“Annual” Report

August 2020 - June 2021

* Terry D, CT Chair
* Kathy L, IL Corresponding Secretary for US Mail, and Sponsorship Coordinator
* Darlene H, OH Secretary
* Lou L, IL Literature Distribution Coordinator (LDC)
* Jim K, PA Assistant Sponsorship Coordinator
* david A, NY Member at large
* Gillian A, UK Member at large

**2020-2021 H&I Committee Goals**

* + Maintain: The Books for Inmates and Institutions Program, inmate correspondence, update the H&I P&P Manual, respond to requests that come by email, regular communication with the CoDA community (through the H&I email subscription list)
	+ Recruit Sponsorship Coordinator and reevaluate the Inmate Sponsorship Program
	+ Recruit Literature Distribution Coordinator (LDC)
	+ Plan a Face-to-Face meeting in April 2022
	+ Develop a Presentation Package for members to bring to Institutions
	+ Develop a system of leadership rotation
	+ Publish the “H&I Lights Newsletter” quarterly
	+ Recruit more members

**Accomplishments**

* Maintained the Books for Inmates and Institutions Program (details below)
* Continued to grow the Inmate Sponsorship Program: Every inmate who has requested a sponsor has received one. Using the H&I, Email Subscription and General Announcement list we have sent out a few announcements asking for help with sponsoring inmates in institutions. We have almost completed updating the Sponsorship Program.
* Regular communication with the CoDA community: We received and responded to about 3 email queries from Fellowship groups or members each month.
* Recruitment of members: We started with 9 members last July and lost three members due to work commitments. We had 11 regular and multiple special meetings via teleconference.
* We have updated the Questionnaire on the website to include consent to collect data to share that, hopefully, will facilitate communications between facilities and members being of Service.

**Inmate Correspondence**

* 90 letters received from an average of 8 different institutions each month. The number of letters was lower than in previous years, possibly due to the enforced isolation within prisons due to the pandemic. This diminished the contact residents had with each other and the lack of meetings because of restrictions.
* Sent 86 responses by mail.
* Inmate Sponsorship Program had 15 men and 9 women requesting sponsors. This is the greatest number of sponsors requested since the program began. Only 7 new CoDA members volunteered to sponsor, so many had more than one sponsee assigned to them. We have had to assign some male inmates sponsors who are women because of the lack of sufficient men to sponsor. Permission from both sponsor and sponsee was obtained to make this change. Fortunately, all but one inmate received a sponsor. The one without a sponsor was a woman who requested corresponding in Spanish. We couldn’t find one for her.

**Books for Inmates and Institutions**

* **What was sent:**

**July 1, 2020 – June 17, 2021 (Sept 2019 – June 2020)**

* 54 Co-Dependents Anonymous Books (146)
* 3 Co-Dependents Anonymous Books in Spanish (11)
* 50 12 Steps & 12 Traditions Workbooks (112)
* 5 12 Steps & 12 Traditions Workbooks in Spanish (7)
* 30 Standard Packets (32)
* 2 Standard Packets in Spanish (5)
* 16 Institutional Meeting Handbooks (16)
* 4 In This Moment (6)
* 4 Institutional libraries (3)
* 1 Institutional library in Spanish (0)

Received $1,804.89 ($**2,578.24) \*** in donations to BFII (Books for Inmates and Institutions) for July 2020 - May 31, 2021. *\* Last year’s amounts are in (parentheses)*

Donations can be made via a linked form available on the [CoDA.org Donation Page](https://coda.org/donate/) titled “[Books for Inmates & Institutions Donation Form](https://coda.org/bfii-donation-form/).” This link is also on the [Hospitals & Institutions Main Page](https://coda.org/service-info/h-i-main-page/).

**2022 H&I Committee Needs**

* More committee members to:
	1. Sponsorship Coordinator
	2. Literature Distribution Coordinator
	3. Members to read letters & emails; determine appropriate response (1-3 people)
	4. Respond to our mail (email and US Mail) (2 people)
	5. Database Coordinator
* CoDA members willing to sponsors inmates via US Mail
* Creative individuals with passion to help reach those who are locked in their codependency

**2021-2022 H&I Committee Goals**

* + Maintain: The Books for Inmates and Institutions Program in the US, inmate correspondence, regular communication with the CoDA community, respond to requests that come by email (through the H&I email subscription list) and US postal mail
	+ Create a template for International Voting Entities to set up H&I Committees and Services offered
	+ Update the H&I P&P Manual
	+ Plan a Face-to-Face meeting in April 2022
	+ Develop a Presentation package for members to take into Institutions
	+ Rotate service positions within the Committee
	+ Maintain database of H&I service Contacts
	+ Publish a quarterly newsletter
	+ Recruit more members

**Thanks to:**

* Board liaisons: Barbara D. and Joe R.
* CoRe Board who helps get the books and literature into Facilities and Institutions
* Joan O. (Fellowship Service Worker) & Geff R. (email list Coordinator)
* And all those who have contributed to the Hospitals & Institutions Books for Inmates & Institutions program
* Our current inmate sponsors

**Special thanks to:**

* Members of the Fellowship who serve locally by carrying the message into institutions. These are the people who make the difference in a codependents’ life.