

Date: 21 August 2020

To: CoDA World Delegates  
CoDA World Chairs  
CoDA In'tl Board of Directors

Subject: 2021 Budget

Dear Fellow Members,

We have received 2021 budgets from all active committees and from the CoDA Inc. Board. After review and some small changes, all 2021 budgets were accepted and consolidated into our preliminary 2021 budget. Unless we hear back from you, this is the budget we will present for approval at the end of the CoDA Service Conference. There are several items that need your attention:

1. We anticipate 7th traditions to continue to be 50% of historical averages, and while this is a conservative projection, we feel this is most realistic, at this time, since most video meetings are not yet collecting donations.
2. Our Board, on behalf of the CSC Delegates, has decided to attempt to resume Face-to-Face meetings, conferences and conventions for 2021.
3. With projected lower income and "normal" Board/Committee activities, the 2021 CoDA budget has a loss of -\$102,308.34 .

As a small group working on creating the 2021 budget, we want to remind you that:

- A. There is no "balanced budget" motion approved by CSC. Delegates can make an informed decision to approve "as-is."
- B. As a reminder, CoDA Int'l has \$157,203 ABOVE our prudent reserve. If the budget is approved "as-is", CoDA can fund the loss.
- C. If Delegates wish to modify the 2021 Budget, we recommend gaining group consensus prior to the vote at the end of the CSC.

We anticipate that there may be questions, concerns and emotions surrounding this 2021 budget. Prior to the Conference, please feel free to email us at [finance@codas.org](mailto:finance@codas.org). During the Conference, we expect to host an informal video session and answer any questions. That breakout session may also be a great time to form conscience on any proposed changes.

In Service,

**Rob O.**  
Finance Committee, Chair (new)

**Lou L.**  
Finance Committee, Member  
Hospitals & Institutions Cmte, member

**Kevin M.**  
Finance Committee, Member  
Events Committee, Member

**Salle**  
Treasurer, CoDA Inc.  
CoDA Board of Trustees, Member

**Gail S.**  
CoDA Board of Trustees, Member  
Issues Mediation Committee, Outgoing Member  
CoDA Fellowship Forum Facilitator

enclosure (1): 2021 Preliminary CoDA Budget

	Budget 2021	% of income
<b>Income</b>		
Donations - 7th Tradition	\$ 22,550.00	11.07%
Donations - Other	\$ 5,100.00	2.50%
Interest Income	\$ 178.00	0.09%
CoRE Royalty Income	\$ 165,864.00	81.43%
ICC Convention Income	\$ 10,000.00	4.91%
<b>Total Income</b>	<b>\$ 203,692.00</b>	<b>100.00%</b>
<b>Expenses</b>		
<b>Overhead Expenses</b>		
Bank Service Charges	\$ 2,400.00	1.18%
Copying & Printing	\$ 100.00	0.05%
Postage & Shipping	\$ 2,730.00	1.34%
Supplies	\$ 1,395.00	0.68%
Telephone, Electronic Conferencing	\$ 3,265.00	1.60%
Literature Purchased	\$ 2,000.00	0.98%
Web Domain & Hosting	\$ 6,500.00	3.19%
Software Purchases	\$ 1,472.00	0.72%
Fellowship Workers	\$ 29,000.00	14.24%
Website Developer	\$ 12,500.00	6.14%
Management Consultants	\$ 38,880.00	19.09%
Contract Services - Other	\$ 2,544.00	1.25%
Legal Fees	\$ 10,000.00	4.91%
Accounting,Tax Prep,Audit Fees	\$ 5,450.00	2.68%
Bond Expense	\$ 4,026.00	1.98%
<b>Total Overhead Expenses</b>	<b>\$ 122,262.00</b>	<b>60.02%</b>
<b>CSC/ICC Events Expenses</b>		
Audio/Visual Services	\$ 2,000.00	0.98%
Catering	\$ 13,814.63	6.78%
Contract Space (deposit for 2022)	\$ 5,000.00	2.45%
Event Copying, Printing & Supplies	\$ 1,500.00	0.74%
Equipment	\$ 5,500.00	2.70%
Translation Services	\$ 20,000.00	9.82%
Board/Chairs/Events Airfare	\$ 25,131.00	12.34%
Board/Chairs/Events Lodging	\$ 22,019.50	10.81%
Board/Chairs/Events Meals	\$ 18,055.26	8.86%
Board/Chairs/Events Mileage	\$ 941.80	0.46%
Board/Chairs/Events Misc. Travel Exp.	\$ 2,025.00	0.99%
Board/Chairs/Events Parking	\$ 1,625.00	0.80%
CoDA Travel Grants	\$ 12,000.00	5.89%
Meeting Room Rental	\$ 1,500.00	0.74%
<b>Total CSC/ICC Expenses</b>	<b>\$ 131,112.19</b>	<b>64.37%</b>
<b>Face-to-Face Committee/Board Meetings</b>		
AirFare	\$ 22,900.00	11.24%
Lodging	\$ 12,168.40	5.97%
Meals	\$ 7,437.75	3.65%
Mileage	\$ 595.00	0.29%
Misc. Travel Expenses	\$ 2,550.00	1.25%
Parking	\$ 1,975.00	0.97%
Board F2F Contingency	\$ 5,000.00	2.45%
<b>Total Face-to-Face Meetings</b>	<b>\$ 52,626.15</b>	<b>25.84%</b>
<b>Total Expenses</b>	<b>\$ 306,000.34</b>	<b>150.23%</b>
<b>Net Income</b>	<b>\$(102,308.34)</b>	<b>-50.23%</b>