it sells it as easy; In Latin countries, everything becomes like a law, and feels this will be taken that way; feels that the overwhelm that a new sponsee has, don't feel that literature was involved enough in this project.

CRAFTING - Yes

VOTE: 39 Yes, 0 No, 3 Abstention - motion carries by 23rds majority

Motion Key: 5069 **Number:** 19032 **Item Type:** MOTION **Date:** 9/12/2019

Vote: TABLED

Committee: AdHoc

Member Names: Chris J

Subject: Ad Hoc Motion #1 - Tasks the Belong to the Fellowship

Description:

The following list as created is a conceptual work in progress for foundational work of the AdHoc Committee moving forward with the goal of integration.

To meet the spiritual purpose of our Fellowship as expressed through our CoDA Service Conference (CSC) group conscience process the following tasks belong to the Fellowship:

- Maintain our Fellowship foundational principles
- Foster spiritual growth (12 Steps)
- Follow the spiritual principles (12 Traditions)
- Foster (encourage) service (12 Service Concepts)
- Mediate as needed within the Fellowship
- Carry the CoDA message of recovery
- Outreach
- Communicate with the public around the world
- Support new groups
- Develop and approve new literature
- Maintain the content of the website
- Translate CoDA materials
- Maintain communications within the Fellowship
- Support Fellowship growth through face-to-face contact with other CoDA entities both in the US and International
- Maintain an accurate and current meeting list
- Maintain communication among all levels
- Maintain the content of the website
- Administrative
- Run the CoDA Service Conference (CSC)
- Establish the agenda

CoDA Service Items

Update and maintain the content of the motions database
Decide which tasks are best done by volunteer or paid members of the Fellowship and which need to be done by outside paid workers with special skills, experience and availability
Fellowship primacy over the Corporation
Primacy of the Fellowship over the Corporation means that the Fellowship establishes all policies for Co-Dependents Anonymous, Inc.
Such policies include but are not limited to:
The implementation of legal compliance requirements
The selection criteria of Information Technology
The acquisition, protection, and distribution of Intellectual Property
The authorization of enforcement actions
The determination of the services the Corporations shall provide to Fellowship entities
The development and approval of budget

To support the CoDA Fellowship and its goals, the following areas of responsibility are some of the duties of the Corporation:

Legal management
Execute and manage all contracts
Maintain custody and safeguard Intellectual Property resources including enforcement against violations when necessary
Maintain custody and safeguard CoDA archives
Maintain 501c3 status
Maintain legal responsibility for web content
Determine legal compliance
Corporate Financial management
File tax returns
Invest prudently
Report at Annual Membership Meeting
Manage financial accounts
Facilitate financial disbursement process
Pay bills
Advise the Fellowship regarding the proposed budget
Technology
Maintain technical/back end aspects of the website, the meeting database and other communication technologies
Maintain Cyber security
Maintain internet and phone connectivity
Administrative management
Maintain mailing address
Hire and supervise professionals and other special workers
Maintain and secure physical property
Hold an Annual Membership Meeting
Prior to CSC create a list of CSC eligible voters who are valid Corporate members
Confirm and monitor voting eligibility during CSC

Any tasks not covered by these lists belong to the Fellowship unless and until such time that the CSC determines they belong to the Corporation. Any modifications to these lists shall be approved by CSC.

The Corporation, Co-Dependents Anonymous, Inc., is responsible for implementing the policies determined by the Fellowship of CoDA. The Corporation consults the CoDA Service Conference before taking an action that has not been previously approved by CSC, except in rare cases, when time is of the essence.

Intent:

The intent of this motion is to clarify the tasks needed to support the spiritual purpose of the Fellowship: to carry the message of Recovery to codependents who still suffer. The Corporation exists for only one purpose - to support the Fellowship with legal, financial, and administrative requirements.

Remarks:

Below is a diagram of our inverted pyramid structure which clearly indicates that the meetings and their members are the driving force in our Fellowship.
This motion requires changes to: X FSM P1

QUESTIONS - yes

PROS & CONS

Pros - 3 - thinks this document goes towards boundaries, bylaws specifies task for each area, like the fact there is some boundary work here; looks at this as a think tank, time to look at the whole of CoDA; although there is some confusion, the corporation and the tasks we are trying to define, not intended to go against the Board, just wants to talk about specific tasks and open to collaboration for the future.

Cons - 4 - not in favor, confusing, too much, get intent to do something healthy for CODA and feels it undoes a lot of the work that has been done, not coordinated with the board; lack of detail about how things will work, no indication of how it will be executed, how do you determine who will represent the Fellowship; does not feel it is ready for the FSM, needs more input and consideration; would have liked to see a chart that would simplify what we have now, and want

CoDA Service Items

to look at what it might look like.
CRAFTING - yes

VOTE: not motion - THIS MOTION WAS TABLED

Motion Key: 5070 **Number:** 19033 **Item Type:** MOTION **Date:** 9/12/2019

Vote: MAJORITY

Committee: AdHoc

Member Names: Chris J

Subject: Ad Hoc Motion #2 - Continuance of Committee for Another Year

Description:

The Ad Hoc Committee moves that we continue for another year serving toward our goals established by CSC motion #18017 in collaboration with the Board and Standing Committees and report back to the CoDA Service Conference in 2020 in addition to any other reporting established in that motion. We request a budget of \$1,650 to send our chair to CSC 2020.

Intent:

To continue the valuable work that the Ad Hoc committee has started since its first meeting in January 2019.

Remarks:

Specific goals for next year include the following. Priority of these goals still needs to be determined:
In collaboration with the entities (committees, boards) involved, develop specific structure change recommendations to support the primacy of the Fellowship over the Corporation and improve the efficiency and effectiveness of our service work.

Explore ways to improve service participation and commitment at all levels and specifically at the world level
Study ways to increase awareness of the Traditions, the Service Concepts and the inverted pyramid throughout the Fellowship

Define way to ensure that institutional memory is not lost and that people new to positions respect the decisions made previously

Look for ways to improve our structure to lessen the occurrence of people not utilizing their recovery program when involved in service work. Consider possible different term limits and limits on number of times people can participate on the board

Determine whether voting at CSC should be modified to ensure that Fellowship is primary and that voting balance is appropriate

QUESTIONS - yes

PROS & CONS

Pros - 3 - see this as a valuable tool to help Fellowship in the future and think they should continue to work on it; we approved that the work be done at the last CSC, didn't have the time to finish, feels important them to continue on; want to see this go on another year, think its important and think we can work collaboratively together to do something good for CoDA as a whole.

Cons - 4 - still is confusing, haven't seen a definition of what corporation is, feels that there is a division that does not exist, taking away from unity, specifically looking for something that may or may not be there, and is a distraction from carrying the message; doesn't have within the tasks, a sense of partnership that needs to be there, if this goes forward it needs to involve the Board on the AdHoc committee; against because this AdHoc committee seems to want to split between the Fellowship and CoDA Inc., we are part of the same whole, disappointed they are trying to split things out and talking about primacy of the Corporation against the Fellowship; focus has been lost, new terms of reference to define roles and responsibility of the AdHoc committee, would like to see you go to another 12-step program to see what they have done rather than reinvent the wheel.

CRAFTING - yes

Count to add 5 minutes - 28 Yes, 7 No, 5 Abstention - motion passes by 23rds majority to add 5 minutes

VOTE: 25 Yes, 12 No 4 Abstention - motion passes by simple majority

Motion Key: 5071 **Number:** 19034 **Item Type:** MOTION **Date:** 9/12/2019

Vote: 2/3 Vote

Committee: Finance

Member Names: Jack S

Subject: Finance Motion #1 - New ERP

Description:

Move that we accept the new Expense Reimbursement Policy effective April 22, 2019. It replaces the old Expense Reimbursement Policy (ERP) and Expense Reimbursement Approval Procedure (ERAP).

Acceptance is intended to be provisional and temporary for collaboration with Standing Committees, to give the Finance Committee 90 days from September 12, 2019 to research all of the changes; and submit a revised version for Board approval. This is to be followed by email notification to the Fellowship. ERP will be reviewed at CSC 2020.

CoDA Service Items

Intent:

- To rewrite our Expense Reimbursement Policy (ERP)
1. To reflect the needs of CoDA
 2. To comply with IRS guidelines to maintain the not for profit status of CoDA, Inc.
 3. To clarify the reimbursement policy for CoDA World Service Workers (trusted servants) in light of the IRS guidelines.
 4. To combine the ERP and the ERAP into one document.

Remarks:

1. Changes are for IRS compliance.
 2. Final draft is attached after legal review.
- Major changes:
- 1) Receipts are needed for all expenses.
 - 2) Mileage is reimbursed at \$0.14/mile.
 - 3) Local trusted servants are reimbursed only for mileage.
 - 4) Daily meal allowance requires detailed receipts.
 - 5) There is a limit to the number of personal/non-service days that can be added to service trips which qualify for CoDA airfare reimbursement. (Days attending International CoDA Convention or observing CoDA Service Conference are non-service days.)
 - 6) For F2F meetings, if a member elects to have a private room and creates an "odd-man-out" situation, CoDA will not reimburse for that private room. (Their 50% will be applied to the person who is "odd man out".)
 - 7) Payment of Delegate Grants (formerly Travel Reimbursement Opportunities [TROs]) are paid directly to the Voting Entity instead of the delegate.
 - 8) Voting Entities are the primary payee of expenses for Delegates who are also chairs.
 - 9) Speakers and Workshop Presenters are not reimbursed for travel expenses, in keeping within IRS guidelines. (This is due to the cost versus the specific amount of service time: for 1 to 2 hours of service, non-local speakers have a cost of between \$600 - \$1,000 each. It is suggested to use locals or individuals already present at CSC.)
 - 10) Comp rooms earned by the fellowship are used to defray the cost to CoDA, Inc. and not used to benefit members of any specific committee. (This is because the IRS requires detailed receipts for all expenses of committee members who are doing service. See ERP section 6.B. for policy details.)
 - 11) There are various other minor changes throughout the ERP that need to be congruent and in compliance with the IRS Guidelines to maintain our not-for-profit status.

This motion requires changes to: X Other: Establishes Financial Reimbursement Policy

One supporting document:

New CoDA ERP 2019

QUESTIONS - yes

PROS & CONS

Pros - 4 - for this motion as we work toward compliance; in favor with the crafting and we recognize the importance of protecting our nonprofit status and trust that we are all working together; trust Finance Committee to do what is best for CoDA as a whole;

Cons - 2 - against this because of the speed of the changes and how it has impacted the Fellowship; against as it is written, would like to see it crafted;

CRAFTING - yes

VOTE: 39 Yes, 0 No, 2 Abstention - motions passes with 2/3rds majority

Motion Key: 5072 **Number:** 19035 **Item Type:** MOTION **Date:** 9/12/2019

Vote: WITHDRAWN

Committee: Finance

Member Names:

Subject: Finance Motion #2 - Refer to TRO as Delegate Grant

Description:

To change the FSM to refer to TRO as Delegate Grants as per copy below:

FSM section 3, page 22. New: CSC Delegate Grants

A Delegate Grant is a financial assistance award offered by CoDA, Inc. to reimburse Voting Entity that qualify for financial assistance to send a delegate to Conference. CoDA, Inc. reimburses an eligible Voting Entity who sends a delegate to CSC, preferably a new Voting Entity to Conference. The grant will be paid to the Voting Entity in two instalments and the Voting Entity must agree with the reimbursement method with CoDA, Inc's Treasurer prior to the grant being awarded. No Voting Entity is eligible to receive an International Delegate Grant or North American Delegate Grant more than twice, nor in two consecutive years. (Previously awarded Delegate Travel Reimbursement Opportunities and International Travel Reimbursement Opportunities, the predecessor to Delegate Grants, count as Delegate Grants.) The Issues Mediation Committee and Finance Committees are involved in the Delegate Grant solicitation, vetting, education and reimbursement process. You may contact IMC (imc@coda.org) regarding the solicitation, vetting and education of Delegate Grants and the Finance Committee (finance@coda.org) regarding Grant payments. More information about Delegate Grants is available in Part 4 of the FSM, CoDA Service Conference Procedures.

CoDA Service Items

FSM section 4, page 13, New: CoDA Service Conference (CSC) Delegate Grant for Voting Entities.
Delegate Grants are intended to assist Voting Entities that are financially challenged with sending a delegate to CSC.

Delegate Grant amounts:

1. International Delegate Grants are for Airfare to CSC up to \$2,150 USD plus \$850 USD (or equivalent) intended for CSC expenses.
2. North American Delegate Grants are for VE's located within the United States of America, Canada, and Mexico and are for \$750 USD (or equivalent) intended for CSC expenses.
3. Host Delegate Grants are \$1,000 USD (or equivalent) for CSC eligible expenses. Voting Entities (VE) that have acted as host to the CSC will receive a check for \$2,000 USD (or equivalent) about a month after they host CSC.

Eligibility:

1. A VE is eligible to apply if they have selected a delegate to represent them at CSC.
2. Priority is given to new Voting Entities that have either never attended CSC, or have not attended in a significant amount of time.
3. Voting Entities may receive a maximum of two lifetime Delegate Grants, not including host Delegate Grants. (Previously awarded Delegate Travel Reimbursement Opportunities and International Travel Reimbursement Opportunities, the predecessor to Delegate Grants, count as Delegate Grants.)
4. Voting Entity will not receive the Delegate Grant in two consecutive years. Exception is if there is no other qualified recipient and a Delegate Grant remains available.
5. A Voting Entity can apply for 1 Delegate Grant for the current year's CSC. The Delegate Grant may be split between elected delegates from a VE.
6. If all International Delegate Grants have been awarded, an international VE may apply for a smaller North American Delegate Grant.

Reimbursement:

1. Before the grant is awarded, the Voting Entity must agree to the reimbursement method. CoDA, Inc will pay the VE and the VE will pay their delegate
2. International VEs will receive up to \$2,150 USD (or equivalent) after submitting proof of ticket purchase for the delegate. A second payment of \$850 will be paid after the delegate attends CSC.
3. North American Delegate Grants will be paid in two instalments. 50% within a month of award, and 50% after delegate attends CSC.
4. The VE is responsible to reimburse the delegate for their expenses. It is recommended that the VE follow CoDA's ERP.

* See the Fellowship Service Manual and By-laws on the website for more information about Voting Entities. (Voting Entity definition: Each State and Territory of the United States of America and each Country is automatically entitled to send two (2) Delegates.) Email questions on how to apply to: IMCvel@codas.org

Intent:

To change the name of TROs to Delegate Grants, and make payments to the Voting Entity (VE) and not directly to the delegate in compliance with new Expense Reimbursement Policy.

Remarks:

FSM section 3 (page 22) old: CSC Travel Reimbursement Opportunity (TRO) A Travel Reimbursement Opportunity (TRO) is a financial assistance award offered by CoDA, Inc. to reimburse Voting Entity delegate(s) whose Voting Entity qualifies for financial assistance to come to Conference. CoDA, Inc. reimburses an eligible Voting Entity delegate who is voted in by their Voting Entity; preferably, a new attendee/Voting Entity to Conference; eligible for aid; and who must agree with the reimbursement method with CoDA, Inc's Treasurer prior to the TRO being awarded. No Voting Entity is eligible to receive a Delegate -Travel Reimbursement Opportunity (Del-TRO) and /or International-Travel Reimbursement Opportunity (Int-TRO) more than twice, nor in two consecutive years. The Issues Mediation Committee and Finance Committees are involved in the TRO solicitation, vetting, education and reimbursement process. You may contact IMC (imc@codas.org) regarding the solicitation, vetting and education of TROs and the Finance Committee (finance@codas.org) regarding reimbursement procedures. More information about TROs is available in Part 4 of the FSM, CoDA Service Conference Procedures.

Old Section 4, page 13 CoDA Service Conference (CSC) "TRO" Travel Reimbursement Opportunity for Voting Entity Delegates

"TRO" Travel Reimbursement Opportunities are intended to assist VE's that are financially challenged with sending a delegate to CSC.

TRO Award amounts:

1. Int-TRO (International-TRO) up to \$1500 USD (or equivalent) for CSC eligible expenses.
2. Del-TRO (Delegate-TRO, for VE's located within the United States of America, Canada, and Mexico) up to \$750USD (or equivalent) for CSC eligible expenses.
3. Host-TRO up to \$1000 USD (or equivalent) for CSC eligible expenses. Voting Entities (VE) that have acted as host to the CSC may apply for two Host-TROs, to be used within 5 years of hosting the event. This does not count towards the lifetime eligibility of the VE for other TROs

Eligibility:

1. A person is eligible to apply if they have been selected by their Voting Entity to be a Delegate for their Voting Entity.
2. Priority is given to new attendees/Voting Entities that have either never attended CSC, or have not attended in a significant amount of time.
3. Voting Entities may receive a maximum of two lifetime TRO awards, not including host TROs.
4. Voting Entity will not receive the TRO in two consecutive years. Exception is if there is no other qualified recipient

CoDA Service Items

and a TRO remains available.

5. A Voting Entity can apply for 1 Del-TRO for the current year's CSC. The TRO may be split between elected delegates from a VE, by mutual agreement of the elected delegates.

6. If all Int-TRO's have been awarded, an international Delegate may apply for smaller Del-TRO.

The TRO may be used to cover:

1. Travel to and from the Conference from your home;
2. Current per diem for meals on eligible Conference days only and travel days as defined in the CoDA Expense Reimbursement Policy;
3. 50% of the negotiated hotel Conference rate for eligible Conference days. If you do not share the room, you are responsible for the full cost of the room, and only reimbursed for the 50% as discussed earlier.

Reimbursement:

1. Before the TRO is awarded, the Delegate must agree to the reimbursement method.
2. The Delegate must follow CoDA's Expense Reimbursement Policy (ERP), stating "Int-TRO", "Del-TRO", or "Host-TRO" as the "reason for reimbursement".
3. The Finance Committee will assign a committee member to guide recipients through the reimbursement process. Contact Finance at finance@codal.org for more information on reimbursement.
4. If you stay for Convention, convention expenses are not reimbursable. This is for CSC expenses only. If you have questions about what is covered as a reimbursement, contact the Finance Committee: finance@codal.org
5. Every effort possible will be made to reimburse within 30 days after request for reimbursement is received.
6. Reimbursement Application Form: Complete online application; see announcement for link or contact the Voting Entity Liaison at IMCvel@codal.org. Email Attention: TRO

* See the Fellowship Service Manual and By-laws on the website for more information about Voting Entities. (Voting Entity definition: Each State and Territory of the United States of America and each Country is automatically entitled to send two (2) Delegates.) Email questions on how to apply to: IMCvel@codal.org

This motion requires changes to: (please check any that apply)

By Laws FSM P1

FSM P2

X FSM P3

X FSM P4

FSM P5

Change of Responsibility

Other: _____

Motion Key: 5073 **Number:** 19036 **Item Type:** MOTION **Date:** 9/12/2019

Vote: UNANIMOUS

Committee: CoRe

Member Names: Barbara D

Subject: CoRe Motion #1 - Material Sales

Description:

CoDA material sales at the CoDA Service Conference and International CoDA Conference (CSC/ICC) will become a shared responsibility between the Events Committee/Host Community with support from the CoRe Board. A dedicated Events Committee member will be responsible for making the necessary arrangements with the hotel for receiving the stock, organizing the tables, placing materials on display, and packing and shipping unsold items to the CoDA warehouse in California. The Events Committee/Host Community will be responsible for organizing volunteers to sell literature.

CoRe's supportive role will include: placing order for materials, recommending schedule and volunteer coverage, providing several "Squares" for credit or debit card use, be present during sales hours to answer questions, and manage cash box.

Intent:

To create a sustainable model that will ensure the continued availability of CoDA approved materials at the CSC/ICC by involving a larger pool of volunteers and documenting responsibilities by group. Allocating responsibility to the Host Community to identify and manage volunteers makes practical sense. Allocating the receiving, set-up and return of materials to Events Committee aligns with their current role as hotel liaison. Allocating financial and ordering support to CoRe Board aligns with their contractual responsibilities to CoDA.

Remarks:

This motion requires changes to: X Change of Responsibility

QUESTIONS - yes

PROS & CONS

Pros - 0

Cons - 0

CoDA Service Items

CRAFTING - yes

VOTE: 39 Yes, 0 No, 0 Abstention - motion passes unanimously

Motion Key: 5074 **Number:** 19100 **Item Type:** VEI **Date:** 9/9/2019

Vote:

Committee: VEI **Member Names:** Jen L

Subject: VEI #1 - Colorado: Remove Reading Requirements - ASSIGNED TO BOARD

Description:

Remove all reading requirements for CoDA meetings. Any two or more gathered for healthy and loving relationships may call themselves a CoDA meeting, provided they have no outside affiliation.

IT WAS DETERMINED THIS WAS NOT A VOTING ENTITY ISSUE AS IT DID NOT COME THROUGH THE INTERGROUP, IT WAS AN INDIVIDUAL SUBMISSION. VEI REJECTED.

Intent:

Reading requirements violate Tradition 4, giving the impression CSC controls the groups rather than the other way around. New members and groups may fail to realize responsibility for the health and survival of the Fellowship lies with them.

Remarks:

Motion Key: 5075 **Number:** 19101 **Item Type:** VEI **Date:** 9/9/2019

Vote:

Committee: VEI **Member Names:** Jen L

Subject: Florida VEI #1 - Language Addition to Tradition 11 - ASSIGNED TO SSC

Description:

One of our Florida CoDA group members suggested that the language below be added to Tradition 11 to bring the Traditions into the modern era. Apparently, this has already been done by another 12 Step fellowship, as shown here: <https://www.cdaweb.org/twelve-traditions>.

THIS VEI WAS ASSIGNED TO SSC, WHO REPORTED THEY ARE WORKING WITH FLORIDA.

Intent:

Correct language in Tradition 11 to read:
Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films, and social media.
3) Suggested resolution for the issue:
Please add language in Tradition 11 to include social media.

Remarks:

We are open to suggestions, recrafting.

Motion Key: 5076 **Number:** 19102 **Item Type:** VEI **Date:** 9/9/2019

Vote:

Committee: VEI **Member Names:** Jen L

Subject: Florida VEI #2 - Eliminate "try" and "but" - ASSIGNED TO SSC

Description:

Eliminate the words "try" and "but" from CoDA Literature, where appropriate, specifically in the Welcome and The Twelve Traditions.

THIS VEI WAS REJECTED BY SSC BECAUSE IT IS A CHANGE TO THE FOUNDATIONAL DOCUMENTS.

Intent:

Being impeccable with our words. As Yoda says, "Do or do not, there is no try." Also, most times, using the word "but" invalidates the words used immediately preceding it

CoDA Service Items

Suggested Resolution:
See attached literature copies with suggested changes.

Remarks:

We are open to suggestions, recrafting.

Motion Key: 5077 **Number:** 19103 **Item Type:** VEI **Date:** 9/9/2019

Vote:

Committee: VEI **Member Names:** Jen L

Subject: Colombia VEI #1 - VE Active in Translation of
CoDA Literature - ASSIGNED TO THE BOARD

Description:

Colombia has a long standing tradition of being a country where the most "neutral" Latin American Spanish is spoken.

And the Voting Entity has been and wishes to be active in the translation of CoDA Literature into Spanish.

THIS VEI WAS ASSIGNED TO THE BOARD.

Intent:

Increasing the possibility of having approved material for those who don't have printed literature available in their countries either because they don't have a sufficient number of groups or because no legal entity exists to represent them.

By having CoDA Inc. approved literature available through a nearby country, new and existing groups would be able to structure themselves.

Suggested Resolution:

Allowing Colombia to provide for ALL CoDA previously authorized available literature- translation, editing, and printing to all Spanish speaking Central and South American, and Caribbean countries.

Remarks:

This could be a way to honor the Fifth Tradition: to carry the message to other codependents who still suffer. Furthermore, this will enable Seventh Tradition contributions for both Colombia and CoDA Inc. to be in place.

Motion Key: 5078 **Number:** 19104 **Item Type:** VEI **Date:** 9/9/2019

Vote:

Committee: VEI **Member Names:** Jen L

Subject: Colombia VEI #2 - Translating CoDA Literature -
ASSIGNED TO THE BOARD

Description:

Every non English Speaking Voting Entity is faced with the challenge of translating CoDA approved literature into their own language.

THIS VEI WAS ASSIGNED TO THE BOARD.

Intent:

This is or can be a major obstacle to literature dissemination worldwide.

Suggested Resolution:

Creating an International Translation Committee, composed of members from different voting entities. The aim of such committee would be to involve members from all over the world willing to participate, and to centralize translation needs in CoDA Inc.

Remarks:

Unifying, through such service, worldwide literature translation needs.
Providing, to members from all countries, the possibility to offer their services.

Motion Key: 5080 **Number:** 19002 **Item Type:** FYI **Date:** 9/9/2019

Vote:

Committee: CSC **Member Names:** Lisa

Subject: Quorum Count - 2019 CSC

CoDA Service Items

Description:

Beginning quorum count for the 2019 CSC is 39 delegates - there are 36 in the room and 3 on the Zoom teleconference. 2/3rd count is 26.

Intent:**Remarks:**

Motion Key: 5084 **Number:** 19003 **Item Type:** MOTION **Date:** 9/9/2019

Vote: 2/3 Vote

Committee: CSC

Member Names: Jen L

Subject: Motion to give Voice to every CoDA member with amendment

Description:

Move to give voice to every CoDA member in attendance at the CoDA Service Conference 2019, but if you are not representing a Voting Entity that you identify yourself as a non-voting member.

Seconded by Kathy from Illinois.

Intent:

So that every CoDA Chair, Committee member, observer, and attendee have a voice and be able to ask questions, etc.

Remarks:

QUESTIONS - Yes

PROS & CONS

Pros - 3 - important that anyone that makes an effort to be here should have an opportunity to speak and be a part of the process; the more people we have interest, more open process, the more to the benefit to CoDA;

Cons - 1 - if not a delegate, was not voted in shouldn't have voice.

Crafting - yes

VOTE - 33 Yes, 1 No, 2 Abstention - Motion passes with 2/3rds majority.

Motion Key: 5086 **Number:** 19005 **Item Type:** MOTION **Date:** 9/9/2019

Vote: 2/3 Vote

Committee: Board

Member Names: Jen L

Subject: Ratification to 2018-2019 Board Motions

Description:

Question and Answer period regarding the board's motions.

Jen made a motion that the Board's 2018-2019 motions be ratified as presented.
Linda A. seconded.

VOTE: 37 Yes, 2 No, 0 Abstention - Motion passes by 2/3rds majority.

Intent:**Remarks:**

Motion Key: 5088 **Number:** 19006 **Item Type:** MOTION **Date:** 9/9/2019

Vote: 2/3 Vote

Committee: Board

Member Names: Jen L

Subject: THIS MOTION AMENDS MOTION#19003 - Motion to give Voice to every CoDA member with amendment

Description:

CoDA Service Items

Move to give voice to every CoDA member in attendance, except Webinar attendees who would communicate via chat, at the CoDA Service Conference 2019, but if you are not representing a Voting Entity that you identify yourself as a non-voting member.

Intent:

Remarks:

Amendment to revisit this motion - full count to approve revisiting this motion.
31 Yes, 7 No 0 Abstention - Majority passes to revisit

REVISITED MOTION

Questions - yes

Pros and Cons - yes

Crafting - yes

VOTE - 29 Yes, 6 No, 3 Abstention - Motion passes by 2/3rds majority.

Motion Key: 5089 **Number:** 19004 **Item Type:** MOTION **Date:** 9/10/2019

Vote: UNANIMOUS

Committee: CSC

Member Names: Lisa B

Subject: Approval of Motions from 9/9/19

Description:

Jen L made a motion to approve the 9/9/19 CSC motions, as amended. Jim from PA seconded.

Approved by a unanimous voice vote.

Intent:

Remarks:

Motion Key: 5090 **Number:** 19007 **Item Type:** MOTION **Date:** 9/11/2019

Vote: UNANIMOUS

Committee: CSC

Member Names: Lisa B

Subject: 9.10.19 CSC Motions Approved

Description:

Jen L made a motion to approve the 9/10/19 CSC motions as amended. Matt T seconded.

Approved unanimously through voice vote.

Intent:

Remarks:

Motion Key: 5091 **Number:** 19008 **Item Type:** MOTION **Date:** 9/11/2019

Vote: 2/3 Vote

Committee: CSC

Member Names: Kevin

Subject: Motion to Accept IMC Committee Slate

Description:

Jen L made a motion to accept the IMC Committee slate of nominees as presented.
Catherine U seconded

SLATE

Gail from Nevada

Liliana from Colombia

Theresa from Texas

Andrea from Italy

CoDA Service Items

Dan from Canada
Chris from Illinois
Greg from Minnesota
Steve from Florida
Darlene from SoCal

VOTE: 35 Yes, 2 No, 1 Abstention - motion passes with 2/3rds majority

Intent:

Remarks:

Motion Key: 5092 **Number:** 19009 **Item Type:** MOTION **Date:** 9/11/2019

Vote: 2/3 Vote

Committee: Board

Member Names: Lisa B

Subject: CoDA Board of Trustees Elections

Description:

Elections for the 2019-2020 Board of Trustees:

NEW MEMBERS - Rita B (full member) and Gail S (alternate)

Were elected by majority vote of the CSC via ballot.

Returning Members:

- 1) Salle H
- 2) Don B.
- 3) Matt T.
- 4) Nancy O.
- 5) Linda A.

Intent:

Remarks:

Motion Key: 5093 **Number:** 19050 **Item Type:** MOTION **Date:** 9/11/2019

Vote: 2/3 Vote

Committee: CoRe

Member Names: Lisa B

Subject: CoRe Board Elections

Description:

Elections for the 2019-2020 CoRe Board:

NEW BOARD MEMBERS - Yvonne K. and Susan A.

Were elected by majority vote of the CSC via ballot.

Returning Members:

- 1) Dagmar
- 2) Addie M.
- 3) Barbara D.
- 4) Gerry B.

Intent:

Remarks:

Motion Key: 5094 **Number:** 19051 **Item Type:** MOTION **Date:** 9/12/2019

CoDA Service Items

Vote: UNANIMOUS

Committee: CSC

Member Names: Lisa B

Subject: Approval of 9.11.19 motions

Description:

Jen L made a motion to approve the 9/11/19 CSC motions as amended.
Matt T seconded

Approval was unanimous by voice vote.

Intent:

Remarks:

Motion Key: 5095 **Number:** 19052 **Item Type:** MOTION **Date:** 9/12/2019

Vote: 2/3 Vote

Committee: CSC

Member Names: Kirsten

Subject: Motion from the floor to add 30 Seconds of
Silence before actual voting of a motion

Description:

Move that we add 30 seconds of reflection and meditation before the actual voting portion of all motions.

Matt T from Board Seconded

Intent:

to bring higher power into everything we do. Just for this CSC, and if it is well received, could bring next year as a change to the FSM as a CSC motion,

Remarks:

QUESTIONS - yes
PROS & CONS
Pros - 1 - thinks it will help with clarity during the motion voting process
Cons - 1 - busy day, last day, could we do it as part of the quorum count?
CRAFTING - yes

VOTE: 36 Yes, 2 No, 3 Abstention - motion passes with 2/3rds majority

Motion Key: 5096 **Number:** 19053 **Item Type:** MOTION **Date:** 9/12/2019

Vote: 2/3 Vote

Committee: Finance

Member Names: Jack S

Subject: Approval of 2020 Budget

Description:

Jen L made a motion to accept the 2020 budget as presented with \$278,811 in expense and projected income of \$257,300.
Kathy L seconded.

VOTE: 34 Yes, 0 No, 2 Abstention - motion passed with 2/3rds majority

Intent:

Remarks:

Motion Key: 5097 **Number:** 19054 **Item Type:** MOTION **Date:** 9/12/2019

Vote: MAJORITY

Committee: SSC

Member Names: Evie

CoDA Service Items

Subject: New Motion to Address Florida VEI

Description:

To add the words "and all other public forms of media" after the words "press, radio, films" in Tradition 11. The modified Tradition will read:

Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films and all other public forms of media.

Intent:

To clarify that all public forms of media are included in places where we need always maintain personal anonymity.

Remarks:

This motion requires changes to: X FSM P1; X FSM P2

QUESTIONS - yes

PROS & CONS

Pros - 2 - in favor of this because of the way its worded and supports the original Tradition; see this as a long-time coming, thinks the wording should be updated as presented.

Cons - 3 - against because it is a foundational document and feels it is not necessary; against because we should be attracting people to the program; don't think we should add anything to the current wording

CRAFTING - no

VOTE: 24 Yes, 12 No, 2 Abstention - passed by simple majority

Motion Key: 5098 **Number:** 19055 **Item Type:** MOTION **Date:** 9/12/2019

Vote: UNANIMOUS

Committee: CSC

Member Names: Lisa B

Subject:

Description:

Jen L made a motion to accept the 9.12.19 CSC Motions as amended.
Kathy L seconded.

Passed by a unanimous voice vote

Intent:

Remarks:

Motion Key: 5099 **Number:** 19056 **Item Type:** MOTION **Date:** 9/12/2019

Vote: UNANIMOUS

Committee: CSC

Member Names: Lisa B

Subject: Motion to approve all 2019 CSC

Description:

Jen L made a motion to approve all of the 2019 CSC motions as presented.
Jim K seconded.

Motion passed by unanimous voice vote.

Intent:

Remarks:

Motion Key: 5100 **Number:** 19057 **Item Type:** MOTION **Date:** 9/12/2019

Vote: UNANIMOUS

Committee: CSC

Member Names: Lisa B

CoDA Service Items

Subject: Motion to adjourn the 2019 CoDa Service Conference

Description: Jen L made a motion to close the 2019 CoDA Service Conference.
Kathy L seconded.

Passed by unanimous voice vote.

Intent:

Remarks: