

**Voting Entity Issues (VEIs)**  
**(Version 8.17.2017 - Submitted CSC 2017 by IMC)**

Voting Entity Issues (VEIs) are issues that are formed as a result of a group conscience process at the Voting Entity level. They often are issues which have arisen from meetings or communities within the Voting Entity. VEIs are *not* motions, thus they are not submitted on a Motion form. After submission at the CSC, they are assigned by the Board either to the themselves or to a Committee for further action. The selection of the service entity to which a VEI is assigned is dependent on the nature of the issue. VEIs may be submitted throughout the year in addition to being submitted for consideration at the next CoDA Service Conference (CSC).

Should the Issue fail to have the desired resolution, and if the Voting Entity feels strongly enough, they may present the issue as a motion at a future CSC.

**Guidelines for Submitting Voting Entity Issues**

- a. The Voting Entity discusses an issue and forms a recommendation by group conscience process.
- b. The Voting Entity completes the Voting Entity Issue form with recommendations and sends it to the Board of Trustees ([board@coda.org](mailto:board@coda.org)) and submits it for inclusion in the upcoming CoDA Service Conference (CSC) delegate package ([submitcsc@coda.org](mailto:submitcsc@coda.org)).
- c. The Board either responds to the issue or they send the issue to an appropriate committee for consideration and response.
- d. The Board or Committee establishes and maintains communication with the originating Voting Entity (VE) during their process of deliberation to the extent that is possible.
- e. If a Committee receives a Voting Entity issue, they examine the issue and determine a response by group conscience.
- f. If the Board or Committee supports the VEI, they so notify the VE. If necessary, the Board or Committee forms the issue into a motion to be voted on at the next Conference.
- g. If the Board or committee decides against the VEI, the VE has the option to bring it as a motion directly to the next CSC, providing it's not a Bylaw or legal issue.
- h. Board or Committee responses to Voting Entity issues are presented at the CoDA Service Conference during Board or committee reports. This can happen at the current CSC or often at the following CSC. Responses may also be published in the Quarterly Service Report (QSR) between CSC's.
- i. The Issues Mediation Committee (IMC) will maintain and publish the progress of the deliberations regarding the Voting Entity Issue.
- j. The VE is responsible for following up on the status of their Voting Entity issues and reporting back to their membership.