Outreach Committee Minutes

July 8, 2020, 5:00-6:30 pm Eastern/ 2pm Pacific

Attending: 6 members

-Serenity Prayer/ Tradition Two: For our group purpose there is but one ultimate authority—a loving Higher Power as expressed to our group conscience. Our leaders are but trusted servants; they do not govern.

Minutes from June: approved

Old Business

1. CSC virtual August 24-27. Deadlines for submissions posted. Tentative 2021 CSC in Ottawa, 2022 in Sioux Falls, South Dakota.
2. Policies and Procedures and Outreach Minutes from April and May submitted to Web liaison.

New Business

1. Jay will submit the budget and annual report 2020 prior to July 25 deadline.
2. Policies and Procedures and Outreach Minutes from April and May submitted to web liaison.
3. 2019 Annual Report …update on goals from 2019 and 2020.
4. Update Meeting Formats-Sharon and will review final version of Meeting Formats to submit to Web liaison. Sharon and committee members revised meeting formats. This could be under “supporting meetings”. Currently we have no meeting formats, but link to meeting format on FSM. Groups are not ordering, just individuals. Task is completed. Documents need to be placed into appendixes with index page. Revisit in August.
5. Follow up on Policies and Procedures and Minutes. Ann had question about names listed for attendance. Sharon update on workgroup forms, section 4 of Policies and Procedures Should names be redacted? Attendance will include first name of attendees. Revisit the website during the meeting.
6. Prooutreach should be removed from website. Plan to change website from Prooutreach to [outreachcommittee@coda.org](mailto:outreachcommittee@coda.org) and not included on website.
7. Policies and Procedure and Minutes were updated by Web liaison.
8. Preliminary review of CSC motions being presented in August. Discussion of board collaboration, report from James who will be Delegate from Pennsylvania
9. Brief report from Outreach to Reach/ Invite/ Enlist at CSC
10. James K: H/I database for Outreach. Develop resource for H/I meeting groups and Intergroup.
11. Overall goal for 2020/ 21 for Outreach. International/ World Page with Link for each country/ Worldwide Support more accessible with link/ Service Documents, CoRE motion to create Workgoup for search for international literature to publish by CoRE. Coordinate with WCC.
12. Current Outreach Team: Jay G.- Chair, Sharon B.-Co-chair, Ann C., Gerry B., Betsy G., Leslie P., James K., Board liaison-Matt, backup-Gail

Action Items: Virtual CSC August 24-27, 2020 Next Meeting: Wednesday, August 19, 5:00 -6:30 PM Eastern/ 2:00 PM Pacific