**Outreach Committee Minutes**

 **August 19, 2020, 5:00-6:30 pm Eastern/ 2pm Pacific**

**Attending: Jay, Sharon, Gerry, James, Ann**

**-Serenity Prayer/ Tradition Two: For our group purpose there is but one ultimate authority—a loving Higher Power as expressed to our group conscience. Our leaders are but trusted servants; they do not govern.**

**Minutes from July: approved**

**Old Business**

1. **CSC virtual August 24-27. Deadlines for submissions posted. Tentative 2021 CSC in Ottawa, 2022 in Sioux Falls, South Dakota.**
2. **Policies and Procedures and Outreach Minutes from April and May submitted to**

**New Business**

1. **Submitted Budget and Annual Report 2020, with review by Committee.**
2. **Developed Outreach Committee Powerpoint and Flyer for Virtual CSC- see attached**
3. **Update Meeting Formats-Sharon and will review final version of Meeting Formats to submit to Web liaison. Committee members revised meeting formats. This could be under “supporting meetings”. Currently we have no meeting formats, but link to meeting format on FSM. Groups are not ordering, just individuals. Task is completed. Documents need to be placed into appendixes with index page. Revisit in August. Done and doing cut/ paste. Will revisit in September due to formatting.**
4. **The Outreach Committee is requesting that the committee alias "Prooutreach" be deleted from all occurrences on the CoDA website.  The committee is requesting that the new email alias for the Outreach Committee be**[**www.outreachcommittee.org**](http://www.outreachcommittee.org)**.  Inquiries for Outreach should be sent to** [**www.outreach@coda.org**](http://www.outreach@coda.org)**.  Will submit for this change after CSC. Ask CoDa delete Prooutreach alias and change to****Outreachcommittee@coda.org** **not on the website.** **Outreach@coda.org** **will be contact for the Outreach Committee, and this** **Outreach@coda.org** **will be under Contact**
5. **Preliminary review of virtual CSC motions being presented in August. Discussion of board collaboration, update from who will be Delegate, and sharing regarding practice sessions.**
6. **Suggestions for Reach/ Invite/ Enlist new Outreach Committee members during Virtual CSC. Members gave brief pitch at practice. Reach out to delegates from other countries to enlist for Global Outreach.**
7. **Update-H/I database for Outreach. Develop resource for H/I meeting groups and Intergroup.**
8. **Overall goal for 2020/ 21 for Outreach. International/ World Page with Link for each country/ Worldwide Support more accessible with link/ Service Documents, CoRE motion to create Workgoup for search for international literature to publish by CoRE. Coordinate with WCC. World page would include link to each country and their literature. Workgroup will be developed. Create a World link for zoom for joint meeting. Google Meets or other joint site for World Page.**
9. **Revisions to Outreach Committee.**
10. **Current Outreach Team:**

**Jay G.- Chair, Sharon B.-Co-chair, Ann C., Gerry B., Betsy G., James K., Board liaison-Matt, backup-Gail**

**Action Items: Virtual CSC August 24-27. Create ideas for the World Page on the ORG.**

**Next Meeting: Wednesday, September 9, 5:00 -6:30 PM Eastern/ 2:00 PM Pacific**