**Outreach Committee Minutes**

**February 12, 5:00-6:30 pm Eastern/ 2pm Pacific**

**Attending:**

**-Serenity Prayer/ Tradition Two: For our group purpose there is but one ultimate authority—a loving Higher Power as expressed to our group conscience. Our leaders are but trusted servants; they do not govern.**

**Minutes from January, 2019 reviewed**

**Old Business**

1. **Monthly Meeting day/ time: Second Wednesday evening 5:00 pm Eastern/ 2:00 pm Pacific time- Feb 12, March 11, April 8, 2020.**
2. **CODA Board liaison Matt and Gail as backup liaison.**
3. **Zoom for Outreach is functional. Zoom recordings have reached capacity in Zoom. Committees asked to delete previous recordings. Most recent recommendation is to NOT record meetings on Zoom, and record on local computer if necessary. The Meeting Minutes tell the story.**

**New Business**

1. **Continue follow-up with Colombia who is asking for feedback on the Colombia website. Identifying translator to review site.**
2. **Workgroup: encourage workshops for intergroups across CoDA. Why do people drop off, differences, crosstalk, healthy meetings. Goal is to create meaning and passion for different and diverse groups**
3. **Meeting formats finished but need to show changes and get it placed on our website.**
4. **Is the Study Guide that was approved at CSC downloadable?**
5. **Workgroup: why Meetings do not communicate with Coda.org. Intergroup and regional. AI: Develop survey for groups.**
6. **Develop survey to send to groups regarding outreach and connection to coda.org and coda international**
7. **H&I Outreach joint efforts national and international**
8. **Public relations, e.g. NPR segment. Media Liaison?**
9. **New Public Service Announcement**
10. **Finance liaison- Kevin and Lou, Rob-Chair**
11. **Current Workgroups: Healthy Meetings (retention, useful and effective), H&I, Spanish, what is listed on Coda.org website under Outreach?**
12. **Current members:**
13. **Jay G.- Chair, Sharon B.-Co-chair, Ann C., Gerry B., Betsy G., Leslie P., James K., Board liaison-Matt, backup-Gail**
14. **Next Meeting: Wednesday, March 11, 5:00 -6:30PM Eastern time/ 2:00 PM Pacific time**