

Expense Category	Totals 2020	% of Total Budget	Note	Totals 2019	% of Total Budget
Outside Services & other expenses	\$ 168,386	60.4%		\$ 164,255	62.5%
Committee Face to Face (F2F)	\$ 56,461	20.3%		\$ 46,358	17.6%
CoDA Service Conference (CSC)	\$ 52,314	18.8%		\$ 46,255	17.6%
Changes due to motions passed:	\$ 1,650	0.6%		\$ 6,000	2.3%
TOTAL 2020	\$ 278,811				
Total 2019 Budget	\$ 262,868			\$ 262,868	

% Change 106%

Comments

Increase over 2019	\$ 15,944		
Actual Expense 2018	\$ 175,418		
Actual Expense 2017	\$ 154,023		
Actual Expense 2016	\$ 154,173		
Actual Expense 2015	\$ 217,189	↔	Intentional expenses above income to reduce cash on hand above prudent reserve
Actual Expense 2014	\$ 224,416	↔	Increased expenses for website, more committee face to faces, and the hiring of an association management company.
Actual Expense 2013	\$ 143,746		
Actual Expense 2012	\$ 123,791		

Budget	2020	Notes
Projected expenses	\$ 278,811	\$6,000 Budgeted for Delegate Grants
Projected income	\$ 257,300	
Balance	\$ (21,511)	

**Approved at CSC on 9/12/19
Motion number 19053**

Projected Income to support budget:	
7th Tradition Donations	\$ 70,000
Royalties	\$ 172,000
Investments	\$ 300
Events	\$ 15,000
Other	\$ -
Total Income	\$ 257,300
Cash on hand 7/31/19	\$ 399,717
Projected change in cash on hand to Dec 31	\$ (57,092)
Prudent reserve	\$ 250,000
Projected Available cash 1/1/20	\$ 92,625
End of budget year Available cash 12/31/20	\$ 71,114

2020 Budget Summary by Category/Committee

Expense Category	Outside Services & other expenses	Committee F2F	F2F Rotation Year - position *	Conference (CSC)	Changes due to motions passed:	TOTAL 2020	% of Total	Total 2019 Budget
Totals	\$ 168,386	\$ 56,461		\$ 52,314	\$ 1,650	\$ 278,811		\$ 262,868
Board of Trustees	\$ 40	\$ 20,044	N/A	\$ 14,816	\$ -	\$ 34,900	12.5%	\$ 27,084
Contingency & Pooled Funds	\$ 5,000	\$ 34,153	N/A	\$ -	\$ 1,650	\$ 40,803	14.6%	\$ 47,325
General Fellowship Services	\$ 114,584	\$ -	N/A	\$ -	\$ -	\$ 114,584	41.1%	\$ 108,363
Co-NNections Committee	\$ 180	\$ -	2021-2nd	\$ 2,243	\$ -	\$ 2,423	0.9%	\$ 1,884
Communication Committee	\$ 89	\$ -	2022-3rd	\$ 1,145	\$ -	\$ 1,234	0.4%	\$ 1,523
Conference (CSC) (Events)	\$ 27,440	\$ 1,132	N/A	\$ 9,157	\$ -	\$ 37,728	13.5%	\$ 34,211
Convention (ICC) (Events)	\$ 12,451	\$ 1,132	N/A	\$ 9,157	\$ -	\$ 22,740	8.2%	\$ 19,089
Events Committee	\$ 200	\$ -	2021-3rd	\$ -	\$ -	\$ 200	0.1%	\$ 200
Finance Committee	\$ 688	\$ -	2022-2nd	\$ 1,786	\$ -	\$ 2,474	0.9%	\$ 2,275
Hospitals & Institutions	\$ 2,549	\$ -	2021-1st	\$ 1,623	\$ -	\$ 4,172	1.5%	\$ 4,103
H&I Books	\$ 2,100	\$ -	N/A	\$ -	\$ -	\$ 2,100	0.8%	\$ 2,100
Issues Mediation Committee	\$ 200	<-- Pooled	2020-1st	\$ 1,991	\$ -	\$ 2,191	0.8%	\$ 3,301
Literature Committee	\$ -	\$ -	2021-4th	\$ 1,623	\$ -	\$ 1,623	0.6%	\$ 1,252
Outreach Committee	\$ 1,548	\$ -	2022-1st	\$ 1,659	\$ -	\$ 3,207	1.2%	\$ 2,653
Spanish Outreach	\$ 700	<-- Pooled	2020-4th	\$ 2,407	\$ -	\$ 3,107	1.1%	\$ 2,656
Service Structure Committee	\$ -	<-- Pooled	2020-2nd	\$ 1,609	\$ -	\$ 1,609	0.6%	\$ 1,551
Translation Management Committee	\$ 200	<-- Pooled	2020-5th	\$ 1,609	\$ -	\$ 1,809	0.6%	\$ 1,685
World Connections Committee	\$ 418	<-- Pooled	2020-3rd	\$ 1,490	\$ -	\$ 1,908	0.7%	\$ 1,614

* Face to Face Rotation guidelines are available on the Finance web page. Guidelines for a rotation of face to face CoDA Committee meetings at: <http://coda.org/index.cfm/service-info/finance-unlocked/>

New 2018, Creating the rotation for Committee F2Fs

3 committees not in 2020 rotation requested \$17,630 to meet in 2020 which is not in the budget as presented.

All F2F funds were pooled and will be allotted to Committees according to the rotation guidelines posted on the CoDA website.

2020 CoDA Budget Summary by Account				
Expense Category	Totals			
Postage	\$	2,420		
Supplies	\$	884		
Telephone	\$	2,431		
Outside Services	\$	134,213		
Copying	\$	250		
Other	\$	28,188		
Other Detail				
	\$	168,386		
Committee F2F				
Committee Size		74		
Airfare	\$	29,910		
Lodging	\$	16,906		
Meals (Use \$51/day)	\$	14,553		
Mileage	\$	1,436		
Misc. Travel	\$	5,050		
Parking	\$	2,950		
	\$	56,461		
Conference (CSC)				
Airfare	\$	18,318		
Lodging	\$	15,775		
Meals (Use \$64/day)	\$	13,066		
Mileage	\$	690		
Misc. Travel	\$	2,115		
Parking	\$	2,350		
	\$	52,314		
Changes due to motions passed:	\$	1,650		
TOTAL 2020	\$	278,811		
Total 2019 Budget	\$	262,868		
% Change		106%		
			Budgeted amount	% of Budget spent
Increase over 2019	\$	15,944		
Actual Expense 2018	\$	175,418	\$ 232,243	76%
Actual Expense 2017	\$	154,023	\$ 212,736	72%
Actual Expense 2016	\$	154,173	\$ 194,236	79%
Actual Expense 2015	\$	217,189	\$ 243,758	89%
Actual Expense 2014	\$	224,416	\$ 212,793	105%
Actual Expense 2013	\$	143,746	\$ 168,487	85%
Actual Expense 2012	\$	123,791		
Budget	2020			
Projected expenses	\$	278,811		
Projected income	\$	257,300		
Balance	\$	(21,511)		
Projected Income to support budget:				
7th Tradition Donations	\$	70,000		
Royalties	\$	172,000		
Investments	\$	300		
Events	\$	15,000		
Other	\$	-		
Total Income	\$	257,300		
Cash on hand 7/31/19		399,717		
Projected change in cash on hand to Dec 31		-57,092		
Prudent reserve		250,000		
Available cash		92,625		
End of budget year Available cash		71,114		

